MONDAY, JULY 16, 2018
7:00 P.M.
CITY HALL
COUNCIL CHAMBERS
2200 HUNTINGTON DRIVE, SAN MARINO, CALIFORNIA

The City of San Marino appreciates your attendance. Citizens’ interest provides the Public Safety Commission (PSC) with valuable information regarding issues of the community.

Regular Meetings are held on the 3rd Monday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Administration Department at (626) 300-0700 at least 48 hours prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Chair Al Boegh, Vice Chair Chang, Commissioners Ramirez, Loeffler, Chuang and Alternate Jeff Boozell

POSTING OF AGENDA: The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive, the Crowell Public Library, 1890 Huntington Drive and the Recreation Department, 1560 Pasqualito Drive. The agenda is also posted on the City’s Website: http://www.cityofsanmarino.org

PUBLIC WRITINGS DISTRIBUTED: All public writings distributed by the City of San Marino to at least a majority of the PSC regarding any item on this agenda will be made available at the Public Counter at City Hall, Council Chambers located at 2200 Huntington Drive, San Marino, California.
WRITTEN COMMUNICATIONS: This is an opportunity to announce any written communications pertaining to the City received by members of the PSC.

PUBLIC COMMENTS: Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Public Safety Commission on any item of interest to the public, before or during the PSC’s consideration of the item, that is within the subject matter jurisdiction of the PSC.

COMMISSIONER REPORTS: This is an opportunity for members of the PSC to inform the public of any meetings or conferences they may have attended.

POLICE DEPARTMENT REPORT: This is an opportunity for the Chief of Police to inform the PSC and the public of any upcoming policing matters of interest to the Community.

FIRE DEPARTMENT REPORT: This is an opportunity for the Fire Chief to inform the PSC and the public of any upcoming fire department matters of interest to the Community.

PARKS AND PUBLIC WORKS DEPARTMENT REPORT: This is an opportunity for the Parks and Public Works Director/City Engineer to inform the PSC and the public of any upcoming public works projects of interest to the Community.

NEW BUSINESS

1. APPROVAL OF MINUTES
   Recommendation: Approval of minutes from June 18, 2018

2. EDUCATIONAL BRIEFING ON PARKS AND PUBLIC WORKS FUNCTIONS

3. APPOINTMENT OF DEPARTMENT-FOCUSED SUBCOMMITTEES

4. DISCUSSION ON POLICE COMMUNITY ACADEMY TEMPLATE

5. DISCUSSION ON COYOTE ISSUE AND PEA FOWL
CONTINUED BUSINESS

6. DISCUSSION ON COMMUNICATION INITIATIVES – SUBCOMMITTEE UPDATE

PUBLIC SAFETY COMMISSION CALENDAR: Scheduling dates for future PSC meetings.

ADJOURNMENT: The Public Safety Commission will adjourn to the next regular meeting to be held on AUGUST 20, 2018 at 7:00 PM in Council Chambers, City Hall, 2200 Huntington Drive, San Marino, California.

FUTURE PUBLIC SAFETY COMMISSION MONTHLY MEETING DATES:

- MONDAY, JUNE 18, 2018
- MONDAY, JULY 16, 2018
- MONDAY, AUGUST 20, 2018
- MONDAY, SEPTEMBER 17, 2018
- MONDAY, OCTOBER 15, 2018
- MONDAY, NOVEMBER 19, 2018
- **MONDAY, DECEMBER 17, 2018 - DARK**

Dated: June 25, 2018    Lara Klahejian
 Posted: July 12, 2018 Lara Klahejian
CALL TO ORDER: Chair Boegh called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Led by Chair Boegh

ROLL CALL:

Commissioners Present: Chair Boegh, Commissioners Ramirez, Loeffler, Chuang and Alternate Boozell

Commissioners Absent: Vice Chair Chang

City Officials Present: Michael Throne and Aaron Blonde’
Fire Chief Mario Rueda.

PUBLIC COMMENTS:

No Public Comments were made.

NEW BUSINESS

1. **APPROVAL OF MINUTES:** Commissioner Loeffler made a motion to approve the June 18, 2018 minutes which was seconded by Alternate Boozell. Minutes passed unanimously.

2. **COMMISSION EDUCATION ON FIRE DEPARTMENT**

Chief Rueda presented a staff report on the functions of the Fire Department. Encompassing the areas of emergency response, emergency services, emergency management and financial plans for upcoming year.

