

# CITY OF SAN MARINO

## TRAFFIC ADVISORY COMMISSION AGENDA

*Hunter Chang, Chairman*

*Jon Crowley, Vice Chairman*

*Wendy Doo, Commission Member*

*Calvin Lo, Commission Member*

*Hal Suetsugu, Commission Member*

*Scott Braxton, Alternate*



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City Hall, Council Chambers

2200 Huntington Drive

San Marino, CA 91108

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**MONDAY, OCTOBER 16, 2017**  
**7:00 P.M.**  
**CITY HALL**  
**COUNCIL CHAMBERS**  
**2200 HUNTINGTON DRIVE, SAN MARINO, CA**

The City of San Marino appreciates your attendance. Citizens' interest provides the Traffic Advisory Commission (TAC) with valuable information regarding issues of the community.

Regular Meetings are held on the 3rd Monday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Administration Department at (626) 300-0700 at least 48 hours prior to the meeting.

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Chair Chang, Vice Chair Crowley, Commissioners Doo, Lo, Suetsugu, and (Alternate) Braxton

### **POSTING OF AGENDA**

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive. As a public service, the agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

**PUBLIC COMMENTS**

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Traffic Advisory Commission on any item of interest to the public, before or during the TAC's consideration of the item, that is within the subject matter jurisdiction of the TAC.

**NEW BUSINESS**

1. **APPROVAL OF MINUTES FROM SEPTEMBER 18, 2017**
2. **TRAFFIC CONCERN AT ST. ALBANS NORTH SIDE OF HUNTINGTON DRIVE GOING NORTH BOUND**

**OLD BUSINESS**

3. **UPDATE OF WINSTON AVENUE AND CALIFORNIA BOULEVARD SAFETY ANALYSIS**
4. **UPDATE ON SAN MARINO BOULEVARD AND SIERRA MADRE BOULEVARD INTERSECTION TRAFFIC CIRCULATION**

**WRITTEN COMMUNICATIONS** This is an opportunity to announce any written communications pertaining to the City received by members of the TAC.

- ❖ Monterey Road Traffic Safety Concerns.
- ❖ Oak & Garfield installing signage for East/West drivers indicating North/South traffic does not stop.

**COMMISSIONER REPORTS** This is an opportunity for members of the TAC to inform the public of any meetings or conferences they may have attended.

**POLICE DEPARTMENT REPORT** This is an opportunity for the Chief of Police to inform the TAC and the public of any upcoming traffic matters of interest to the Community.

**PUBLIC WORKS DEPARTMENT REPORT** This is an opportunity for the Public Works Director / City Engineer to inform the TAC and the public of any upcoming public works projects or matters of interest to the Community.

**TRAFFIC ADVISORY COMMISSION CALENDAR**

**PUBLIC WRITINGS DISTRIBUTED**

All public writings distributed by the City of San Marino to at least a majority of the TAC regarding any item on this agenda will be made available at the Public Counter at City Hall, Council Chambers located at 2200 Huntington Drive, San Marino, California.

**PUBLIC COMMENTS**

The public may at this time speak regarding any city-related issue, provided that no action shall be taken on any item not appearing on the agenda. Any person desiring to speak should complete a Speaker's Form located at the City Hall, Council Chambers entrance and hand it to the Administrative Analyst. The Chairman reserves the right to place limits on duration of comments.

**ADJOURNMENT**

The San Marino Traffic Advisory Commission will adjourn to the next joint meeting with City Council to be held on **MONDAY, NOVEMBER 20, 2017 at 7:00 P.M.** at the City Hall, Council Chambers 2200 Huntington Drive, San Marino, California.

JOHN N. INCONTRO

CHIEF OF POLICE

**CITY OF SAN MARINO  
TRAFFIC ADVISORY COMMISSION  
PUBLIC MEETING MINUTES**

September 18, 2017

7:00 p.m.

City Hall

2200 Huntington Drive

San Marino, CA 91108

**CALL TO ORDER:** Chair Chang called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Led by Chair Chang

**ROLL CALL:**

**Commissioners Present:** Chair Chang, Vice Chair Crowley, Commissioner's Doo, Lo, Suetsugu, and Alternate Braxton

**Commissioners Absent:** NONE

**City Officials Present:** Chief John N. Incontro, Ruth Smith, Michael Throne

**PUBLIC COMMENTS:**

- 1) **Louise Cook** – Calling on the Commission's attention Rosalind and Oak Grove. There are no Parking Signs on the South side of Rosalind. Coming from the corner on Rosalind puts me on a blind curve where vehicles cannot see each other. Would like to request placing "No Parking" signs on the North side.
  
- 2) **Ann** – spoke in regards to opening a fitness studio on the 2400 Block Huntington Drive where there are three parking spaces with limited parking. Curious if those limitations could change. For a fitness studio we have clients who spend a good hour in the studio. Requesting to consider increasing the 20 minute parking limitations to one hour.

