



City of San Marino

Staff Report

Steven W. Huang, DDS, Mayor
Gretchen Shepherd Romey, Vice-Mayor
Susan Jakubowski, Council Member
Steve Talt, Council Member
Ken Ude, Council Member

TO: Mayor and City Council
FROM: Marcella Marlowe, Ph.D., City Manager
BY: Annie Han, City Treasurer
DATE: October 9, 2019

SUBJECT: CASH AND INVESTMENT REPORT FOR THE MONTH OF AUGUST 2019

BACKGROUND

The City of San Marino's Investment Policy adopted by the City Council on July 10, 2019, in Section 13.0, Reporting, stipulates that the Treasurer shall review and render monthly reports to the City Council of all cash and investments held by the City.

The report shall include the following information for all cash accounts and bank deposits:

- Balance at the end of the month
- Interest rate (for all interest-bearing active deposits)

The report shall include the following information for all investments:

- A listing of individual securities held at the end of the month, by security type
- Issuer, date of maturity, date of purchase, par and the dollar amount invested
- Coupon, discount or earnings rate
- Current market value as of the date of the report and the source of this same valuation
- The weighted average maturity and weighted average yield of all investments combined

The above information may be submitted in the form of copies of statements received by the custodial institution. For investments with LAIF, the most recent statement or statements received from the State Treasurer may be included in the monthly report in lieu of the information noted above.

The report shall include a listing of all investment transactions for the month (Government Code Section 53607), and must also include a statement of compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, as well as statement denoting the ability of the local agency to meet its expenditure requirements for the next six months, or an explanation as to why sufficient money all or may not be available (Government Code Section 53646).

Reports shall be rendered to the City Council and City Manager within 30 days following the end of the month of the period covered by the report.

PORTFOLIO SUMMARY

The City maintains petty cash on City facilities, cash in bank, cash in a transactional investment account, deposits with the Local Agency Investment Fund (LAIF), and investments in negotiable Certificates of Deposit, and investments in Federal Agency bonds. All items are detailed in the attachment to this report.

A summary of portfolio content is found below. The attachment to this report offers specific detail on each category of investment.

City of San Marino		Allocation
Cash and Investments Portfolio Summary		
Petty Cash on City Premises	\$2,150	0%
Cash in Bank	15,881,022	52%
Deposits with LAIF	8,550,620	28%
Certificates of Deposit	3,726,000	12%
Notes/Agency Bonds	2,250,000	8%
	<hr/>	
Cash and Investments	\$30,409,792	
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PORTFOLIO PERFORMANCE

The effective yield for LAIF deposits on 8/31/2019 is 2.341%. The annual percentage yield earned on the bank IMMA is 2.51%. The average yield on CDs is 2.09%. The average yield on Agency bonds is 1.566%.

Total combined portfolio yield for August 2019 is 2.32%



Local Agency Investment Fund (LAIF) Average Monthly Effective Yields			
	<u>2017</u>	<u>2018</u>	<u>2019</u>
Jan	0.751	1.35	2.355
Feb	0.777	1.412	2.392
Mar	0.821	1.524	2.436
Apr	0.884	1.661	2.445
May	0.925	1.755	2.449
Jun	0.978	1.854	2.428
Jul	1.051	1.944	2.379
Aug	1.084	1.998	2.341
Sep	1.111	2.063	
Oct	1.143	2.144	
Nov	1.172	2.208	
Dec	1.239	2.291	

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that this report be received and filed.

ATTACHMENT

Treasurer’s Report as of August 31, 2019



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**City of San Marino
Treasurer's Report
As of August 31, 2019**