3. **PUBLIC SAFETY COMMISSION PRIORITIES**

Chair Boegh spoke about the establishment of the Commissions goals where Department staff was asked to make presentations on their respective departments. We have had two presentations to date. Following this will be focusing on issues as directed by City Council. We would like a direct working relationship with one of the three departments. After the presentation
next month, we should try to prepare a list of our requests. We can make the appointments to the subcommittee during our August meeting.

4. **GENERAL DISCUSSION OF COMMUNICATING TECHNIQUES AND INFORMATION TO THE PUBLIC**

Chair Boegh spoke about the City Councils direction for the Commission to develop and address some of the issues identified. Chair Boegh recommended the Commission develop ideas, procedures and resource requirements between our staff and citizens. We are at a point where we can begin to address a specific list of things to study. Upon doing so, we will proceed with making recommendations to City Council with issues regarding communication and communication related to performance.

Commissioner Ramirez and Commissioner Loeffler volunteered to be a part of the subcommittee to work with the Fire and Police Departments. They will provide an update in August.

5. **CONTINUED BUSINESS:**

NONE

**WRITTEN COMMUNICATIONS**

Commission received and distributed one letter.

**COMMISSIONER REPORTS**

NONE

**POLICE DEPARTMENT REPORT**

Commander Blonde’ provided the monthly report on behalf of Chief John Incontro on neighborhood watch, Coffee with a Cop, statistics, primary collision areas and other items of interest to the public.

**FIRE DEPARTMENT REPORT**

Chief Rueda spoke about the monthly matrix and annual report providing an overview of the Fire Department. Spoke about the Brush Clearance program which was implemented as per the direction of the City Council. Chief Rueda also spoke about the new CPR training program. Introduced the Fire Personnel in attendance.
PUBLIC WORKS DEPARTMENT REPORT

Park and Public Works Director/City Engineer provided a monthly update. Spoke about the highlights of the plans and specifications for the restrooms within Lacy Park. Mentioned that the City Council hired a new Traffic Engineer. St. Albans and Roanoke stop sign request warrants that schools be in session in order to determine whether an all way stop will be installed.

PUBLIC WRITINGS DISTRIBUTED

There were no public writings this month.

ADJOURNMENT

Chair Boegh adjourned the meeting at 9:24 p.m. to the next regular meeting to be held at City Hall Council Chambers on Monday, July 16, 2018 at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO
BACKGROUND

Each month the Police Department provides a brief update on crime, traffic issues and other items of interest to the public and to the Public Safety Committee.

DISCUSSION

On July 10, 2018, graffiti was discovered on a wall facing Huntington Drive at the intersection of Wembley Road and Huntington Drive. The graffiti appeared to be gang related, unfortunately the suspect had not been seen vandalizing the property. Officers conducted a follow up with El Monte Police Department and determined that the graffiti was probably the work of a new member associated with one of their gangs. Department personnel attempted to work with the City and the homeowner to get the graffiti removed however that was not successful. The next morning Corporal Brian Wong, Officer Patricia Gomez Lara and members of the San Marino Police Officers Association stepped into action and utilizing their own resources removed the graffiti for the homeowner. The resident is an elderly person who has been the victim of two other crimes this year and had other personal medical issues to deal with during the year.

The actions of the SMPD and the SMPOA was exemplary and illustrated our care, concern and compassion for the residents we serve each day.
Crime Stats

<table>
<thead>
<tr>
<th>2018</th>
<th>JANUARY</th>
<th>FEBRUARY</th>
<th>MARCH</th>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
<th>YTD</th>
<th>YTD-LY</th>
<th>% change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Part 1 Crimes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Homicide</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.000%</td>
</tr>
<tr>
<td>Rape</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>100.000%</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>3</td>
<td>-66.667%</td>
</tr>
<tr>
<td>Agg. Assault</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>8</td>
<td>13</td>
<td>-38.462%</td>
</tr>
<tr>
<td>Burglary</td>
<td>8</td>
<td>6</td>
<td>12</td>
<td>6</td>
<td>5</td>
<td>1</td>
<td>38</td>
<td>77</td>
<td>-50.649%</td>
</tr>
<tr>
<td>Residential</td>
<td>8</td>
<td>6</td>
<td>8</td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>30</td>
<td>73</td>
<td>-58.904%</td>
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<tr>
<td>Commercial</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>0.000%</td>
</tr>
<tr>
<td>Attempt</td>
<td>2</td>
<td>1</td>
<td>4</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>8</td>
<td>20</td>
<td>-60.000%</td>
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<tr>
<td>Larceny</td>
<td>16</td>
<td>12</td>
<td>5</td>
<td>10</td>
<td>4</td>
<td>13</td>
<td>60</td>
<td>67</td>
<td>-10.448%</td>
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<tr>
<td>Auto</td>
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<td></td>
<td></td>
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<tr>
<td>Theft</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
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<td>-50.000%</td>
</tr>
<tr>
<td>Arson</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>300.000%</td>
</tr>
<tr>
<td><strong>Total Part 1 Crimes</strong></td>
<td>28</td>
<td>20</td>
<td>19</td>
<td>19</td>
<td>11</td>
<td>15</td>
<td>112</td>
<td>162</td>
<td>-30.864%</td>
</tr>
</tbody>
</table>

