

**MINUTES  
SPECIAL MEETING  
OF THE SAN MARINO LIBRARY BOARD OF TRUSTEES  
MARCH 11, 2020 – 5:00 P.M.  
THORNTON CONFERENCE ROOM – CROWELL PUBLIC LIBRARY**

**CALL TO ORDER** Chairperson Mollno called the meeting to order at 5:00 P.M. in the Thornton Conference Room at the Crowell Public Library, 1890 Huntington Drive, San Marino, California 91108.

**PLEDGE OF ALLEGIANCE** Chairperson Mollno led the Pledge of Allegiance

**ROLL CALL**       **PRESENT:** Chairperson Linda Mollno, Vice Chairperson Liz Hollingsworth, Trustee Lois Derry, Trustee Eldon Swanson, and Alternate Steve Domier

**ABSENT:** Trustee Mary Hsu and Alternate Genevieve Chien

**CITY STAFF PRESENT:** Community Services Director Josette Espinosa, Parks and Public Works Director Michael Throne, Community Engagement Manager Amanda Fowler, City Librarian Irene McDermott, and Management Analyst Robert Zubiata

**PUBLIC COMMENTS**

The following person(s) spoke:  
NONE

**NEW BUSINESS**

**I. DISCUSSION OF PROPOSED CIP ITEMS FOR FY 20-21**

The Board discussed the list of projects proposed to be included in the City's Capital Improvement Plan and gained input from Director Throne for the purposes of the discussion.

Vice Chairperson Hollingsworth moved to request that the City Manager increase the Sidewalk Replacement Project funding in the Parks and Public Works FY 20-21 Operating budget to replace the sidewalk pathways at the Crowell Public Library; seconded by Alternate Domier. The motion carried unanimously by the following votes: AYES: Chairperson Mollno, Vice Chairperson Hollingsworth, Trustee Derry, Trustee Swanson, and Alternate Domier. NOES: None.

Vice Chairperson Hollingsworth moved to direct staff to convey within the City Council CIP staff report the Board's support for the Library's FY 20-21 proposed CIP projects to include the window tinting, computer room renovation, and bottle-watering station; seconded by Alternate Domier. The motion carried unanimously by the following votes:

AYES: Chairperson Mollno, Vice Chairperson Hollingsworth, Trustee Derry, Trustee Swanson, and Alternate Domier. NOES: None.

Vice Chairperson Hollingsworth moved to direct staff to convey within the City Council CIP staff report the Board's support for the Library's FY 21-22 proposed CIP projects to include the Barth Room lighting upgrades and security cameras upgrades; seconded by Trustee Swanson. The motion carried unanimously by the following votes: AYES: Chairperson Mollno, Vice Chairperson Hollingsworth, Trustee Derry, Trustee Swanson, and Alternate Domier. NOES: None.

Vice Chairperson Hollingsworth moved to direct staff to convey within the City Council CIP staff report the Board's support for the Community Services CIP procurement of ActiveNet; seconded by Alternate Domier. The motion carried unanimously by the following votes: AYES: Chairperson Mollno, Vice Chairperson Hollingsworth, Trustee Derry, Trustee Swanson, and Alternate Domier. NOES: None.

**WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED**

There were no public writings distributed.

**PUBLIC COMMENTS**

There were no public comments at this time.

**ADJOURNMENT**

Chairperson Mollno adjourned the meeting at 6:12 P.M. to a Regular Meeting on MONDAY, MARCH 23, 2020 AT 7:30 A.M. in the Thornton Conference Room at the Crowell Public Library, 1890 Huntington Drive, San Marino, California 91108.

  
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ROBERT ZUBIATE  
MANAGEMENT ANALYST