External Links Policy

January 2019

Crowell Public Library website includes curated links to external websites based on their usability and suitability for the public. These links include databases to which the library subscribes and also government, non-profit and commercial websites that feature reliable sources and provide valuable content to the public. The selection criteria for external links on the library web page are the same as those that the library uses for selecting print materials.

These are explained in the Collection Development Policy: https://www.cityofsanmarino.org/DocumentCenter/View/1291/CollectionDev11_12

Link Request

The addition of a link to an external website does not reflect an endorsement by the Crowell Public Library for any product, service, policy, or opinion. Crowell Public Library is not responsible for the content of external websites, including those databases to which the Library subscribes. Non-library parties may suggest or request links by emailing crowellpl@cityofsanmarino.org with the following information:

1. Name of the party operating the website.
2. Non-profit status of the party, if applicable.
3. Name, telephone number and email address of the person responsible for the website.
4. Internet address (URL) of the website.

Suggested or requested links will not be automatically granted and/or guaranteed. Links to external websites will be at the sole discretion of Crowell Public Library.

Link Removal

Crowell Public Library reserves the right to remove any link at any time without notice or cause, particularly if the external website is judged to be the following:

1. No longer residing at link address.
2. Less advantageous than other resources discovered.
3. Containing outdated or incorrect information.
4. Containing misleading or unsubstantiated claims.
5. Containing illegal, libelous biased, harmful, or defamatory content.

Approved by the Library Board of Trustees
January 28, 2019