

**MINUTES
SPECIAL MEETING
OF THE SAN MARINO LIBRARY BOARD OF TRUSTEES
JUNE 15, 2020 – 2:00 P.M.
VIA ZOOM TELECONFERENCE**

CALL TO ORDER Chairperson Mollno called the meeting to order at 2:05 P.M. via the teleconferencing application, Zoom.

PLEDGE OF ALLEGIANCE Chairperson Mollno led the Pledge of Allegiance

ROLL CALL **PRESENT:** Chairperson Linda Mollno, Vice Chairperson Liz Hollingsworth, Trustee Eldon Swanson, Alternate Genevieve Chien, and Alternate Steve Domier

ABSENT: Trustee Lois Derry and Trustee Mary Hsu

CITY STAFF PRESENT: Community Services Director Josette Espinosa, City Librarian Irene McDermott, Management Analyst Robert Zubiata, and Librarian Rebecca Russell

PUBLIC COMMENTS

The following person(s) spoke:

NONE

APPROVAL OF MINUTES

NONE

BOARD OF TRUSTEES REPORTS

I. CHAIRPERSON AND TRUSTEE REPORTS

Vice Chairperson Hollingsworth directed City Librarian McDermott to share information regarding reopening libraries.

2. CRAIN ART GALLERY REPORT

No report was provided at this meeting.

ADMINISTRATIVE BUSINESS

I. CITY LIBRARIAN'S REPORT

No report was provided at this meeting. Chairperson Mollno requested that a report be provided at the June 22, 2020 meeting.

2. MANAGEMENT ANALYST'S REPORT

No report was provided at this meeting. Chairperson Mollno requested that a report be provided at the June 22, 2020 meeting.

NEW BUSINESS

I. 2020 MEETING SCHEDULE

Trustee Swanson moved to hold meetings on Monday, June 22, 2020 at 7:30 A.M. and on Monday, July 27, 2020 at 7:30 A.M. via teleconferences; seconded by Alternate Domier. The motion carried unanimously by the following votes: AYES: Chairperson Mollno, Vice Chairperson Hollingsworth, Trustee Swanson, Alternate Chien, and Alternate Domier. NOES: None.

2. DISCUSSION OF NEW OFFICERS

The Board discussed withholding the selection of a Chairperson and Vice Chairperson until new members are selected by the City Council, contingent on COVID-19 impacts.

3. UPDATE ON THE LIBRARY'S REPOSENSE TO COVID-19

Director Espinosa, Analyst Zubiata, and Librarian Russell provided an outline of the Library's activities in response to COVID-19. Chairperson Mollno requested that a formal report be provided at the June 22, 2020 meeting.

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

There were no public writings distributed.

PUBLIC COMMENTS

There were no public comments at this time.

ADJOURNMENT

Chairperson Mollno adjourned the meeting at 2:56 P.M. to a Special Meeting on MONDAY, JUNE 22, 2020 AT 7:30 A.M. to be conducted via Zoom teleconference.



ROBERT ZUBIATE
MANAGEMENT ANALYST