



LEGAL REVIEW

The City Attorney’s office has reviewed and approved as to form.

RECOMMENDATION

Staff recommends receiving and filing the Monthly Disbursements Report for the month of January 2021. If the City Council concurs with staff’s recommendation, an appropriate motion would be:

“I move to receive and file the Monthly Disbursements Report for the month of January 2021.”

ATTACHMENTS

- I. January 2021 Transactions by Account Summary



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					140.00	
		Vendor Subtotal for Department:42			140.00	
101-42-4376-0000	O'Reilly Auto Parts	Gloves	01/15/2021	0	42.68	
		Vendor Subtotal for Department:42			42.68	
101-42-4376-0000	U.S. Bank	Amazon-Supplies	01/21/2021	13444	15.99	
		Vendor Subtotal for Department:42			15.99	
101-44-4104-0000	John L Hunter	NPDES Consulting Jan 2021	01/29/2021	13476	1,031.70	
		Vendor Subtotal for Department:44			1,031.70	
101-44-4150-0000	316 Engineering & Construction	Sewer Cleaning & Maintenance Area #	01/15/2021	0	3,892.09	
101-44-4150-0000	316 Engineering & Construction	Sewer Cleaning & Maintenance-Troub	01/15/2021	0	14,013.69	
		Vendor Subtotal for Department:44			17,905.78	
101-44-4150-0000	John L Hunter	NPDES Consulting 10/1/20-12/15/20	01/15/2021	13415	2,995.00	
		Vendor Subtotal for Department:44			2,995.00	
101-44-4150-0000	Jimni Systems Inc	Equipment Repair - Pump Stations	01/29/2021	0	2,637.36	
		Vendor Subtotal for Department:44			2,637.36	
101-44-4150-5170	LA County Dept of Public Works	Catch Basin Cleanout FY19-20	01/15/2021	13406	4,008.84	
		Vendor Subtotal for Department:44			4,008.84	
101-44-4460-5170	Aurora Environmental Inc	AB 939 Compliance & Disposal Repo	01/15/2021	0	1,937.50	

AP-Transactions by Account (02/01/2021 - 8:46 AM)