Deposit/Investment Type	Bank/Issuer	Maturity Date	Par Value	Bank Balance	Market Value	% portfolio	Rate
Cash on Premises							
Petty Cash & Cash Drawer	City Hall		400.00	400.00	400.00		
Petty Cash	Fire Department		300.00	300.00	300.00		
Petty Cash & Cash Drawer	Recreation Department		400.00	400.00	400.00		
Petty Cash & Cash Drawer	Library		400.00	400.00	400.00		
Petty Cash & Cash Drawer	Public Works		250.00	250.00	250.00		
Petty Cash	Police Department		400.00	400.00	400.00		
			<u>2,150.00</u>	<u>2,150.00</u>	<u>2,150.00</u>	0.01%	
Cash in Bank							
Main Account	Citizens' Business Bank-255xxxx96		1,224,637.96	1,224,637.96	1,224,637.96		
Workers' Compensation Account	Citizens' Business Bank-255xxxx35		19,514.72	19,514.72	19,514.72		
Public Funds Account	Citizens' Business Bank-255xxxx88 (ZBA payroll account)		-	-	-		
Investment Transaction Interest Account	US Bank-153xxxx77181		83,974.22	83,974.22	83,974.22		
General Operating	East West Bank-00-811xx753		2,032,955.43	2,032,955.43	2,032,955.43		
Payroll (ZBA)	East West Bank-00-811xx761		-	-	-		
Worker's Compensation (ZBA)	East West Bank-00-811xx779		-	-	-		
Money Market	East West Bank-00-811xx787		12,519,939.79	12,519,939.79	12,519,939.79		2.51%
			<u>15,881,022.12</u>	<u>15,881,022.12</u>	<u>15,881,022.12</u>	52.22%	

Deposit/Investment Type	Bank/Issuer	Maturity Date	Par Value	Book Value	Market Value	% portfolio	Rate
Investments							
Pooled Funds	State of California Local Agency Investment Fund (LAIF)		8,550,620.49	8,550,620.49	8,565,257.36	28.12%	2.341%
Negotiable CDs							
US Bank Safekeeping	Sallie Mae Bank CUSIP #795450UK9 (FDIC #58177)	10/29/19	248,000	248,000	248,169.48		2.20%
US Bank Safekeeping	Third Federal S & L CUSIP #88413QAW8 (FDIC #30012)	11/25/19	248,000	248,000	248,128.31		2.00%
US Bank Safekeeping	Goldman Sachs Bank CUSIP #38148JDV0 (FDIC #33124)	12/03/19	247,000	247,000	247,294.96		2.20%
US Bank Safekeeping	BMW Bank of N. America Utah CUSIP #05580ABS2 (FDIC #35141)	05/22/20	248,000	248,000	248,568.06		1.95%
US Bank Safekeeping	Morgan Stanley Private Ban CUSIP #61760ASM2	11/23/20	247,000	247,000	Not Available		3.10%
US Bank Safekeeping	Citibank NA CUSIP #17312QV97	11/23/20	247,000	247,000	Not Available		3.05%
US Bank Safekeeping	Morgan Stanley Bank CUSIP #61690UBZ2	11/30/20	247,000	247,000	Not Available		3.05%
US Bank Safekeeping	National Bank of Commerce Callable at 1 Year CUSIP #633368DZ5 (FDIC #14266)	05/24/21	250,000	250,000	Not Available		1.50%
US Bank Safekeeping	JP Morgan Bank Callable at 1 Year CUSIP #4815Y2D5 (FDIC #628)	05/31/21	250,000	250,000	Not Available		1.50%
US Bank Safekeeping	UBS Bank, USA CUSIP #90348JAR1 (FDIC #57565)	06/07/21	250,000	250,000	Not Available		1.65%
US Bank Safekeeping	Comenity Cap Bk Salt Lake City UT CUSIP #20033AQP4 (FDIC #57570)	06/07/21	250,000	250,000	Not Available		1.60%
US Bank Safekeeping	Wells Fargo Bank NA Sioux Falls CUSIP #9497485W3 (FDIC #3511)	06/17/21	250,000	250,000	246,840.00		1.75%
US Bank Safekeeping	First Business Bank of Madison CUSIP #31938QS54 (FDIC #15229)	06/24/21	248,000	248,000	243,762.18		1.50%
US Bank Safekeeping	Ally Bank CUSIP #02007GLF8	08/22/22	247,000	247,000	Not Available		1.90%
Non-Negotiable CD	Synovus Bank Brokerage CD 101-127-574-8 (FDIC873)	06/13/23	249,000	249,000	249,000.00		2.45%
			<u>3,726,000</u>	<u>3,726,000</u>	<u>Not Available</u>	12.25%	2.09%

**City of San Marino
Treasurer's Report
As of August 31, 2019**

Notes/Bonds:

