

CITY OF SAN MARINO

PUBLIC SAFETY COMMISSION AGENDA

Al Boegh, Chairman
Hunter Chang, Vice Chairman
Eugene Ramirez, Commission Member
Peter Loeffler, Commission Member
Gene Chuang, Commission Member
Jeff Boozell, Alternate



www.cityofsanmarino.org
(626) 300-0700 Phone
(626) 300-0709 Fax
City Hall, Council Chambers
2200 Huntington Drive
San Marino, CA 91108

MONDAY, JUNE 18, 2018
7:00 P.M.
CITY HALL
COUNCIL CHAMBERS
2200 HUNTINGTON DRIVE, SAN MARINO, CALIFORNIA

TELECONFERENCE LOCATION:
899 SOUTHWOOD BLVD, UNIT 6,
INCLINE VILLAGE, NV 89451

The City of San Marino appreciates your attendance. Citizens' interest provides the Public Safety Commission (PSC) with valuable information regarding issues of the community.

Regular Meetings are held on the 3rd Monday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Administration Department at (626) 300-0700 at least 48 hours prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Chair Al Boegh, Vice Chair Chang, Commissioners Ramirez, Loeffler, Chuang and Alternate Jeff Boozell

POSTING OF AGENDA: The agenda is posted 72 hours prior to each meeting at the following locations: City Hall, 2200 Huntington Drive, the Crowell Public Library, 1890 Huntington Drive and the Recreation Department, 1560 Pasqualito Drive. The agenda is also posted on the City's Website: <http://www.cityofsanmarino.org>

PUBLIC WRITINGS DISTRIBUTED: All public writings distributed by the City of San Marino to at least a majority of the PSC regarding any item on this agenda will be made available at the Public Counter at City Hall, Council Chambers located at 2200 Huntington Drive, San Marino, California.

WRITTEN COMMUNICATIONS: This is an opportunity to announce any written communications pertaining to the City received by members of the PSC.

PUBLIC COMMENTS: Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Public Safety Commission on any item of interest to the public, before or during the PSC's consideration of the item, that is within the subject matter jurisdiction of the PSC.

- **PUBLIC WORKS UPDATE**

COMMISSIONER REPORTS: This is an opportunity for members of the PSC to inform the public of any meetings or conferences they may have attended.

POLICE DEPARTMENT REPORT: This is an opportunity for the Chief of Police to inform the PSC and the public of any upcoming policing matters of interest to the Community.

FIRE DEPARTMENT REPORT: This is an opportunity for the Fire Chief to inform the PSC and the public of any upcoming fire department matters of interest to the Community.

PARKS AND PUBLIC WORKS DEPARTMENT REPORT: This is an opportunity for the Parks and Public Works Director/City Engineer to inform the PSC and the public of any upcoming public works projects of interest to the Community.

NEW BUSINESS

1. APPROVAL OF MINUTES

Recommendation: **APPROVAL OF MINUTES FROM MAY 21, 2018**

2. COMMISSION EDUCATION ON FIRE DEPARTMENT

3. PUBLIC SAFETY COMMISSION PRIORITIES

4. GENERAL DISCUSSION OF COMMUNICATING TECHNIQUES AND INFORMATION TO THE PUBLIC

CONTINUED BUSINESS

NONE

PUBLIC SAFETY COMMISSION CALENDAR: Scheduling dates for future PSC meetings.

ADJOURNMENT: The Public Safety Commission will adjourn to the next regular meeting to be held on JULY 16, 2018 at 7:00 PM in Council Chambers, City Hall, 2200 Huntington Drive, San Marino, California.

FUTURE PUBLIC SAFETY COMMISSION MONTHLY MEETING DATES:

- MONDAY, JUNE 18, 2018
- MONDAY, JULY 16, 2018
- MONDAY, AUGUST 20, 2018
- MONDAY, SEPTEMBER 17, 2018
- MONDAY, OCTOBER 15, 2018
- MONDAY, NOVEMBER 19, 2018
- **MONDAY, DECEMBER 17, 2018 -DARK**

Dated: June 7, 2018 Lara Klahejian
Posted: June 14, 2018 Lara Klahejian

**CITY OF SAN MARINO
PUBLIC SAFETY COMMISSION
PUBLIC MEETING MINUTES**

May 21, 2018

7:00 p.m.