The crime statistics indicated above is a comparison for this year ending June 30, 2018 compared to the same time period in 2017. In all categories other than rape and arson we have had significant decreases in crime. Residential burglaries have shown a 58% decrease or 30 crimes compared to 73 last year. Commercial burglaries have had a 60% decrease and aggravated assaults is down 38% or 8 crimes compared to 13 last year. Our overall Part 1 crimes have been decreased by 50 less victims or 30.8% this
year. The contributing factors have been the involvement of the community where we see a 33% increase in calls for service, an increase of 73% officer initiated contacts, and our burglary suppression detail. The officers have been conducted a number of suspicious person stops that have resulted in identifying possible people of interest in the area as well as arresting individuals who were involved in criminal conduct.

Traffic Report

Traffic enforcement is based upon three areas, traffic complaints from the community, observation of violations by officers and from traffic collision data. The Department maintains a list of traffic complaint locations and traffic collision data for traffic enforcement. The traffic data utilized for traffic enforcement is information of the top five locations for traffic collisions and the top five primary collision factors (PCF), or causes of the traffic collisions. That information is as follows;

<table>
<thead>
<tr>
<th>Locations</th>
<th>PCF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huntington Drive/Virginia Road 6 Collisions</td>
<td>22107 CVC-28 Unsafe Turn</td>
</tr>
<tr>
<td>Bedford Road/Huntington Drive 4 Collisions</td>
<td>22350 CVC-25 Unsafe Speed</td>
</tr>
<tr>
<td>Huntington Drive/San Gabriel Avenue 3 Collisions</td>
<td>21802(a) CVC-6 Fail to stop at stop sign</td>
</tr>
<tr>
<td>Huntington Drive/Monterey Road Avenue 3 Collisions</td>
<td>22106 CVC-5 Unsafe movement</td>
</tr>
<tr>
<td>Other locations less than three</td>
<td>23152(a) CVC-4 Driving under the Influence</td>
</tr>
</tbody>
</table>

FISCAL IMPACT

None

RECOMMENDATION

If the Public Safety Commission concurs with staff’s recommendation, an appropriate motion would be:

“I move to…"
BACKGROUND

The San Marino Fire Department is dedicated to providing the highest level of service to the residents and visitors of the City of San Marino. As such, each month the San Marino Fire Department provides an update on Department events and performance metrics to the public and to the Public Safety Committee.

DISCUSSION

Monthly Performance Metrics
Since the last Public Safety Commission Meeting, the Fire Department has submitted the June Monthly Performance Metrics to the City Council. A copy of this report has been included in this update. The report includes the number of responses made by the Department, training hours, Fire Prevention inspections, and the Department’s cardiac arrest performance for the month of June.

Annual Brush Clearance
On March 2, 2018 the San Marino City Council approved the creation of a wildland fuel management program involving the enforcement of the City’s Fire Code for clearance of hazardous vegetation near structures and roads in the High Fire Hazard Severity Zone. The Fire Department began inspections of the High Fire Hazard Severity Zone on June 18, 2018. Residents in violation of the City of San Marino Municipal Code and/or Uniform Fire Code have been issued violation notices. Re-inspections of properties in violation will be re-inspected by Fire Department personnel 30 days after the initial inspection.
Long Beach Fire Captain Dave Rosa Memorial
On Tuesday, July 3, 2018 the Long Beach Fire Department held a memorial service for fallen Fire Captain Dave Rosa. In a combined showing of support, multiple agencies including the San Marino Fire Department provided Engine and Rescue Ambulance coverage during the service, in order to allow all members of the Long Beach Fire Department to attend. Two San Marino Firefighter/Paramedics volunteered to provided medical coverage to the City of Long Beach during the memorial service.

Community Events
CPR Training
On Tuesday, June 12 Fire Department personnel provided CPR training and demonstrations for the San Marino Chinese Club.

Neighborhood Watch
Fire Department personnel attended a Neighborhood Watch block party on Plymouth Road. Personnel gave a presentation on emergency preparedness and CERT sign ups.