		Maturity	Par	Bank	Market	%
US Bank Safekeeping	FHLMC 3.5 Yr. One Time Callable CUSIP 3134G9KF3/392176595	11/25/19	500,000	500,000	499,015.50	1.200%
US Bank Safekeeping	FHLB 1.75% 3130ACHQ0, 3130ACHQ0/392190318*	10/19/20	500,000	500,000	499,954.50	1.750%
US Bank Safekeeping	FHLB 1.73 Qtly Callable CUSIP 3130A7BT1/392174029	2/26/21	500,000	500,000	499,367.50	1.730%
US Bank Safekeeping	FHLB 1.6% One Time Callable CUSIP 3130A7NF8/392175163	3/29/21	500,000	500,000	499,492.50	1.600%
US Bank Safekeeping	Federal Home Loan Mtg Corp 3134GAXV1/392200018	5/28/21	250,000	243,875	248,993.00	1.530%
			2,250,000	2,243,875	2,246,823.00	7.40%
		Total Cash & Investments	30,409,792.61	30,403,667.61	Not Available	2.32%

WAM (days) - Total Portfolio 100.67

I hereby certify that this report is in compliance with the City's Investment Policy as adopted by the City Council on July 10, 2019, and the source of market valuation is obtained from various bank statements, monthly LAIF statement and investment safekeeping account statement with US Bank. The City has the ability to meet its expenditure requirements for the next six months.

Annie Han 10/2/2019

 Annie Han, City Treasurer

LAIF

Date	Type of Transaction	Amount	Notes
8/13/19	Transfer from US Bank	2,000,000.00 ✓	
8/15/19	Transfer to East West Bank Operating Account	(7,000,000.00)	Moved funds to East West Bank in order to get 10 basis points higher of interest
8/27/19	Transfer to US Bank to settle Ally Bank CD	(247,000.00) ✓	

East West Bank Money Market Account

Date	Type of Transaction	Amount	Notes
8/7/19	Transfer to East West Bank Operating Account	(600,000.00)	To Cover Operating Expenses for Month of August 2019
8/15/19	Transfer from East West Bank Operating Account	7,000,000.00	Moved funds to East West Bank in order to get 10 basis points higher of interest

US Bank

Date	Type of Transaction	Amount	Notes
8/9/19	Capital One Bank CD Matured	250,000.00	4.700% Interest
8/12/19	Enerbank USA CD Matured	250,000.00	4.700% Interest
8/13/19	Transfer to LAIF	(2,000,000.00) ✓	
8/27/19	Transfer from LAIF	247,000.00 ✓	
8/27/19	Ally Bank CD Purchased	(247,000.00)	1.900% Interest <i>new CD</i>

al
10/1/2019



**CALIFORNIA STATE TREASURER
FIONA MA, CPA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
08/26/19	2.33	2.36	175
08/27/19	2.33	2.36	176
08/28/19	2.33	2.36	175
08/29/19	2.32	2.36	175
08/30/19	2.32	2.36	180
08/31/19	2.32	2.36	180
09/01/19	2.32	2.36	180
09/02/19	2.32	2.36	180
09/03/19	2.31	2.36	179
09/04/19	2.31	2.36	178
09/05/19	2.31	2.36	178
09/06/19	2.30	2.36	179
09/07/19	2.30	2.36	179
09/08/19	2.30	2.36	179
09/09/19	2.31	2.35	177
09/10/19	2.30	2.35	176
09/11/19	2.30	2.35	176
09/12/19	2.29	2.35	179
09/13/19	2.29	2.35	179
09/14/19	2.29	2.35	179
09/15/19	2.29	2.35	179
09/16/19	2.28	2.35	182
09/17/19	2.27	2.35	188
09/18/19	2.27	2.35	187
09/19/19	2.27	2.35	186
09/20/19	2.26	2.35	185
09/21/19	2.26	2.34	185
09/22/19	2.26	2.34	185
09/23/19	2.26	2.34	186
09/24/19	2.26	2.34	185
09/25/19	2.25	2.34	184