City Hall

2200 Huntington Drive

San Marino, CA 91108

CALL TO ORDER: Chair Boegh called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Led by Chair Boegh

ROLL CALL:

Commissioners Present: Chair Boegh, Vice Chair Chang, Commissioners Ramirez, Loeffler, Chuang and Alternate Boozell

Commissioners Absent: NONE

City Officials Present: Police Chief, John N. Incontro and Fire Chief Mario Rueda.

PUBLIC COMMENTS:

1. Judith O’Keefe – Spoke in regards to traffic building up on Los Robles and large delivery trucks as well.
2. James Lin – Spoke in regards to Roanoke and St. Albans cross walk where vehicles aren’t stopping on time.
3. Bruce Alberts – Wondered if we can have daily patrols of eight operating throughout San Marino. Also implement laws and ordinances to deter crime. Implement parking permits on major thoroughfares where parking will not be allowed without a permit. Consider a reward fund of \$50,000 for those who provide information related to a burglary.
4. Peter Phan – Spoke in regards to traffic safety measures on Roanoke and St. Albans. Urged Commission to move this request forward.

NEW BUSINESS

1. **APPROVAL OF MINUTES:** Commissioner Chuang made a motion to approve the April 16, 2018 minutes which was seconded by Chair Boegh. Minutes passed unanimously.

2. PUBLIC SAFETY COMMISSION MISSION STATEMENT:

Chair Boegh presented the Public Safety Commission's Mission statement.

3. INTRODUCTION OF COMMISSIONERS:

Each Commission member had the opportunity to provide their background / biography.

4. COMMISSION EDUCATION ON POLICE DEPARTMENT

Chief Incontro presented a staff report to the Commission with an overview of the Police Department's function including day to day officer contact, crime report and traffic report. Chief Incontro provided the monthly statistical information as well.

5. VOLUNTEERISM, NEIGHBORHOOD WATCH AND INFORMATION ON SAFETY ISSUES

Chief Incontro presented a staff report regarding volunteerism, neighborhood watch and information on safety issues.

6. CONTINUED BUSINESS:

NONE

WRITTEN COMMUNICATIONS

Commission received and distributed three letters.

COMMISSIONER REPORTS

NONE

POLICE DEPARTMENT REPORT

NONE

FIRE DEPARTMENT REPORT

Fire Chief Rueda provided the monthly performance report of a study conducted by a consultant which emphasized measuring performance continuously. One element included in this report is the cardiac arrest data. Second item of concern is to create a brush clearance program.

PUBLIC WORKS DEPARTMENT REPORT

Park and Public Director/ City Engineer was absent from this month's meeting. Chair Boegh read the monthly Public Works update.

PUBLIC WRITINGS DISTRIBUTED

There were no public writings this month.

ADJOURNMENT

Chair Boegh adjourned the meeting at 9:32 p.m. to the next regular meeting to be held at City Hall Council Chambers on Monday, June 18, 2018 at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO

City of San Marino
AGENDA REPORT



TO: CHAIRMAN BOEGH AND THE MEMBERS OF THE
PUBLIC SAFETY COMMITTEE

FROM: M. D. RUEDA, FIRE CHIEF

BY: M. D. RUEDA, FIRE CHIEF

DATE: JUNE 18, 2018

SUBJECT: FIRE DEPARTMENT UPDATE REPORT

Al Boegh, Chairman

Hunter Chang, Vice-Chair

Eugene Ramirez, Commission Member

Peter Loeffler, Commission Member

Gene Chuang, Commission Member

Jeff Boozell, Alternate

BACKGROUND

The San Marino Fire Department is dedicated to providing the highest level of service to the residents and visitors of the City of San Marino. As such, each month the San Marino Fire Department provides an update on Department events and performance metrics to the public and to the Public Safety Committee.