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					1,937.50	
		Vendor Subtotal for Department:44				
101-48-4010-0000	Humana Insurance Co	Adjustment Premium Jan 2021	01/15/2021	13414	-63.00	
101-48-4010-0000	Humana Insurance Co	Adjustment Premium Feb 2021	01/29/2021	13475	15.00	
					-48.00	
		Vendor Subtotal for Department:48				
101-48-4010-0000	Lincoln National Life Insurance Co	City Portion LTD Feb 2021	01/29/2021	13480	42.60	
101-48-4010-0000	Lincoln National Life Insurance Co	City Portion Basic Life Feb 2021	01/29/2021	13480	10.20	
101-48-4010-0000	Lincoln National Life Insurance Co	Adjustment Premium Feb 2021	01/29/2021	13480	-41.99	
					10.81	
		Vendor Subtotal for Department:48				
101-48-4150-0000	L.A. Co. Dept of Public Works	Street Signal Maintenance Dec 2020	01/29/2021	13479	94.35	
					94.35	
		Vendor Subtotal for Department:48				
101-48-4150-0000	Siemens Industry Inc	Traffic Signal Call Outs Nov 2020	01/29/2021	0	842.86	
101-48-4150-0000	Siemens Industry Inc	Traffic Signal Maintenance Sept 2020	01/29/2021	0	763.12	
101-48-4150-0000	Siemens Industry Inc	Traffic Signal Maintenance Nov 2020	01/29/2021	0	763.12	
101-48-4150-0000	Siemens Industry Inc	Traffic Signal Call Outs Sept 2020	01/29/2021	0	2,708.14	
					5,077.24	
		Vendor Subtotal for Department:48				
101-48-4316-0000	U.S. Bank	Ted Johnson- Propane for Forklift	01/21/2021	13444	19.12	
					19.12	
		Vendor Subtotal for Department:48				
101-48-4376-0000	Crafco Inc	Asphalt	01/15/2021	0	614.18	
					614.18	
		Vendor Subtotal for Department:48				
101-48-4376-0000	Ganahl Lumber Company	Supplies	01/15/2021	13412	122.86	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Department:48			122.86	
101-48-4376-0000	Underground Service Alert/SC	Dig Alerts Tickets	01/15/2021	0	89.20	
101-48-4376-0000	Underground Service Alert/SC	Dig Alerts CA State Fee	01/15/2021	0	38.47	
		Vendor Subtotal for Department:48			127.67	
101-48-4376-0000	United Rock Products	Sand for Sandbags	01/29/2021	13504	183.25	
		Vendor Subtotal for Department:48			183.25	
101-48-4376-0000	U.S. Bank	IPS-Steel to Fix Benches at Bus Stop	01/21/2021	13444	92.87	
		Vendor Subtotal for Department:48			92.87	
101-48-4500-1980	Southern California Edison	Electrical Service Nov-Dec 2020-Stre	01/15/2021	13429	7,826.54	
101-48-4500-1980	Southern California Edison	Electrical Service Dec 2020- Jan 2021	01/29/2021	13491	186.41	
		Vendor Subtotal for Department:48			8,012.95	
101-48-4508-0000	Bob Wondries	Repair Turbo	01/29/2021	0	439.68	
		Vendor Subtotal for Department:48			439.68	
101-50-4010-0000	Humana Insurance Co	Adjustment Premium Jan 2021	01/15/2021	13414	-47.00	
101-50-4010-0000	Humana Insurance Co	Adjustment Premium Feb 2021	01/29/2021	13475	24.00	
		Vendor Subtotal for Department:50			-23.00	
101-50-4010-0000	Lincoln National Life Insurance Co	City Portion LTD Feb 2021	01/29/2021	13480	31.95	
101-50-4010-0000	Lincoln National Life Insurance Co	City Portion Basic Life Feb 2021	01/29/2021	13480	7.65	
		Vendor Subtotal for Department:50			39.60	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-50-4376-0000	AramSCO Inc	Cleaning Supplies- Lacy Park	01/29/2021	13449	69.73	
101-50-4376-0000	AramSCO Inc	Restroom Supplies- Lacy Park	01/29/2021	13449	1,534.72	
		Vendor Subtotal for Department:50			1,604.45	
101-50-4376-0000	JHM Supply	Tree Planting Supplies	01/29/2021	0	883.60	
		Vendor Subtotal for Department:50			883.60	
101-50-4376-0000	DS Service of America , Inc	Drinking Water Service Feb 2021-Lac	01/29/2021	13495	32.00	
		Vendor Subtotal for Department:50			32.00	
101-50-4376-0000	U.S. Bank	Home Depot-Trash Can for Restrooms	01/21/2021	13444	136.61	
101-50-4376-0000	U.S. Bank	Dog Waste Depot- Dog Waste Bags	01/21/2021	13444	466.40	
101-50-4376-0000	U.S. Bank	Home Depot- Christmas Lights	01/21/2021	13444	39.60	
101-50-4376-0000	U.S. Bank	Amazon - Computer Speakers	01/21/2021	13444	28.45	