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

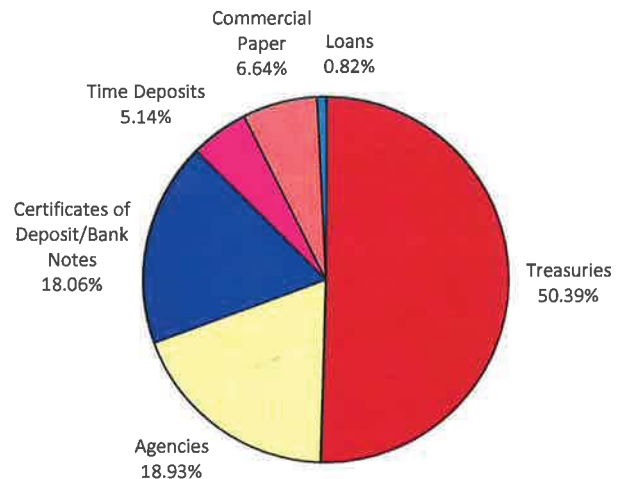
Quarter Ending 06/30/19

Apportionment Rate: 2.57
 Earnings Ratio: .00007028813234525
 Fair Value Factor: 1.001711790
 Daily: 2.39%
 Quarter to Date: 2.44%
 Average Life: 173

PMIA Average Monthly Effective Yields

Aug 2019 2.341
 July 2019 2.379
 June 2019 2.428

**Pooled Money Investment Account
Portfolio Composition
08/31/19
\$94.8 billion**



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

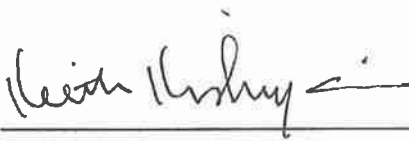
Based on data available as of 09/25/2019

Weekly Call Report Certification
Local Agency Security Program

Institution: East West Bank
Weekly as of Date: 9/11/2019

Two authorized officers are required to executed the Weekly Call Report pursuant to CCR§16005.1.1(a).

The authorized signers of East West Bank each declares, for himself or herself alone and not for the other: I hereby verify that I have personal knowledge of the matters set forth in the Weekly Call Report (as of 09/11/2019) submitted pursuant to GC§ 53663(b) and CCR§16005.4.2 to the best of my knowledge and belief, the information contained therein is true and correct.



Signature

Date



Signature

Date

9/18/19.

Keith Kishiyama, SVP & Director of Corporate Finance

Name and Title

Angela Foo, FVP & Treasury Manager

Name and Title

Weekly Call Report
Local Agency Security Program
California Department of Business Oversight

Institution Name: East West Bank

CID #: 194

Mailing Address: 135 N Los Robles Ave, 8th Floor ; Pasadena, CA 91101

Weekly Report As of Date: 9/11/2019

Submission Date: 9/16/2019

	Pool #1 (x110%)	Pool #2 (x150%)	Pool #3 (x105%)	Total
Total Deposits & Accrued Interest:	\$ -	\$ -	\$ 762,670,681.64	\$ 762,670,681.64
Less: Deposits Subject to Waivers:	\$ -	\$ -	\$ 266,664,258.01	\$ 266,664,258.01
Less: Interest:	\$ -	\$ -	\$ -	\$ -
Less: Uncollected Funds:	\$ -	\$ -	\$ -	\$ -
Less: CDAR Deposits:	\$ -	\$ -	\$ 29,353,004.18	\$ 29,353,004.18
Less: Other (Specify on Line 17):	\$ -	\$ -	\$ -	\$ -
Total Secured Deposits:	\$ -	\$ -	\$ 466,653,419.46	\$ 466,653,419.46
Minimum Collateral Required:	\$ -	\$ -	\$ 489,986,090.43	\$ 489,986,090.43

Agent of Depository: Bank of New York Mellon
 Federal Home Loan Bank of San Francisco

Market Value of Pledged Securities as of Weekly Report Date:	\$ -	\$ -	\$ 550,000,000.00	\$ 550,000,000.00
Excess/Deficiency in Pledged Collateral:	\$ -	\$ -	\$ 60,013,909.57	\$ 60,013,909.57

Description of Other Deposits:

Preparer Name: Amanda Li
 Preparer Title: AVP & Sr. Quantitative Analyst

Preparer Phone #: 626-768-6913
 Preparer Email Address: amanda.li@eastwestbank.com

Authorizer #1 Name: Keith Kishiyama

Authorizer #1 Title: SVP & Director of Corporate Finance

Authorizer #2 Name: Angela Foo

Authorizer #2 Title: FVP & Treasury Manager