DISCUSSION

Monthly Performance Metrics

Since the last Public Safety Commission Meeting, the Fire Department has submitted the May Monthly Performance Metrics to the City Council. A copy of this report has been included in this update. The report includes the number of responses made by the Department, training hours, Fire Prevention inspections, and the Department's cardiac arrest performance for the month of June.

Annual Report

On Tuesday, May 29th the San Marino Fire Department released their annual report for the calendar year 2017. The annual report contains performance metrics of the Fire Department which demonstrate the Department's commitment to effectiveness and efficiency. Copies of the report are available at the Fire Department, or on the City's website at <http://www.ci.san-marino.ca.us/1102/Annual-Reports>

Emergency Survival Guide

The San Marino Fire Department released an Emergency Survival Guide on June 7, 2018. The Emergency Survival Guide is designed to help residents respond and recover from disasters that face the City of San Marino. The guide provides tips for residents to be self-sufficient after a disaster, increase awareness of emergency situations, and provides education on skills a resident may need to prepare their

AGENDA ITEM NO.

family, neighbors, and community. The guide is available on the City's website at <http://www.ci.san-marino.ca.us/1106/Emergency-Survival-Guide>

Annual Brush Clearance

On March 2, 2018 the San Marino City Council approved the creation of a wildland fuel management program involving the enforcement of the City's Fire Code for clearance of hazardous vegetation near structures and roads in the High Fire Hazard Severity Zone. The Fire Department will initiate hazardous vegetation inspections starting **June 18, 2018**. Property owners that are not in compliance with the City's Fire Code will be issued a Notice of Noncompliance by the Fire Department Inspector.

The Fire Department hosted two Public Meetings on Thursday, May 31st and Thursday, June 7th to provide guidance to homeowners in the High Fire Hazard Severity Zone.

Community Events

San Marino High School Grad Night

Throughout the week of May 30th – June 1st, the San Marino Fire Department conducted walkthrough inspections of San Marino High School for their Grad Night event held on Friday, June 1st. Fire Department personnel attended the SMHS Graduation Light Up Ceremony on Wednesday May 30th, and off-duty personnel were assigned to the event to ensure a rapid response in the event of an emergency.

San Marino Motor Classic

The San Marino Motor Classic, sponsored by the San Marino Rotary Club, was held on Saturday, June 9th, 2018. Fire Department personnel deployed an off-road golf cart to the event, on loan from the San Gabriel Fire Department. Engine 91 personnel inspected the Car Show facilities and made necessary corrections prior to the event. Off duty firefighters were deployed to the event to ensure rapid response in the event of an emergency.

Hands-Only CPR

Capping off the annual American Red Cross CPR/AED Awareness Week, the San Marino Fire Department held its annual "Hands-Only CPR" clinic in front of the Starbucks on the corner of San Marino Avenue and Huntington Drive. This program was initially started in San Marino by Fire Chief Rueda. As referenced in the 2017 San Marino Fire Department Annual Report, three San Marino residents performed CPR on active Cardiac Arrest patients last year. It is the Department's hope that holding this type of event will increase public confidence in using CPR to sustain life in an emergency and help have more successful outcomes in San Marino as emergency CPR transitions into advanced cardiac life support by the Fire Department. 17 people participated in the day's CPR training, and the Department received a very positive response from the public.

Fire Incidents

Verdugo Brush Fire

At approximately 1:30 pm on Friday May 25, 2018, Burbank and Glendale units responded to a brush fire in the Verdugo Mountains that burned more than 30 acres. As part of the City of San Marino's agreement with Verdugo Fire Communications, Engine 91 was "moved up" to Glendale Station 25 during this time to cover their district. E91 responded to three calls for service during the station coverage, before returning to San Marino. During the move-up, San Marino was covered by RA 91 and neighboring agencies.

