



State of the City

City of San Marino

January 6, 2020

WELCOME



This year's State of the City will address:

1. Department accomplishments of 2019 and council-directed goals for 2020
2. Mayor's goals and vision for 2020



CITY MANAGER'S OFFICE



2019 ACCOMPLISHMENTS

- Coordinated the 2019 municipal election for two council seats and the Public Safety Parcel Tax
- Redesigned the budget preparation and adoption process, with support from the Council Budget Subcommittee
- Redesigned and launched the City's new, more user-friendly website
- Implemented the Envisio strategic plan management software

THIS YEAR'S GOALS

- Explore partnership opportunities with other agencies to find cost savings
- Refine website functionality and enhance online services

FINANCE DEPARTMENT



2019 ACCOMPLISHMENTS

- Updated the City's Investment Policy
- Received the CSMFO Meritorious Award for the FY 18-19 budget document
- Changed the City's primary banking relationship to East West Bank, resulting in lower bank fees and a higher yielding Money Market Account
- Upgraded the City's accounting system to a cloud-based version with added features to track City billing easier

THIS YEAR'S GOALS

- Proactively seek out external funding sources to fund services that the City is currently providing to offset current spending
- Update the City's Procurement Policy in accordance with the Government Code and best practice standards as well as Procurement Standards for Federal Awards

INFORMATION TECHNOLOGY



2019 ACCOMPLISHMENTS

- Created a back-up process for all city data, enabling the city to recover and resume operation in an emergency, outage, or cyber-attack from any location with internet access within 4 hours
- Bought the city data network up to compliance with the FBI's recommended CJIS policies, establishing a defense against growing cyber-attacks and data theft in local municipalities

THIS YEAR'S GOALS

- Implement security monitoring to combat the growing assault of ransomware on local city governments
- Bring City Wi-Fi up to security compliance to match the network improvements
- Continue upgrading staff computers and adopt a 5-year cycle of replacement

HUMAN RESOURCES



2019 ACCOMPLISHMENTS

- Conducted approximately 40 recruitments for full-time and part-time classifications
- Updated recruitment templates and brochures for a more attractive presentation of San Marino
- Coordinated workplace harassment training for all City employees to comply with California State Law
- Engaged with a new benefit broker, resulting in lower cost for employee dental/vision premiums

THIS YEAR'S GOALS

- Update the employee performance review process using Envisio
- Create new Onboarding/New Employee Orientation process for full-time and part-time employees
- Explore risk management/workers' compensation program opportunities for the agency

PLANNING & BUILDING DEPARTMENT



2019 ACCOMPLISHMENTS

- Adopted the Tree Preservation Ordinance, with special recognition of heritage trees
- Launched the Citywide Historic Survey
- Developed a strategy for proactive code enforcement
- Launched the Peafowl Abatement Program, which resulted in capturing and relocating 50 peafowl

THIS YEAR'S GOALS

- Create a financial incentive program for heritage trees in front yards
- Adopt and implement the City Wide Historic Survey
- Implement the Economic Development Plan by developing incentives and a marketing strategy to attract new businesses
- Amend the Tree Preservation Ordinance

PARKS & PUBLIC WORKS DEPARTMENT



2019 ACCOMPLISHMENTS

- Replaced 2 miles of residential sidewalk – on schedule and on budget
- Resurfaced 23 street segments in the city - on time and under budget
- Completed the condition assessment of the city wastewater collection system and recommended a 5-year improvement plan

THIS YEAR'S GOALS

- Develop an urban forestry program that includes condition assessments and reforestation plans
- Develop a Master Plan for Lacy Park
- Construct a replacement rose arbor
- Complete this year's \$3,500,000 street rehabilitation project and commence design of next fiscal year's work
- Complete another 1 mile of residential sidewalk replacement

POLICE DEPARTMENT



2019 ACCOMPLISHMENTS

- Residential burglaries reduced by 18% from last year
- Priority 1 (one) response time to calls for service reduced by 24% from last year, bringing the average to under 2 minutes
- Injury traffic collisions reduced by 12.8% from last year

THIS YEAR'S GOALS

- Reduce injury traffic collisions by an additional 10%
- Reduce both residential and commercial burglaries by an additional 5%
- Develop a traffic safety program with the school district to educate students in bicycle safety
- Develop and initiate Business Watch program
- Enhance the neighborhood watch program through implementation of block captain training and residential security system seminar

FIRE DEPARTMENT



2019 ACCOMPLISHMENTS

- Completed the plan to upgrade the Emergency Operations Center and conducted staff training, including an exercise with the School District
- Purchased and placed into service life-saving equipment, “Autopulse” for Rescue Ambulance 91
- Implemented a new “Water Watch” Program in the City to help prevent juvenile drownings in our City

THIS YEAR’S GOALS

- Develop the City’s Emergency Operations Plan Annex to include: Health and Extreme Heat/Power Shutoff Plan & Checklist Plan
- Review the current CERT program to identify ways to increase community participation, including providing emergency disaster supplies to residents and expanding curriculum past earthquake preparedness
- Develop a “Citizen Fire Academy” to allow residents and elected officials a day to train with the department and learn about its core functions

COMMUNITY SERVICES DEPARTMENT



2019 ACCOMPLISHMENTS

- Reunified the Recreation Division and Library Division under the Community Services Department
- Distributed a needs assessment survey that will help shape the future of the Recreation Division
- The Library generated \$261,000 in passport fees, a 19% increase in revenue from previous years

THIS YEAR'S GOALS

- Complete the re-envisioning of the Recreation Division based on the actions taken by the City Council and the recommendations of the community survey
- Launch the self-checkout station at the Crowell Public Library by the end of January 2020
- Identify areas of collaboration between Recreation and Library

MAYOR'S GOALS AND VISION FOR 2020



- Increase traffic safety and pedestrian protections with neighborhood traffic calming measures
- Improve public safety through better management of vacant residential and commercial properties
- Strengthen tree preservation through increased education efforts and public awareness of the Tree Preservation Ordinance

MONTHLY TOWN HALLS



Join us the first Monday of every month in the Barth Room at 6:00 PM for town hall events to engage with City officials and learn more about current City projects and priorities and other useful information.

Upcoming Topics

- **February 3** – What Priority Initiatives would you like the City to focus on next year?
- **March 2** – Resident engagement: new programs and feedback
- **April 6** – Code enforcement overview and FAQs



Questions?

Thank you!