		Vendor Subtotal for Department:50			671.06	
101-50-4404-0000	San Gabriel Nursery & Florist	Poinsettia for Community Service Hol	01/15/2021	13431	987.28	
101-50-4404-0000	San Gabriel Nursery & Florist	Poinsettia for Community Service Hol	01/15/2021	13431	956.42	
101-50-4404-0000	San Gabriel Nursery & Florist	Poinsettia for Community Service Hol	01/15/2021	13431	925.57	
101-50-4404-0000	San Gabriel Nursery & Florist	Poinsettia for Community Service Hol	01/15/2021	13431	987.28	
		Vendor Subtotal for Department:50			3,856.55	
101-50-4500-4950	The Gas Company	Gas Service Nov-Dec 2020- Lacy Park	01/15/2021	13436	46.54	
		Vendor Subtotal for Department:50			46.54	
101-50-4500-9025	AT&T	Phone Service Dec 2020-Jan 2021-Lac	01/29/2021	13450	22.98	
		Vendor Subtotal for Department:50			22.98	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-50-4500-9025	Time Warner Cable	Internet Cable Service 12/25/20-1/24/2	01/15/2021	13437	134.98	
		Vendor Subtotal for Department:50			134.98	
101-50-4500-9460	California American Water	Water Service Nov-Dec 2020-Lacy Pa	01/15/2021	13399	7,460.83	
		Vendor Subtotal for Department:50			7,460.83	
101-50-4508-0000	Garvey Equipment Company	Alternator Truck # 6589	01/29/2021	0	752.83	
		Vendor Subtotal for Department:50			752.83	
101-52-4010-0000	Lincoln National Life Insurance Co	City Portion Basic Life Feb 2021	01/29/2021	13480	7.65	
101-52-4010-0000	Lincoln National Life Insurance Co	City Portion LTD Feb 2021	01/29/2021	13480	31.95	
		Vendor Subtotal for Department:52			39.60	
101-52-4150-0000	Mariposa Tree Management Inc	City Wide Palm Trees Pruning (858) N	01/29/2021	0	61,950.00	
		Vendor Subtotal for Department:52			61,950.00	
101-52-4376-0000	CA Dept of Tax & Fee Admin	Sales Tax Out of State Purchase Oct-D	01/29/2021	13454	25.13	
		Vendor Subtotal for Department:52			25.13	
101-52-4404-0000	Norman's Nursery Inc	Trees- Parkways/Right of Ways (5)	01/29/2021	13484	1,000.61	
101-52-4404-0000	Norman's Nursery Inc	Trees- Parkways/ Right of Ways (3)	01/29/2021	13484	603.94	
101-52-4404-0000	Norman's Nursery Inc	Trees- Parkways/ Right of Ways (6)	01/29/2021	13484	1,111.79	
101-52-4404-0000	Norman's Nursery Inc	Trees- Parkways/ Right of Ways (4)	01/29/2021	13484	741.20	
101-52-4404-0000	Norman's Nursery Inc	Trees- Parkways/ Right of Ways (6)	01/29/2021	13484	1,146.11	
		Vendor Subtotal for Department:52			4,603.65	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-52-4500-9460	California American Water	Water Service Nov-Dec 2020-Grounds	01/15/2021	13399	15,021.76	
101-52-4500-9460	California American Water	Water Service Dec 2020-Grounds	01/29/2021	13457	2,761.06	
		Vendor Subtotal for Department:52			17,782.82	
101-53-4150-0000	AT&T	Moving AT&T Lines for PD Remodel	01/15/2021	13395	1,526.25	
		Vendor Subtotal for Department:53			1,526.25	
101-53-4150-0000	Beta Security Systems	Fire Alarm Service 1/1/21-3/31/21-Sto	01/15/2021	13397	285.00	
		Vendor Subtotal for Department:53			285.00	
101-53-4150-0000	Collicutt Energy Services Inc	Generator Rental-PD Remodel 11/18/2	01/29/2021	13466	13,568.84	000000957
101-53-4150-0000	Collicutt Energy Services Inc	Generator Rental -PD Remodel 12/17/	01/29/2021	13466	6,458.09	
		Vendor Subtotal for Department:53			20,026.93	
101-53-4150-0000	Dynamic Building Maintenance	Citywide Janitorial Service Dec 2020	01/15/2021	0	6,866.00	
		Vendor Subtotal for Department:53			6,866.00	
101-53-4150-0000	IntelesysOne	IT Labor - PD Remodel	01/15/2021	0	525.00	
101-53-4150-0000	IntelesysOne	Temporary Relocation of PD Compute	01/29/2021	0	6,029.72	
		Vendor Subtotal for Department:53			6,554.72	
101-53-4150-0000	King Relocation Service	Moving Service PD Remodel Project	01/15/2021	13416	3,372.00	000000961
		Vendor Subtotal for Department:53			3,372.00	
101-53-4150-0000	Polychrome Construction Inc.	Base Installation and Stock SMPD Me	01/15/2021	13427	1,030.00	