Electrical Fire

At approximately 8:30 am on Saturday, May 26, 2018, Engine 91 responded to an incident on the 1100 block of Huntington Drive, for a reported smell of electrical burning. Engine personnel found the smell to be largely concentrated at the rear of the property near the electrical service lines and meters. After further investigation, the source was found at a breaker that had smoke staining. A reading on the thermal imaging camera indicated a temperature of 200 degrees Fahrenheit. The meter panel was opened and revealed a 1" copper conductor with melted insulation. Edison was contacted; upon their arrival the line was disconnected.

Building Fire

At approximately 5:30 pm, on Saturday, June 9th, Engine 91 responded to a building fire on the 900 block of East Las Tunas Drive in San Gabriel. Engine 91 was assigned to secure a water supply and was assigned as a Rapid Intervention Crew (RIC).

Emergency Medical Services Incidents

Traffic Collision

Engine 91 and RA 91 responded to a traffic collision at the corner of Huntington Drive and Winston at approximately 12:00 pm on Saturday, May 26, 2018. Although the human occupants of the car had no injury, an air bag deployment caused an injury to the eye of a four-legged passenger. He was assessed and no other injuries were found. The owner was advised to take him to the vet for further evaluation.

Training

Standards of Command

Battalion Chief Timothy Kelly of the Los Angeles City Fire Department presented a training session on the Standards of Command Officer Training in the San Marino EOC. San Marino Fire Department Chief and Company Officers attended the class, as well as officers from Pasadena, San Gabriel, and South Pasadena Fire Departments.

Annual High Rise Drill

Engine 91 and RA 91 participated in the annual High Rise Drill hosted by the Pasadena Fire Department. Nine Fire Departments, including San Marino, South Pasadena, Pasadena, and San Gabriel participated in the annual training. The purpose of the drill is for responding personnel to become familiar with all components of a High Rise Incident. This includes understanding how to use and

augment a fire pump in a high rise building; utilizing different nozzles and hose sizes to assess proper equipment based on the size of a fire; and discussing different techniques for ventilation on closed multi-story buildings. The High Rise Drill was held on three days, to allow personnel from all shifts to participate.

Wildland Operations Live Burn

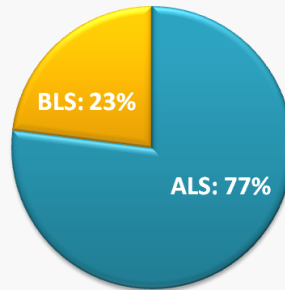
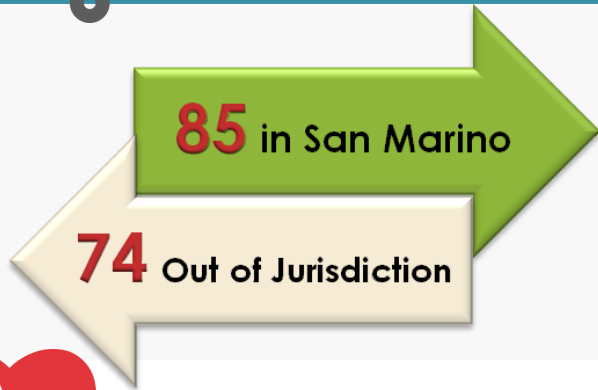
Engine 91 personnel attended a Wildland Operations Live Burn class on Friday, June 8, 2018. Several members of the Engine 91 crew were able to completed task books for Wildland Operation positions. Human Resources Manager David Serrano rode along with Engine 91 and observed the wildland class.