San Marino Motor Classic
On June 9, 2018 the San Marino Fire Department deployed two Firefighter/Paramedics and a Chief Officer to the San Marino Motor Classic to ensure a rapid response time to emergencies, and in the event of an escalating emergency. An incident action plan was prepared documenting the response of the Fire, Police and Public Works Departments.

Fourth of July
Engine 91, RA 91, Engine 791, and RA 791 along with Battalion 9 Chief Zanteson and Chief Rueda deployed for the Fourth of July event in Lacy Park. Battalion 9 prepared an Incident Action Plan in the event of an escalating emergency. Additionally, several inspections were conducted by the Fire Department to ensure a safe fireworks show for the residents of San Marino. Engine 91 confiscated fireworks and called in parking violations in front of hydrants to the Police Department for the duration of the Fourth of July event along with downwind patrol for embers. Engine 791 and RA 791 were deployed exclusively for emergencies within Lacy Park. An incident action plan was prepared documenting the response of the Fire, Police and Public Works Departments.

Fire Incidents
High Risk Weather Events
Engine 91 and RA 91 patrolled the High Fire Hazard Severity Zone multiple times on Friday, July 6, 2018 as a preventative measure in response to increased risk of fire danger from record high temperatures and offshore winds. Engine 91 responded to a Pole Fire on Shenandoah Road in the afternoon and a report of Wires Down on Somerset Place in the early evening. At approximately 8:00 pm, Engine 91 responded to a Grass Fire on the 2600 block of Lorain Road. The grass fire encompassed
approximately 10’ by 20’ of a parkway in front of one of the homes. The fire was quickly extinguished by suppression personnel. A San Marino Fire Department Fire Investigator responded to the Lorain Road grass fire, and after a thorough investigation it was determined to have been started by a malfunctioning catalytic converter from a vehicle. There were no witnesses or cameras to help identify the vehicle.

The San Marino Fire Department also monitored the high risk weather event and power outages for activation of the Emergency Operations Center for the City to take additional measures to protect residents.

**Emergency Medical Services Incidents**

**Rollover Traffic Collision**

Also, Engine 91 and RA 91 responded to a rollover traffic collision at South Los Robles Avenue and Monterey Road. The occupant of the vehicle on its side had minor injuries, but did not require transport. The occupant of the 2nd vehicle was transported by RA 91 to an area hospital.

**Training**

**Caltech Walkthroughs**

Over the course of several days, Engine 91, RA 91, and Battalion 9 personnel attended pre-fire plan walkthroughs of the Caltech campus in Pasadena, as part of the a Multi-Company training with the Pasadena and South Pasadena Fire Departments.

**Firefighter Survival Training**

San Marino and South Pasadena personnel participated in a rigorous Firefighter Survival Training with the Los Angeles Fire Department at the Frank Hotchkins Memorial Training Center.

**ATTACHMENTS**

1. June 2018 Performance Report
San Marino Fire Department
Monthly Performance Report

June 2018

**Incident Response**

79 In Jurisdiction
76 Out of Jurisdiction

**Total Incidents**

155
Year to Date
1,022

**Cardiac Arrest**

Total Patients: 1
Rhythm Documentation: 100%
Timely Vitals: 100%
Airway Placement: 100%

**Overtime Hours**

1381
-13% from June 2017

**Training**

536 Hours

**Inspections**

58

**90th Percentile Response Times**

Turnout

<table>
<thead>
<tr>
<th>SNM</th>
<th>ALH*</th>
<th>PAS*</th>
<th>SGB*</th>
<th>SPS*</th>
</tr>
</thead>
</table>

Response

| SNM | ALH* | PAS* | SGB* | SPS* |

*Year to Date
The following is a summary of activities that have been accomplished, are underway or planned for the balance of this month through your next commission meeting.

1. “All Hands On Deck” was the operational parameter in the seven working days before the Independence Day celebration. Two shifts were fielded on Wednesday July 4 from 5 am until close to midnight and Lacy Park was re-opened at 7 am the following day. All cleanup and repairs were completed by Friday afternoon.

2. Three grading and drainage inspections were performed by the City Engineer.

3. This last weekend’s heat wave impacted large plant health across the city. A message informing the City Council on this topic is attached.

4. 100 percent plans were received from the architect designing the new Lacy Park restroom and are currently in the building permit process. The project is anticipated to be out for construction bids by the end of July with a scheduled construction contract award by the City Council in September.

5. Work began on July 9 to demolish the existing 1980s restroom and planned to be completed by July 13. Six portable restrooms were placed adjacent to the site along with two hand wash stations.

6. The Director made his presentation of the content of the city’s first comprehensive capital improvement and capital equipment program on July 11 and he will be providing an update during tonight’s Parks and Public Works education agenda item.
City of San Marino
MEMORANDUM

TO: MAYOR TALT AND MEMBERS OF THE CITY COUNCIL
FROM: MICHAEL THRONE, PE, PARKS AND PUBLIC WORKS DIRECTOR/CITY ENGINEER
BY: DANA HANG, ADMINISTRATIVE ANALYST
DATE: JULY 10, 2018

SUBJECT: SUNBURNED VEGETATION AT LACY PARK

STRATEGIC PLAN CRITICAL SUCCESS FACTORS

- Well-Maintained Infrastructure
- Efficient, Responsive, and Effective City Services
- Beautiful, Preserved, Single-Family Residential Neighborhoods
- Inviting and Relevant City Facilities

BACKGROUND:

After temperatures climbed to historic highs this past weekend, City crews discovered a wide range of vegetation damage resulting to sun burn due to hot temperatures.

Parks and Public Works staff have reported sunburned vegetation inside of Lacy Park and other City facilities. I wanted to inform you that the Parks and Public Works crew are working hard to keep the plants alive and healthy.

Parks and Grounds personnel will be taking the following steps to ensure that plant materials can make a full recovery:

1) Leave burned leaves as is, they will protect the stem and trunk from further damage;
2) Stop pruning in order to have plants have as much energy as possible;
3) Deep watering;
4) Hold off on fertilizing because it can cause additional leaves to burn;
5) Not watering foliage because it can intensify burn.

Attachments: Photos of sunburned vegetation
The below information is a draft description of the Community Police Academy of the City of San Marino. The information will include tentative discussion topics for each class session. The class will be presented by lecture, video, PowerPoint and student participation in practical exercises. All students will be expected to participate in one ride-a-long

- Orientation-Opening Remarks, introduce Council, PSC members and Staff. Provide students with an overview of the Academy and what we would like to accomplish over that time. City and Department Staff
- Law Enforcement Operations, Justice System and Contemporary Topics - Discuss police operations, effect of laws and policies. Partnerships and organizations. Include a session of current topics affecting law enforcement. Department Staff, Public Safety Committee member and Judge
- Patrol/Traffic Operations - Overview of patrol operations, directed patrol and special event functions. Patrol Commanding Officer and Patrol Watch Commander. Traffic Operations will include discussion of engineering by Public Works Director Michael Throne
- Detective Operations - Overview of Detective operations, investigations and current crime issues affecting the City. Detective Commanding Officer and Detective Unity Officer in Charge
- Use of Force - Overview of Use of Force, Graham v. Conner, Policies and training. This class will include discussion of less-lethal, lethal force and techniques utilized by officers to take a suspect into custody. Department Staff, outside agency experts
- Communications and Dispatch - Overview and sit-a-longs with dispatcher. Angelica Gonzalez
- Tactics - Officer tactics from building searches, traffic stops and live demonstration with student involved exercises
- Self Defense and Less Lethal - Overview, participation and demonstration of self-defense techniques utilized by officers along with techniques students can utilize to thwart an attacker. Demonstration of less-lethal tools employed by Department personnel. Range and Self-Defense Cadre.
- Neighborhood Watch - Overview of the Department’s Neighborhood Watch program. Neighborhood Watch Cadre
- See Something-SaySomething - How to lessen the possibility of becoming a victim of crime. Detective and Neighborhood Watch Cadre
- Graduation - Graduation event and presentation of Certificate. Department and City Staff. Public Safety Committee and Council members
# San Marino Police Department
## Community Police Academy Class I – Program Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Subject</th>
<th>Faculty/Leadership</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/14/18</td>
<td>Orientation</td>
<td>Chief John Incontro, Public Safety Committee, Council Liaison, City Manager</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Law Enforcement Operations, Criminal Justice System and Contemporary law enforcement topics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Traffic Engineering, PW Dir M. Throne</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Detective Operations, Cmdr Aaron Blonde</td>
</tr>
<tr>
<td>8/28/18</td>
<td>Use of Force, Firearms, Self-Defense and Less Lethal Munitions</td>
<td>Dept Cadre</td>
</tr>
<tr>
<td>9/4/18</td>
<td>Communications and Dispatch</td>
<td>Admin Serv C/O Angelica Gonzalez</td>
</tr>
<tr>
<td></td>
<td>Neighborhood Watch and Community Involvement</td>
<td>Sgt D. Guiterrez and NHW Cadre</td>
</tr>
<tr>
<td>9/11/18</td>
<td>Graduation</td>
<td></td>
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</tbody>
</table>