101-53-4150-0000	Polychrome Construction Inc.	SMPD Interior Painting - Additional V	01/15/2021	13427	1,000.00	
101-53-4150-0000	Polychrome Construction Inc.	SMPD Interior Painting	01/15/2021	13427	26,000.00	000000964
		Vendor Subtotal for Department:53			28,030.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-53-4150-0000	San Marino Security Systems	Quarterly Security Alarm System 1/1/2	01/29/2021	13489	207.00	
101-53-4150-0000	San Marino Security Systems	Quarterly Fire Alarm System 1/1/21-3/	01/29/2021	13489	294.00	
		Vendor Subtotal for Department:53			501.00	
101-53-4150-0000	SDS Security Design Systems	Security Alarm Service Feb 2021-SMC	01/29/2021	13490	84.00	
101-53-4150-0000	SDS Security Design Systems	Fire Alarm Service Feb 2021-SMC	01/29/2021	13490	30.00	
101-53-4150-0000	SDS Security Design Systems	Security Alarm Service Feb 2021-Thur	01/29/2021	13490	42.00	
101-53-4150-0000	SDS Security Design Systems	Security Alarm Service Feb 2021-FD	01/29/2021	13490	87.00	
101-53-4150-0000	SDS Security Design Systems	Security Alarm Service Feb 2021-City	01/29/2021	13490	75.00	
		Vendor Subtotal for Department:53			318.00	
101-53-4150-0000	Total Exterminating Inc	Monthly Extermination - SMC	01/29/2021	0	125.00	
101-53-4150-0000	Total Exterminating Inc	Monthly Extermination - Library	01/29/2021	0	125.00	
		Vendor Subtotal for Department:53			250.00	
101-53-4150-0000	U.S. Bank	Ralphs- Water for FD during the Fumi	01/21/2021	13444	11.00	
101-53-4150-0000	U.S. Bank	Starbucks- Meals for FD during the Fi	01/21/2021	13444	71.80	
101-53-4150-0000	U.S. Bank	Ralphs- Fumigation Meals	01/21/2021	13444	93.24	
101-53-4150-0000	U.S. Bank	Hi Life Burger- Fumigation Meals	01/21/2021	13444	73.93	
101-53-4150-0000	U.S. Bank	Stonefire Grill- Fumigation Meals	01/21/2021	13444	101.40	
101-53-4150-0000	U.S. Bank	Lucky Boys- Fumigation Meals	01/21/2021	13444	56.45	
101-53-4150-0000	U.S. Bank	United Site Service - Portable Restroo	01/21/2021	13444	784.13	
101-53-4150-0000	U.S. Bank	Ralphs- Fumigation Meals	01/21/2021	13444	155.01	
101-53-4150-0000	U.S. Bank	San Marino Seafood- Fumigation Mea	01/21/2021	13444	204.08	
		Vendor Subtotal for Department:53			1,551.04	
101-53-4206-0000	CA Dept of Tax & Fee Admin	Sales Tax Out of State Purchase Oct-D	01/29/2021	13454	40.85	
		Vendor Subtotal for Department:53			40.85	
101-53-4206-0000	Courts Construction Company Inc	Put in a Partition Wall for the Librarian	01/15/2021	13404	10,523.00	00000953
		Vendor Subtotal for Department:53			10,523.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-53-4206-0000	Ganahl Lumber Company	Blacktop Fix - City Hall Parking Lot R	01/29/2021	13474	26.42	
		Vendor Subtotal for Department:53			26.42	
101-53-4206-0000	Manley Bolier LLC	Annual Maintenance- Stoneman Boile	01/15/2021	13419	1,586.81	
		Vendor Subtotal for Department:53			1,586.81	
101-53-4206-0000	Plumbing Wholesale Outlet	Restroom Repair -PD	01/29/2021	0	45.62	
		Vendor Subtotal for Department:53			45.62	
101-53-4206-0000	U.S. Bank	Home Depot-Supplies for Holiday Ch	01/21/2021	13444	37.19	
101-53-4206-0000	U.S. Bank	Home Depot-Supplies for Holiday Ch	01/21/2021	13444	149.88	
101-53-4206-0000	U.S. Bank	Home Depot-Public Works Break Roo	01/21/2021	13444	479.07	
101-53-4206-0000	U.S. Bank	Home Depot- Supplies for Holiday Ch	01/21/2021	13444	135.68	
101-53-4206-0000	U.S. Bank	Home Depot- Supplies for PD Remodk	01/21/2021	13444	648.70	
101-53-4206-0000	U.S. Bank	Home Depot- Paint & Fix Tiles in PD	01/21/2021	13444	93.16	
101-53-4206-0000	U.S. Bank	Home Depot- Paint for Holiday Cheer	01/21/2021	13444	23.09	
101-53-4206-0000	U.S. Bank	Home Depot-Supplies for Holiday Ch	01/21/2021	13444	93.58	
101-53-4206-0000	U.S. Bank	Harbor Freight-Tarps for Storage for P	01/21/2021	13444	416.65	
101-53-4206-0000	U.S. Bank	Home Depot- Fitting for Portable Rest	01/21/2021	13444	9.39	
101-53-4206-0000	U.S. Bank	Home Depot-Public Works Break Roo	01/21/2021	13444	38.68	