ATTACHMENTS

1. June 2018 Performance Report



Incident Response



Total Incidents
159

Year to Date
867



Cardiac Arrest



1

Total Patients



100%

Rhythm Documentation



100%

Timely Vitals



100%

Airway Placement



Training

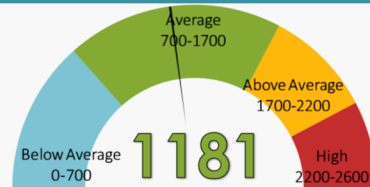
450 Hours

Inspections

47



Overtime



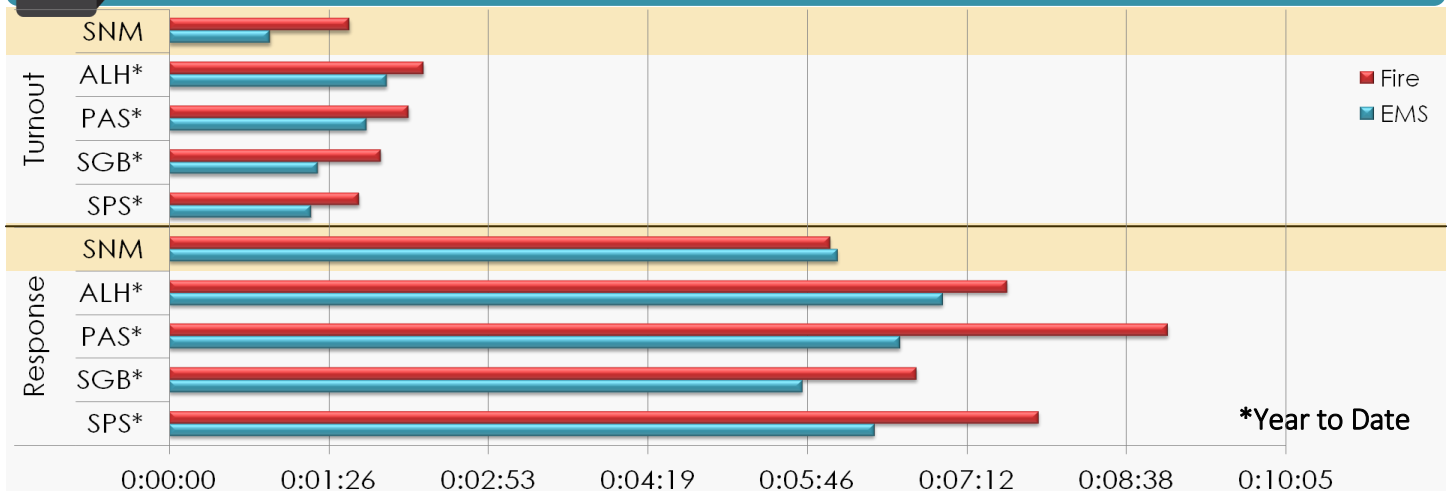
Based on monthly averages from 2014 - 2018

Effective Response Force

N/A



SNM May Response Times vs Neighboring Jurisdictions





CITY OF SAN MARINO

MEMORANDUM

TO: CHAIR BOEGH AND MEMBERS OF THE PUBLIC SAFETY COMMISSION

FROM: MICHAEL THRONE, PARKS & PUBLIC WORKS DIRECTOR/CITY ENGINEER *MT*

DATE: JUNE 18, 2018

SUBJECT: JUNE/JULY PARKS AND PUBLIC WORKS DEPARTMENT UPDATE

The following is a summary of activities that have been accomplished, are underway or planned for the balance of this month through your next commission meeting.

1. Our grant-funded sidewalk replacement project has begun. The contractor is expected to replace approximately 1/2 mile of damaged and lifted sidewalk. All work is scheduled to be completed by the end of the summer.
2. Two final grading and drainage inspections were performed by the City Engineer.
3. Three severe pruning/tree removal citation appeal hearings were conducted by the Parks and Public Works Director. Final outcome of each appeal is due by month's end.
4. 90 percent plans were received from the architect designing the new Lacy Park restroom. Plans and specifications are scheduled to be released for bidding in early July.
5. In preparation for the eventual construction of the new Lacy Park restroom, the 1980s restroom will be demolished the week of July 9. Portable restrooms will be placed nearby until the new restroom is opened.
6. The Director will be making a presentation to the City Council on Friday, June 29, regarding the content of the city's first comprehensive capital improvement and capital equipment program. Commissioners are invited to review the draft capital budget when it is published at the end of June and hear the June 29 presentation in the Crowell Public Library Barth Room at 8 AM.

