

**CITY OF SAN MARINO  
PUBLIC SAFETY COMMISSION  
PUBLIC MEETING MINUTES**

January 21, 2019

7:00 p.m.

City Hall

2200 Huntington Drive

San Marino, CA 91108

**CALL TO ORDER:** Chair Boegh called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Led by Chair Boegh

**ROLL CALL:**

**Commissioners Present:** Chair Boegh, Vice Chair Chang, Commissioners Ramirez, Loeffler and Boozell

**Commissioners Absent:** None

**City Officials Present:** Parks & Public Works Director / City Engineer, Michael Throne, Police Chief John Incontro and Fire Chief Mario Rueda

**PUBLIC COMMENTS:**

- 1) Ms. Dorsey - spoke about her concerns of the dangerous traffic patterns near Virginia Road northbound to Oak Grove. On several occasions there have been near misses of potential traffic collisions.  
  
Chief Incontro stated he would include this concern to our extra patrol schedule.
- 2) Linda Gutierrez - spoke about her concern with High School students walking in the rear alley of Huntington Drive. Safety issues about students walking in the afternoon.
- 3) Dan Hotchkiss - Expressed his concern of skateboarders congregating outside of Stepping Stones. Traffic is being blocked due to the skateboarders. Talked about the speed in the alley way at the 2400 Block of Huntington Drive.

**NEW BUSINESS**

1. **APPROVAL OF MINUTES:** Commissioner Loeffler moved to approve the November 19, 2018 minutes and it was seconded by Commissioner Ramirez. Minutes approved unanimously.
2. **REVIEW OF CITY BUDGET AND CALENDAR:** Director Throne spoke about the City's budget, Capital Improvement Plan including the calendar. The budget will be delivered on time this year in June. Director Throne stated we encourage for residents to be involved during the budget process.

### **3. REVIEW OF FIRE, POLICE AND PARK AND PUBLIC WORKS OPERATIONAL**

**PLANS:** Chief Incontro presented the Police Department's Operational Plan. Highlighting Community engagement and reduction in crime stats. Fostering a feeling of safety within the Community. Currently our staffing levels are difficult to maintain similar to many other agencies within the region. There are nine focus areas within the Operational Plan which are as follows: 1) Community Engagement, 2) Patrol Operations, 3) Pedestrian & Motorist Safety, 4) Communications, 5) Detectives, 6) Records, 7) Staffing, 8) Training and 9) Risk Management.

Chief Rueda presented the Fire Departments focus areas within the Operational Plan. We are a full service Department. There are seven areas: 1) Emergency Medical Service, 2) Fire Suppression, 3) Emergency Management, 4) Fire Prevention, 5) Administration & Planning, 6) Equipment & Maintenance and 7) Public Disaster & Education.

Director Throne presented the Park and Public Works Departments Operational Plan with seven focus areas: 1) Right-of-Way, 2) Parks & Grounds, 3) Civic Facilities, 4) Waste-Water, 5) Storm-Water, 6) Fleet Services and 7) City Engineering.

### **CONTINUED BUSINESS**

### **4. REVIEW OF PROPOSED CONGESTION AND CAPACITY PROJECTS TO ALLEVIATE**

**HIGHWAY 710 IMPACTS TO LOCAL STREETS:** Parks and Public Works Director Throne presented the report regarding the 710 freeway project outlining the City's position with Huntington Drive enhancements, traffic signal synchronization and capacity projects which will be considered through Measure R monies.

Dr. Cary Presant – asked the following questions: How many lanes are we increasing on Huntington Drive? How do you propose on increasing these lanes? What is the process? Narrowing lanes, leaving angled parking or other options. How much increase in capacity are we anticipating with the project you described? Any studies on the impact of this project? Have there been any assessments on local businesses? Does it adversely impact the businesses?

Linda Gutierrez – asked about whether this project will take away from the ability to load and unload at the businesses. Pretty sure the diagonal parking spots will be taken away.

Commissioner Loeffler stated there may be some confusion and asked for Director Throne to clarify for the audience.

Director Throne stated the capacity projects are strategic improvements that reduce congestion. These are not fleshed out yet. We have not yet approached that level of community involvement and design.

Chair Boegh stated is it fair to state there is a goal to achieve and we have some flexibility on how to achieve it.

Director Throne stated it is up to us to decide on how we reduce the traffic flow. There is no mandate from Metro as to how we achieve a project. It is left up to the Community to dive into the project scope.

Stephanie Johnson – spoke about the traffic concern on Los Robles. Stated a lot of these projects are ongoing. Stated the goal is "Capacity Enhancements". Suggested that the City take a defensive view of the project.

Laurie Barlow – spoke about traffic in general in and around the City. Emphasized cross walk safety should be taken into consideration as well. Parking in and around the schools should be looked at as well. Probably have a shuttle go around for the students and parents.

Dr. Raymond Quan – spoke of the 2015 EIR report and the City’s then response. Spoke about the angle parking which is integral to our culture. Made reference to some key points within the EIR indicating the following: 1) Angled Parking is considered interval to our Community, 2) no changes to parking, 3) Speed - current speed is 40 MPH, 4) All four San Marino schools are on Huntington Drive and not a good idea to increase speed and traffic capacity 5) TSM and TDM. I realize the City Manager’s in the past confirmed the plan. However, it is up to the current City Manager to approve the existing one. Dr. Quan provided an overview of the 2035 Metro TSM / TDM plan.

Ms. Alison Hotchkiss - Concerned about going to parallel parking situation. When they re-striped Huntington Drive going west they did not install the extra space for cars to pull out. It adds to more congestion problems. This is something that needs to be addressed.

Dr. Kari Presant– Expressed concerns about reducing angled parking on Huntington Drive which will carry over parking on the side streets. Reduction in business and ambiance. We need to look at the angled parking carefully. We need to understand the current study presented by the Director. Safety should be looked at in regards to pedestrians using crosswalks.

Dr. Roumani – What will you be saying to those living on Oak Knoll?

Chair Boegh stated the Commission will have additional discussions on this item and encouraged for those in attendance to share the information with their neighbors.

**5. DISCUSSION ON COMMUNICATION INITIATIVES – SUBCOMMITTEE UPDATE:**

Commissioner Loeffler and Commissioner Ramirez have provided the survey to the Departments and Marcella. Will be meeting next week with Administration to get up to speed. Provided everyone a copy of the survey.

**6. UPDATE ON RING CAMERA PROGRAM:** Chief Incontro stated they contacted Palos Verdes Estates. They had a person assigned to monitor the program. Chief stated the Department did not have the staff to monitor the program, budget issue, City attorney stated the installation may be a liability. For now we are holding off. We are encouraging residents to purchase doorbell devices. There is one LA County agency working with residents who are sharing the video.

Commissioner Boozell – Inquired if residents can purchase the ring device at a discounted rate or even lease the product. Chief Incontro stated that Commander Blonde’ worked on the project which provided the cost breakdown.

Chair Boegh stated we should better educate residents in order to participate in such a program.

Commander Blonde’ stated many residents are hesitant to install the doorbell.

Chief Incontro stated the new code requires for homeowners to indicate when they install cameras. There are several ways to broaden the education. There are industry advocates who can talk about the products and companies available.

Chief Incontro stated we will prepare a staff report on a subsidy program to purchase roughly 500 ring doorbells. Hopefully we will have it available for the next meeting.

## **WRITTEN COMMUNICATIONS**

NONE

## **COMMISSIONER REPORTS**

NONE

## **POLICE DEPARTMENT REPORT**

Chief Incontro spoke about the success in decrease in recent crime rates and highlighted the statistical information for the Department. Encouraged residents to use security systems in order to prevent thefts. We will continue our Community Police Academy with a tentative schedule for April-May. We are working with the Chinese Club and PTA to hold one for those groups during the day. Also, we will start a program called 9:00 p.m. where residential garages are shut, vehicle doors are locked security is programmed within the residents.

## **FIRE DEPARTMENT REPORT**

Chief Rueda highlighted Engine 91's service and participation at the Woolsey Fire protecting Malibu. Chief Rueda stated the Department received a praise letter from the Los Angeles County Fire Chief regarding the outstanding service provided. In December, the Fire Department took delivery of its newest Zoll defibrillator which was introduced and featured in a Tribune article. Prior to the transport of the patient, the photo of the heart is forwarded to the local hospital(s) where the Cardiologist can review the image. One of the projects Chief Incontro and I worked on a project last year was on an audit regarding the time frame of 911 calls coming to the City and our response times. Looking at the data from last year to this year, we have cut back about 30 seconds from that response time. Chief Rueda stated this is a big improvement.

## **PUBLIC WORKS DEPARTMENT REPORT**

Director Throne, highlighted the circulation of RFP's to conduct a condition analysis of our Storm Water System. The other study in which we have gone out to seek professional help on is our Citywide Traffic Circulation Study. We will have a better understanding of our transportation network comprehensively. He also shared that he is temporarily the lead for the Recreation Department.

## **PUBLIC WRITINGS DISTRIBUTED**

NONE

## **ADJOURNMENT**

Chair Boegh adjourned the meeting at 8:58 p.m. the Public Safety Commission will meet on February 25, 2019 at 7:00 P.M. in the City Council Chambers.

Respectfully submitted,

JOHN N. INCONTRO