


MEMORANDUM

TO: MAYOR SIMMONS AND
MEMBERS OF THE CITY COUNCIL

FROM: JOHN E. NOWAK 
City Manager

DATE: 09 MARCH, 1988

IN RE: SATURDAY ADMISSION REQUIREMENTS FOR LACY PARK

REPORT: During the trial period when Lacy Park was open on Saturdays, the Council had established a fee requirement for nonresidents. The fee was in recognition of the additional costs to the City for operating the Park on Saturdays and was a means by which nonresidents would pay a fair share of the costs which residents pay through the property taxes.

To continue the concept of nonresidents paying their share of the cost for operating Lacy Park on Saturday it is proposed that the fee requirements be continued. Proposed is:

1. That the fee for nonresidents over the age of four (4) years be set at three dollars (\$3) per day.
2. That residents of San Marino be admitted on Saturdays without charge upon presentation of some proof of residency.
3. That students in the San Marino Unified School District be admitted without charge upon presentation of a school identification.
4. That the fee for nonresidents apply to group activities scheduled at the Park.

To facilitate the identification of residents and students, the City staff will prepare an identification card which may be used at the individual's option. The cost of the card will be set at five dollars (\$5) each to cover the expense to the City. Staff will arrange for opportunities for the public to have the cards made.

For nonresidents, an entry ticket, determined by the city manager, will be required and must be presented in the Park to any City official upon request.

The City Council would reserve the right to waive the fee requirement on any particular day or for a particular event.

It is proposed that no Saturday attendance limitation be set at this time. The Council would be able to set a limit at a

SATURDAY ADMISSION TO LACY PARK
09 MARCH, 1988
PAGE 2

future time should conditions so warrant. The city manager would be authorized to limit group attendance at the Park on Saturdays.

RECOMMENDATION: That the City Council adopt the fee requirements for admission to Lacy Park on Saturdays as outlined in this report; and that the identification system and the ticket requirement for nonresidents be approved.

LACY PARK - Capacity Limit 500

Park open Monday through Friday all year round.

Park will be opened on Saturday: June 18, 1988
Beginning July 2nd, 1988 - Every Sat.

The Park will be closed on Thanksgiving Day, Christmas Eve., Christmas Day, New Year's Eve and New Year's Day and/or the day the City observes for those holidays.

FEES

Monday through Friday: No charge.
Saturday: Residents, no charge. Non-residents pay \$3.00

GROUPS

A Permit is required for groups of 15 or more.

Residents - 16-50 persons: \$50.00
Groups of over 50 persons: \$1.00 per person
Non-profit organizations and schools are free if they are within San Marino.

Non-Residents - Same as residents except on Saturdays. At this time a fee of \$3.00 per person is added to the permit fee.

16-50 persons: \$50.00 + \$3.00 per person
Groups of over 50 persons: \$1.00 per person + \$3.00 per person that is non-resident.

ALL GROUPS ARE REQUIRED TO FILL OUT A PERMIT.

Permits are approved by: Park Superintendent on weekdays and the City Manager on Saturdays.

Completed applications with exact fees included are to be approved by the proper person and then copied.

Original in Blue Book
Copy to applicant
Copy to Park Superintendent

TICKETS

Admission tickets can be obtained at Lacy Park or City Hall. These tickets are needed for entry on a Saturday.

PROHIBITED IN PARK

Weddings, cooking fires, alcoholic beverages, tents and camping.