City of San Marino
AGENDA REPORT



TO: CHAIRMAN BOEGH AND THE MEMBERS OF THE
PUBLIC SAFETY COMMISSION

FROM: AARON BLONDE', COMMANDER

BY: AARON BLONDE', COMMANDER

DATE: JUNE 18, 2018

SUBJECT: PUBLIC SAFETY COMMISSION REPORT - JUNE 2018

Steve Talt, Mayor

Steven W. Huang, DDS, Vice-Mayor

Susan Jakubowski, Council Member

Gretchen Shepherd Romey, Council Member

Ken Ude, Council Member

BACKGROUND

Each month the Police Department provides a brief update on crime, traffic issues, as well as other items of interest to the public and the Public Safety Commission.

DISCUSSION

The Police Department Neighborhood Watch Coordinators continue to promote participation from our community members, and stress the importance of their involvement in the Neighborhood Watch Program. We currently have one Neighborhood Watch Supervisor and four Neighborhood Watch Coordinators who service various areas in the city. Sergeant Danny Gutierrez leads the Watch Coordinators. The Watch Coordinators are Corporal Brian Wong – bwong@smpd.us who services the west end of the city, Detective Jeremy Bestpitch – jbestpitch@smpd.us who services the north mid-city area, Corporal Kenric Wu – kwu@smpd.us who services the southeast area of the city, and Officer Vanessa Golden – vgolden@smpd.us who services the northeast area of the city. Our Watch Coordinators are in the process of creating a map, which clearly identifies these service areas.

As of May 27, 2018, we have an estimated 22 Neighborhood Watch Groups; however, after making contact with all groups, we have determined that only 19 of those groups are considered active. We define “active” as holding at least one annual meeting. An estimated 35 Block Captains currently lead the Neighborhood Watch Groups. Many of the Watch Groups have more than one Block Captain in an effort to help distribute some of the workload. The listed Watch Groups are only associated with residential properties. The Police Department Neighborhood Watch Coordinators plan to broaden this program and get the businesses involved as well. Recently, our Coordinators held a meeting in an area of the city (Euston / Virginia) that seemed to be under-represented (very few Watch Groups if any). The meeting had estimated to have 70 people in attendance. The meeting was the result of our Watch Coordinators going door-to-door in the neighborhood and distributing flyers.

AGENDA ITEM NO.

Year to date, we have conducted 11 Neighborhood Watch meetings, with two more scheduled for the month of June. Information for Neighborhood Watch is available by calling the Department or going online at <http://www.ci.san-marino.ca.us/309/Neighborhood-Watch>

All three of our newly hired police officers completed their academy training and are in the Field Training Program. Each Police Officer Trainee has been assigned to a Field Training Officer. All three trainees are doing well, and should complete the program sometime this summer. The Department currently has three personnel vacancies, which we are actively working to fill.

- One Police Officer
- One part-time Dispatcher
- One Police Cadet

There are two examples this month, which illustrate the level of service, provided to the San Marino Community.

Officer Initiated Contact – Drug Arrests and Identity Theft Investigation

On June 12, 2018 at approximately 0253 hours, our officer made contact with two subjects sitting in a vehicle that was parked on California Blvd. east of Allen Ave. The subjects stated they were waiting for a friend. A records check of the driver revealed her driver license to be expired. A records check of the passenger revealed an active warrant for \$25,000. The passenger was searched and found to have a small amount of marijuana and heroin on his person. He was subsequently arrested and released on a citation for the charges. During a search of the driver's vehicle, drug paraphernalia and methamphetamine were located. A further search of the vehicle revealed a bag containing numerous personal checks and other personal identifying information associated with numerous victims from Arcadia and Los Angeles. The driver was arrested and the case is ongoing.

