

# CITY OF SAN MARINO

## LIBRARY BOARD OF TRUSTEES AGENDA

Linda Mollno, Chairperson

Liz Hollingsworth, Vice Chairperson

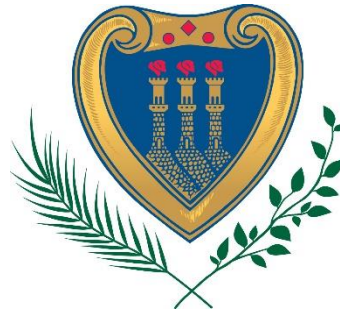
Lois Derry

Mary Hsu

Eldon Swanson

Genevieve Chien (Alt.)

Steve Domier (Alt.)



[www.cityofsanmarino.org](http://www.cityofsanmarino.org)

(626) 300-0777 Phone

(626) 300-0121 Fax

Crowell Public Library

1890 Huntington Drive

San Marino, CA 91108

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### SPECIAL MEETING OF THE CROWELL PUBLIC LIBRARY BOARD OF TRUSTEES MONDAY, JUNE 15, 2020 AT 2:00 PM

**LOCATION CHANGED TO  
TELECONFERENCE MEETING**

The City of San Marino appreciates your attendance. Citizens' interest provides the Board of Trustees with valuable information regarding issues of the community.

Regular meetings are held on the 4<sup>th</sup> Monday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Library at (626) 300-0777 at least 48 hours prior to the meeting.

#### **PURSUANT TO EXECUTIVE ORDER N-29-20**

Members of the Library Board of Trustees may teleconference into the meeting without noticing each teleconference location from which a member will be participating in a public meeting.

#### **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

As a precaution to protect both staff, our constituents, and elected officials, the City is following the State of California Health Department's guidance on large gatherings. Therefore, this meeting will take place via teleconference. Members of the public are encouraged to watch or listen to the meeting from home, or provide input electronically.

Members of the public may observe and offer comment at this meeting telephonically or otherwise electronically:

- 1) Public comment will be accepted by email to [imcdermott@cityofsanmarino.org](mailto:imcdermott@cityofsanmarino.org) before or during the meeting, prior to the close of public comment on an item, to be read by the Board Chair during public comment. Lengthy public comment may be summarized in the interest of time.

- 2) Public comment will be accepted electronically via the zoom.us teleconference module.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”) please contact the Library via email at [imcdermott@cityofsanmarino.org](mailto:imcdermott@cityofsanmarino.org) or by phone at (626) 300-0777 prior to the meeting for assistance.

### **How to participate in the meeting from home:**

- 1) Via Computer for Video Streaming:  
Website: <https://zoom.us/j/99987043071>  
Meeting ID: 999 8704 3071
- 2) Via Phone for Audio Only:  
Phone Number: (669) 900-9128  
Meeting ID: 999 8704 3071
- 3) Submit Public Comments via email:  
Email: [imcdermott@cityofsanmarino.org](mailto:imcdermott@cityofsanmarino.org)

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Chairperson Linda Mollno, Vice Chairperson Liz Hollingsworth, Trustee Genevieve Chien, Trustee Lois Derry, Trustee Steve Domier, Trustee Mary Hsu, and Trustee Eldon Swanson.

### **POSTING OF AGENDA**

The agenda is posted 24 hours prior to each special meeting at the following locations: City Hall, 2200 Huntington Drive, the Crowell Public Library, 1890 Huntington Drive, and the Recreation Department, 1560 Pasqualito Drive. The agenda is also posted on the City’s website: <http://www.cityofsanmarino.org>.

### **PUBLIC COMMENTS**

Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Library Board of Trustees on any item of interest to the public, before or during the Trustees’ consideration of the item, that is within the subject matter jurisdiction of the Board of Trustees.

## **APPROVAL OF MINUTES**

**NONE**

**BOARD OF TRUSTEES REPORTS**

- 1. CHAIRPERSON AND TRUSTEE REPORTS**
- 2. CRAIN ART GALLERY REPORT**

**STAFF REPORTS**

- 1. CITY LIBRARIAN'S REPORT**  
Recommendation: Staff recommends that the Board receive and file the City Librarian's report.
- 2. MANAGEMENT ANALYST'S REPORT**  
None

**NEW BUSINESS**

- 1. 2020 MEETING SCHEDULE**  
Recommendation: Staff recommends that the Board review the 2020 meeting schedule and adjust meetings as necessary.
- 2. DISCUSSION OF NEW OFFICERS**  
Recommendation: Staff recommends that the Board discuss the selection of a Chairperson and Vice Chairperson for FY 2020-2021.
- 3. UPDATE ON THE LIBRARY'S RESPONSE TO COVID-19**  
Recommendation: Staff recommends that the Board receive and file the Library's report regarding its response to COVID-19.

**CONTINUED BUSINESS**

**NONE**

**WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED**

All public writings distributed by the Board of Trustees to at least a majority of the Trustees regarding any item on this agenda will be made available at the Library located at 1890 Huntington Drive, San Marino, California 91108.

**PUBLIC COMMENTS**

**ADJOURNMENT**

The Library Board of Trustees will adjourn to a special meeting to be held on **MONDAY, JUNE 22, 2020, AT 2:00 PM** from a teleconference location to be announced.

Dated: June 10, 2020

Posted: June 10, 2020

IRENE MCDERMOTT  
CITY LIBRARIAN