Chair Chang explained that businesses changed and it may be something for us to look at.

- 3) **Judy O'Keefe – 400 Block Winthrop Road** – Last meeting I requested a traffic count from Dan Wall for Los Robles which Ruth promised to provide me tonight. During the June meeting we discussed having "No Truck" signs placed on Los Robles. Spoke about large hauling trucks traveling on Los Robles.

Chief Incontro stated we will include Los Robles to our enforcement list.

- 4) **Catherine Tripodes – 900 Block Darby Road** – Spoke about Granada not having enough speed limits. Vehicles are in hurry. Why don't they paint the jetting out area red or place reflectors.

Chief Incontro stated they are called bulb outs and we will look into this area. Sidewalks on the west side are on Alhambra's side. We will check on the speed limit signs and rules concerning the signs.

## **NEW BUSINESS**

1. **APPROVAL OF MINUTES FROM JUNE 19, 2017:** Chair Chang requested that we change page 2 and 3 to read Eng. Page 4 should have the correct address or simply cross it out. Change Vice Chair Chang to Commissioner Lo. Vice Chair Crowley moved approval of minutes and was seconded by Commissioner Doo. Passed unanimously.
2. **REORGANIZATION OF COMMISSION MEMBERS:** Commissioner Suetsugu motioned to nominate Hunter Chang as Chair, Seconded by Commissioner Jon Crowley. Commissioner Calvin Lo nominated Jon Crowley as Vice Chair, seconded by Commissioner Doo. Traffic Advisory Commission Reorganization passed unanimously with Chair Hunter Chang and Vice Chair Jon Crowley.

## **OLD BUSINESS**

3. **MONTEREY ROAD TRAFFIC CALMING ANALYSIS:** Ruth Smith, Traffic Engineer provided a power point presentation outlining the background for our new Commissioners. A resident expressed concerns during a City Council meeting. This process began in 2015 where data was collected. There were several concerns about speed, unsafe maneuvers, etc. There were suggestions made regarding installing bulb outs, speed humps, etc. Traffic Advisory Commission approved several actions including studying it again, collecting new data and placing a centerline with raised markers which has been done. In December of last year, we collected counts and noticed traffic increased from December 2015- November 2016 by 3%. There's more traffic out there. We had a Community Meeting to see what traffic calming measures we can bring and some residents were receptive to bulb outs and edge line stripping.

Per Ruth Smith, traffic calming should be calculated in phases with the first being edge line striping which is cheap and will get some results out there. Ruth continued with explaining the other segments to the Commission members. We will need to conduct another Community Meeting to present the plan and then survey the residents. Once the Traffic Commission approves it, we will then go to City Council. We would collect data before and after to determine the effectiveness and analyze bringing it back to TAC. A recommendation was made to implement the traffic calming in phases. Conduct the Community meeting, bring back the results to TAC and move forward.

Chair Chang asked if there were public comments on this. No public comments.

Commissioner Doo stated this item has been discussed for some time now.

Commissioner Suetsugu made a motion to move forward with Staff's recommendation on the first phase. Inquired if Staff looked into reflectors on the curb along the edge line keeping vehicles from swerving into the curb as additional traffic calming methods.

Chair Chang stated the motion to move forward with edge line and reflective markers.

Vice Chair Crowley stated one of the alternate plans was to look at raised intersections. Asked if we had looked into this?

Ruth Smith stated we had not looked into the raised intersection.

Ruth Smith inquired if the motion included the Community Meeting, etc.

Commissioner Doo made a motion to include staff's first phase.

Chief Incontro stated to Chair Chang we cannot have two motions.

Chair Chang affirmed the first motion to implement the first phase with including the edge line striping and conduct a Community Meeting. Motion passed unanimously.

Resident Cordelia Donnelly inquired about the time line of the Community Meeting.

Chief Incontro stated it typically takes two–three weeks which includes the location, staff availability and notification of effected residents. We will aim to have the report available for Council by end of November.

- 4. UPDATE ON WINSTON AVENUE AND CALIFORNIA BOULEVARD:** Ruth Smith provided the update on the above item. Spoke about the safety and traffic collision concerns. There have been a total of 15 collisions in five years. Six of those occurred in the last six months. Most involving northbound versus eastbound vehicles.

There are three things to consider which is looking at the City right of way, City Code having to do with landscaping adjacent to streets and core sight distance. The City controls everything in the right of way and in this case it's 17 feet.

Commissioner Doo asked if we were recommending for the homeowner to remove the vegetation or will the City remove it?

Chair Chang asked what the distance is between the red and blue line on the map provided on the presentation.

Ruth Smith stated about 17'. Ruth Smith stated the City can make the homeowner remove it and charge them but we want them to do it voluntarily.

Something about these rear end accidents is due to the people seeing the signal turn green and not looking in front of them. We can program the signal to help people see the green light. This is called programmed visibility.

Vice Chair Crowley asked if several of these accidents occurred due to failing to yield. Could we have prevented these accidents with more signs?