		Vendor Subtotal for Department:53			2,125.07	
101-53-4206-0000	Williams Scotsman Inc	Mobile Office 36x10 12/17/20-12/29/2	01/29/2021	13508	1,976.48	
		Vendor Subtotal for Department:53			1,976.48	
101-60-4010-0000	Humana Insurance Co	Adjustment Premium Jan 2021	01/15/2021	13414	-4.50	
		Vendor Subtotal for Department:60			-4.50	
101-60-4010-0000	Lincoln National Life Insurance Co	City Portion Basic Life Feb 2021	01/29/2021	13480	10.20	
101-60-4010-0000	Lincoln National Life Insurance Co	City Portion LTD Feb 2021	01/29/2021	13480	42.60	
		Vendor Subtotal for Department:60			52.80	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
101-60-4010-0000	PERS (Medical)	Adjustment Premium Feb 2021	01/29/2021	0	-1,615.29	
		Vendor Subtotal for Department:60			-1,615.29	
101-60-4150-0500	U.S. Bank	Plug n Pay - Online Payment Fee for C	01/21/2021	13444	15.00	
		Vendor Subtotal for Department:60			15.00	
101-60-4316-0000	Canon Financial Services Inc	Copier Lease Dec 2020- Stoneman	01/15/2021	13400	134.53	
101-60-4316-0000	Canon Financial Services Inc	Copier Lease Jan 2021-Stoneman	01/29/2021	13458	134.53	
		Vendor Subtotal for Department:60			269.06	
101-60-4376-0000	Office Depot	Office Supplies & Paper	01/29/2021	13486	76.17	
		Vendor Subtotal for Department:60			76.17	
101-60-4376-0000	U.S. Bank	Costco- Supplies	01/21/2021	13444	12.67	
		Vendor Subtotal for Department:60			12.67	
101-60-4420-0000	U.S. Bank	Shutterstock- Images for Community §	01/21/2021	13444	49.00	
		Vendor Subtotal for Department:60			49.00	
101-62-4010-0000	Lincoln National Life Insurance Co	City Portion Basic Life Feb 2021	01/29/2021	13480	2.55	
101-62-4010-0000	Lincoln National Life Insurance Co	City Portion LTD Feb 2021	01/29/2021	13480	10.65	
		Vendor Subtotal for Department:62			13.20	
101-62-4324-0000	Southwest Mobile Storage Inc	Storage Bins 12/22/20-1/18/21-Stonen	01/15/2021	0	177.39	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Department:62			177.39	
101-62-4376-0000	U.S. Bank	Costco- Supplies	01/21/2021	13444	17.63	
		Vendor Subtotal for Department:62			17.63	
101-62-4500-9025	AT&T	Phone Service Nov-Dec 2020-Pool	01/15/2021	13392	21.32	
		Vendor Subtotal for Department:62			21.32	
101-64-4102-0000	William Shuttic	Fall Contract Classes- Functional Fitne	01/15/2021	13432	4.80	
		Vendor Subtotal for Department:64			4.80	
101-66-4376-0000	U.S. Bank	Party City-Ribbon for Holiday Cheer	01/21/2021	13444	13.19	
101-66-4376-0000	U.S. Bank	99 Cents Store- Activity Books for Ho	01/21/2021	13444	73.96	
101-66-4376-0000	U.S. Bank	Amazon- Snow Juice for Snow Machi	01/21/2021	13444	54.72	
101-66-4376-0000	U.S. Bank	Amazon- Cameras & Film for Holiday	01/21/2021	13444	569.10	
101-66-4376-0000	U.S. Bank	Costco- Supplies Holiday Cheers	01/21/2021	13444	9.98	
101-66-4376-0000	U.S. Bank	Amazon- Supplies Holiday Cheer	01/21/2021	13444	142.24	
101-66-4376-0000	U.S. Bank	99 Cents Store-Activity Books for Ho	01/21/2021	13444	233.91	
101-66-4376-0000	U.S. Bank	Amazon- Supplies Holiday Cheer	01/21/2021	13444	54.94	
101-66-4376-0000	U.S. Bank	Target-Candy for Holiday Cheer	01/21/2021	13444	202.74	
101-66-4376-0000	U.S. Bank	Home Depot- Supplies for Holiday Ch	01/21/2021	13444	758.59	
101-66-4376-0000	U.S. Bank	99 Cents Store-Activity Books for Ho	01/21/2021	13444	36.38	
101-66-4376-0000	U.S. Bank	Party City-Supplies for Holiday Cheer	01/21/2021	13444	14.33	
101-66-4376-0000	U.S. Bank	99 Cents Store-Tissue Paper for Holid	01/21/2021	13444	33.08	
101-66-4376-0000	U.S. Bank	Amazon-Inflatable Grinch for Holiday	01/21/2021	13444	65.69	
101-66-4376-0000	U.S. Bank	Dollar Tree- Supplies Holiday Care Pa	01/21/2021	13444	158.18	
		Vendor Subtotal for Department:66			2,421.03	
101-70-4150-0000	DS Service of America , Inc	Drinking Water Service Feb 2021-Stor	01/29/2021	13495	74.00	
101-70-4150-0000	DS Service of America , Inc	Drinking Water Service Feb 2021-SM	01/29/2021	13495	32.00	