Officer Initiated Contact – Possession of Stolen Property, Prowling, and Delaying a Peace Officer

On June 14, 2018 at approximately 0142 hours, our officers were travelling westbound in the 1400 Block of Lorain Rd., when they noticed two subjects. One male and one female were walking down the driveway of a residence towards the street. When officers turned their vehicle around to make contact, they noticed the male subject had fled the location in an unknown direction. The female said that the male subject was a friend of hers and he ran away when he saw the police. With the assistance of South Pasadena, San Gabriel, and Alhambra Police Departments, a perimeter or containment was setup. After an extensive search, the male subject was not able to be located. Officers later discovered that both subjects had walked up the driveway of a residence, and asked the resident to let them in. When the resident refused, the two subjects walked off the property. The female subject was found to be in possession of a wallet belonging to a victim of a theft from vehicle in the City of San Gabriel. The female subject was arrested, booked, and found to have provided false information to the officers. This case is ongoing.

Radar Trailer Deployment

In an effort decrease accidents and speeding vehicles, the Police Department will commonly deploy the radar trailer. This can be used in conjunction with a patrol vehicle, or as a standalone deterrent. During the month of May, and the first half of June, the radar trailer was deployed a total of 27 times throughout the city.

Traffic Control (Enforcement) – Roanoke Rd. / St. Albans Rd.

In an effort increase awareness and decrease the likelihood of an accident in the area of Roanoke Rd. and St. Albans Rd., the Police Department conducted a total of 27 traffic control details during the month of May, and the first half of June. There were no accidents reported during this period of time for the listed intersection.

Burglary Suppression Details

In order to decrease crime and increase our visibility within the community, the Police Department conducts random burglary suppression details. During the month of May, and the first half of June we conducted five burglary suppression details, or roughly one per week.

Vacant Homes

We currently have 44 registered vacant homes. There are 18 of them that have been contacted, five removed from the list that are no longer vacant, and five have been issued a notice of violation. The Police Department continues to verify all reported potentially vacant homes.

Community Outreach

The Police Department has conducted two Coffee with A Cop meetings with one additional scheduled for the week of June 18th. Two weeks ago, we also implemented a Tip of the Week program. Currently, the Police Department has 811 Facebook followers and 1453 Nixle subscribers. To report a crime, we also encourage the community to consider utilizing Crime Stoppers – 1-800-222-8477 and WeTip – 1-800-78-CRIME. We will continue to promote these programs in an effort to increase communication between the community and the Police Department.

Crime Report

The statistical information below highlights the crime reduction success the Department has had since the beginning of 2018 or year-to-date. These statistics will differ slightly from the Quarterly Crime Update, as they cover different time spans. Part 1 Crimes (serious felonies) have seen a reduction of over 28% or 39 less crimes. The most significant drop was in the robbery classification. There was a 50% reduction

or one less compared to last year. There has also been a 43% decrease in burglaries (residential, commercial, and attempts). There were 19 less residential burglaries, three less commercial burglaries, and six fewer attempts. The reason for this decrease can be attributed to our burglary suppression details, continued attention by the community in reporting suspicious persons or vehicles, and our officer initiated activity; which has increased over 59%. These figures are for the month of May 2018.

Traffic Report

Traffic enforcement is based upon three areas: Traffic complaints from the community, observation of violations by officers, and data collected from traffic collisions. The Department maintains a list of traffic complaint locations and traffic collision data for traffic enforcement. The traffic data utilized for traffic enforcement is information of the top five locations for traffic collisions and the top five primary collision factors (PCF), or causes of the traffic collisions. That information is as follows:

Top Five Traffic Collision Locations - YTD

Huntington Dr. / Virginia Rd. - 6 Collisions
Bedford Rd. / Huntington Dr. - 4 Collisions
Huntington Dr. / San Gabriel Blvd. - 3 Collisions
Garfield Ave. / Monterey Rd. - 3 Collisions
Huntington Dr. / Winston Ave. - 3 Collisions

Primary Collision Factor - YTD

CVC 22107 / Unsafe Turning Movement – 24
CVC 22350 / Unsafe Speed – 20
CVC 21802(a) / Right of Way – 6
CVC 22106 / Turning and Stopping and Turn Signals – 6
CVC 21453(a) / Red Light – 4

FISCAL IMPACT

None

RECOMMENDATION

If the City Council concurs with staff's recommendation, an appropriate motion would be:

“A motion to receive and file the Public Safety Commission Report for June 2018.”