GENERAL PURPOSE

The Maintenance Worker I performs a variety of skilled and semiskilled work in the maintenance of park grounds or landscaped areas, street, and public works; performs other related tasks as assigned.

DISTINGUISHING CHARACTERISTICS

The Maintenance Worker I performs work under the supervision of the Division Manager or Foreman.

The Maintenance Worker I is a non-exempt position who is expected to perform the entire range of maintenance work. The Maintenance Worker I is distinguished from a Maintenance Worker II and III by the performance of routine tasks and duties. Maintenance Worker I may advance to the Maintenance Worker II level when training and experience are sufficient to perform at the journey level and when an opening occurs.

ESSENTIAL FUNCTIONS

The duties, skills, and demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with a disability to perform the essential duties, skills, and demands.

Duties:
The Maintenance Worker I performs skilled and semiskilled work in one or more specific duties related to the construction, repair, and maintenance of streets, alleys, storm drains, sewers, sidewalks, curbs, traffic signs and markings, street lights, vehicles, and traffic signals.

Uses hand tools in various assignments; operates three axle vehicles, tractors, brush chippers, mowers, and aerial lift; operates light motorized equipment including trucks, pneumatic power tools, paint sprayer, power grinder, and related equipment.

Performs routine maintenance and minor repairs on a variety of tools, vehicles, and equipment; reports the need for major repairs.

Frames, pours, and finishes curbs, gutters, and sidewalks.

Performs a variety of semiskilled work in the maintenance of park grounds or landscaped areas including: cultivating and preparing ground around plants and shrubs, mixing and applying fertilizers and pesticides; plants, prunes, and removes trees, flowers, and shrubs; operates, repairs and installs irrigation systems; mows, weeds, prunes, renovates, and fertilizes grass; rakes leaves;

Cleans picnic grounds and tables, walks fields, courts, restrooms, and other facilities. Conducts field inspections to ensure the safety of the public facilities.
Perform other related duties as assigned.

QUALIFICATIONS

Knowledge, Skills and Abilities:

Knowledge of
General principles, methods, tools, materials, and equipment used in street and vehicle maintenance and repair.
Basic construction and public works maintenance techniques; care and operation of a variety of power tools and equipment.
General principles, methods, tools, materials, and equipment used in cultivating, trimming, removing trees, irrigation systems, and park maintenance.

Skills/Abilities
Work under inclement weather.
Perform strenuous manual work.
Work in close proximity to motorized equipment and operate heavy and light motorized equipment. Use required tools and equipment safely and effectively.
Perform maintenance on assigned vehicles and equipment in an efficient and safe manner. Follow written and oral instructions.
Identify and observe safety rules and regulations.
Establish and maintain effective working relationships with other employees and the public. Works alone or as a member of a crew.

Education and Experience:
Any combination equivalent to the education and experience likely to provide the required knowledge and abilities would be qualifying. A typical way to gain such knowledge and abilities would be:

Experience:
One (1) year experience in public works maintenance.

Education:
Graduation from High School (or substitution of G.E.D. or California Proficiency Certification).

Licenses:
Possession of a valid California Class "C" Driver's license.

Physical Demands and Work Environment

Physical demands
The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
While performing the duties of this job, the employee is regularly required to talk or hear. Employee is frequently required to sit, stand, walk, crawl, use hands and fingers to handle or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, or crouch. Employee must occasionally lift and/or move up to 85 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. Employee is regularly required to talk or listen, in person and by telephone. Operate light and heavy motorized equipment, and/or automobiles or trucks while performing the duties of this position. Intermittently, twist to reach equipment; perform maintenance to and construction of streets, curbs, gutters and other infrastructure; perform simple grasping and fine manipulation; use telephone and write or use a keyboard to communicate through written means.

Work environment
Characteristics described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employee generally works 10% indoors and 90% outdoors. The work environment indoors is usually in a temperature-controlled office. While performing the duties of this job outdoors, the employee occasionally works in varying weather conditions, visiting developed and undeveloped sites in various stages of construction. Noise level in the work environment is usually moderate but the employee may occasionally be exposed to high level noises including but not limited to outdoor construction equipment, emergency vehicles sirens.

Department: Parks & Public Works
FLSA Status: Non-Exempt
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