**Curtis Jung** – Thanked staff for the study and for being responsive. Vast majority of these accidents are a result of driving north bound versus east bound. Take the analysis on the vegetation, etc. There's no question about the visibility coming from Winston. If there's a combination on the vegetation being cut back and signage on California Blvd. giving warning about cross traffic we can address it with a practical solution. Synchronizing the signals to have less of a back-up.

Vice Chair Crowley asked Mr. Jung if he had ever seen the intersection at these locations have a complete stop during peak hours. Suggested placing "Do Not Block Intersections" signs on both east and west bound sections of California Blvd. Mr. Jung stated this was a great idea.

**Henry Eng** – 500 Block Winston Avenue – Inquired about the measurements and Ruth Smith clarified the 17' is from the curb. Most vehicles are traveling north versus south bound.

Chief Incontro clarified that we are talking about the hedge that are 8'-10' high. It is not traveled much as south bound as it is north bound. Hedges need to be trimmed 24" but would not be the entire length. This is one of several items we have talked about.

Commissioner Suetsugu stated that there are several of these instances throughout the City. Are we targeting this area?

Ruth Smith stated now that it has been brought to our attention, we must do something. We are liable. One out of three collisions occurred due to vehicles traveling north bound, east bound and one south bound.

Commissioner Lo stated what if we lower the front yard hedge it would be the same length as Chief explained.

Ruth Smith stated we don't want to go out there and tell you to remove the entire hedge. You can trim it back.

**Henry Eng** – stated trimming back would be more reasonable to do and would still have my privacy.

Chair Chang stated we should make a motion on these ideas. Chair Chang stated he liked installing the “Do not Block” intersection, Paint Intersection white like Bedford, Signal Heads for visibility.

Ruth Smith stated we can do all these without any recommendations from TAC.

Chief Incontro stated when we added the “Do Not Block” sign on Bedford and San Marino, there was significant discussion within Council and I do not feel comfortable not doing it without Council input.

Chief Incontro stated we have many problematic streets within the City and some do not have Police presence. We will do our best to have enforcement on California. Right now our concentration is enforcement around our schools. We do not have motor officers currently and that is part of the problem. Once we fill our vacancies we

Chair Chang asked if needed more direction.

Ruth Smith stated we will bring it back to you with an update if there’s anything different.

Curtis Jung asked about signage, signal, etc.

Chief Incontro stated prior to the next meeting we will place our radar trailer out there. Michael Throne will work with Mr. Eng and take a look at what is the less intrusive way to trimming the hedge. Place sign on north and south stating “Look out for Cross Traffic” without having the input of TAC. If we see there aren’t any accidents or an increase we will determined placing the “Do Not Block” sign. Then we will move forward with the idea of change in the signal heads anything else related to signal synchronization.

**5. UPDATE ON SAN MARINO BOULEVARD AND SIERRA MADRE BOULEVARD INTERSECTION TRAFFIC CIRCULATION:**

Ruth Smith stated we will bring this back during our meeting in October.

**6. UPDATE ON DARBY ROAD CUT-THROUGH TRAFFIC:**

Ruth Smith stated this item will be brought back in October.

**Catherine Tripodes 900 Block Darby Road**– Asked about what we can do to slow down the traffic on Darby Road?



Chair Chang stated an easy solution would be to install a speed limit sign as you enter Darby Road.

Chief Incontro stated we would check on it.

Ruth Smith stated she would look to see what there is on Darby Road.

### **WRITTEN COMMUNICATIONS**

Chief Incontro stated they would look into the Canterbury item.

### **COMMISSIONER REPORTS**

Commissioner Lo stated his observation on Los Robles. Second item where residents expressed a concern was related to traffic on St. Albans north bound at the left turn lane on Huntington.

Commissioner Suetsugu stated it was south bound on St. Albans and Huntington Drive.

Vice Chair Crowley inquired about the no stopping zone south on Cumberland west of Winston where we would paint it red.

Chief Incontro stated the issue was with the East Side where there was an electrical panel. We will check on that.

### **POLICE DEPARTMENT REPORT**

Chief Incontro stated we have had a slight decrease in traffic collisions. Our citations are lower and that is due to officers concentrating on the burglary suppression and not filling in our Motor positions yet. Problematic areas continue to be California / Euston, Huntington / San Marino, California/ Winston and Monterey/ Granada.

### **PUBLIC WORKS DEPARTMENT REPORT**

Michael Throne stated we will be resurfacing streets in October all the way up to November. This is a project approved by City Council in July. Only those streets that have been assessed will get curb gutter.

### **PUBLIC WRITINGS DISTRIBUTED**

There were no public writings distributed.

### **PUBLIC COMMENTS**

None

**ADJOURNMENT**

Chair Chang adjourned the meeting at 8:48 p.m. to the regular meeting to be held at City Hall Council Chambers on Monday, October 16, 2017 at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO