

**CITY OF SAN MARINO
PUBLIC SAFETY COMMISSION
PUBLIC MEETING MINUTES**

June 18, 2018

7:00 p.m.

City Hall

2200 Huntington Drive

San Marino, CA 91108

CALL TO ORDER: Chair Boegh called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Led by Chair Boegh

ROLL CALL:

Commissioners Present: Chair Boegh, Commissioners Ramirez, Loeffler, Chuang and Alternate Boozell

Commissioners Absent: Vice Chair Chang

City Officials Present: Michael Throne and Aaron Blonde'
Fire Chief Mario Rueda.

PUBLIC COMMENTS:

No Public Comments were made.

NEW BUSINESS

1. **APPROVAL OF MINUTES:** Commissioner Loeffler made a motion to approve the June 18, 2018 minutes which was seconded by Alternate Boozell. Minutes passed unanimously.

2. **COMMISSION EDUCATION ON FIRE DEPARTMENT**

Chief Rueda presented a staff report on the functions of the Fire Department. Encompassing the areas of emergency response, emergency services, emergency management and financial plans for upcoming year.

3. **PUBLIC SAFETY COMMISSION PRIORITIES**

Chair Boegh spoke about the establishment of the Commissions goals where Department staff was asked to make presentations on their respective departments. We have had two presentations to date. Following this will be focusing on issues as directed by City Council. We would like a direct working relationship with one of the three departments. After the presentation

next month, we should try to prepare a list of our requests. We can make the appointments to the subcommittee during our August meeting.

4. **GENERAL DISCUSSION OF COMMUNICATING TECHNIQUES AND INFORMATION TO THE PUBLIC**

Chair Boegh spoke about the City Councils direction for the Commission to develop and address some of the issues identified. Chair Boegh recommended the Commission develop ideas, procedures and resource requirements between our staff and citizens. We are at a point where we can begin to address a specific list of things to study. Upon doing so, we will proceed with making recommendations to City Council with issues regarding communication and communication related to performance.

Commissioner Ramirez and Commissioner Loeffler volunteered to be a part of the subcommittee to work with the Fire and Police Departments. They will provide an update in August.

5. **CONTINUED BUSINESS:**

NONE

WRITTEN COMMUNICATIONS

Commission received and distributed one letter.

COMMISSIONER REPORTS

NONE

POLICE DEPARTMENT REPORT

Commander Blonde' provided the monthly report on behalf of Chief John Incontro on neighborhood watch, Coffee with a Cop, statistics, primary collision areas and other items of interest to the public.

FIRE DEPARTMENT REPORT

Chief Rueda spoke about the monthly matrix and annual report providing an overview of the Fire Department. Spoke about the Brush Clearance program which was implemented as per the direction of the City Council. Chief Rueda also spoke about the new CPR training program. Introduced the Fire Personnel in attendance.

PUBLIC WORKS DEPARTMENT REPORT

Park and Public Works Director/City Engineer provided a monthly update. Spoke about the highlights of the plans and specifications for the restrooms within Lacy Park. Mentioned that the City Council hired a new Traffic Engineer. St. Albans and Roanoke stop sign request warrants that schools be in session in order to determine whether an all way stop will be installed.

PUBLIC WRITINGS DISTRIBUTED

There were no public writings this month.

ADJOURNMENT

Chair Boegh adjourned the meeting at 9:24 p.m. to the next regular meeting to be held at City Hall Council Chambers on Monday, July 16, 2018 at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO