

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
WEDNESDAY, FEBRUARY 12, 2020 AT 6:00 P.M.
CITY HALL COUNCIL CHAMBERS**

CALL TO ORDER: Mayor Shepherd Romey called the regular meeting to order at 6:00 p.m. in the City Hall Council Chambers, located at 2200 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor Shepherd Romey led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey

ABSENT: None

PUBLIC COMMENTS

The following person(s) spoke:
None

CEREMONIAL

- 1. RECOGNITION OF LIBRARY BOOKMARK CONTEST WINNERS: CAITLIN CHWANG, CHAYAWORAMAN (BUK) SINSAWAT, FELIS WANG, MAX LEE, ADAM LI, AND CHRISTINE HUANG**

Hal Suetsugu introduced the Library Bookmark contest winners.

- 2. INTRODUCTION OF TWO (2) FIREFIGHTERS/PARAMEDICS: BRENNAN DORSEY AND CURTIS BASAKER**

Chief Rueda introduced Firefighters/Paramedics Brennan Dorsey and Curtis Basaker.

- 3. INTRODUCTION OF FIVE (5) POLICE OFFICERS AND ONE (1) ADMINISTRATIVE STAFF: JUAN SALCIDO, NIA HERNANDEZ, JASON RICHARDSON, JESSE WANG, JESSE RUIZ, AND VANESSA ALVAREZ**

Chief Incontro introduced five (5) Police Officers, plus one (1) additional Police Officer, and one (1) Administrative Staff: Jose Corney, Juan Salcido, Nia Hernandez, Jason Richardson, Jesse Wang, Jesse Ruiz, and Vanessa Alvarez

CITY MANAGER'S REPORT

City Manager Marcella Marlowe shared items of interest with City Council and the community.

MOTION TO WAIVE FURTHER READINGS

Vice Mayor Ude moved, seconded by Council Member Talt, to waive the reading of the entire text of the ordinances or resolutions.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

CONSENT

Council Member Talt pulled Agenda Item No. 4 for discussion.

Mayor Shepherd Romey pulled Agenda Item No. 11 for public comment.

Council Member Talt moved, seconded by Council Member Huang, to approve items 5, 6, 7, 8, 9, and 10.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

5. CASH AND INVESTMENT REPORT FOR THE MONTH OF DECEMBER 2019

The City Council received and filed the Investment Report as of December 2019.

6. APPROVAL OF MINUTES

The City Council approved the minutes of the special meeting of December 30, 2019, special meeting of January 8, 2020, regular meeting of January 8, 2020, special meeting of January 24, 2020, and adjourned meeting of January 31, 2020.

7. APPROVAL OF REVISED CITY COUNCIL DELEGATE AND ALTERNATE LIST FOR 2020

The City Council approved the revised Council List of Delegates and Alternates to agency boards, commissions, and City activities for 2020.

8. APPROVAL FOR THE CITY MANAGER TO TEACH AT THE UNIVERSITY OF LA VERNE

The City Council offered express consent to City Manager Marcella Marlowe's request to teach at the University of La Verne during its 2020 spring term.

9. APPROVAL OF MEMBER AGENCY ADMISSION AGREEMENT BETWEEN MARK 43, THE CITY OF WEST COVINA, AND THE CITY OF SAN MARINO

The City Council approved the Member Agency Admission Agreement between Mark 43, City of West Covina, and City of San Marino, and appropriated \$14,934 from account 233-30-3202-0000 – COPS Grant Fund to account 233-30-4150-9470 – Other Contract Services.

10. STATE LIBRARY ANNUAL REPORT FY 2018-19

The City Council ratified the State Library Annual Report for Fiscal Year 2018-2019 and directed the City Librarian to file the report with the State Librarian.

CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

4. RECEIVE AND FILE DISBURSEMENTS REPORT FOR JANUARY 2020

Finance Director Paul Chung addressed questions from the City Council.

Council Member Talt move, seconded by Vice Mayor Ude, to receive and file the Disbursements Report for the month of January 2020, subject to the review of the telephone charges.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

11. ADOPTION OF ORDINANCE NO. O-19-1355, AMENDING THE SAN MARINO CITY CODE REGARDING REGULATIONS FOR VACANT RESIDENTIAL OR COMMERCIAL PROPERTY (SECOND READING)

The following person(s) spoke:
Cordelia Donnelly, San Marino
Saul Roe, San Marino
Shirley Jagels, San Marino

Council Member Talt moved, seconded by Mayor Shepherd Romey, to waive further reading, and adopt by title only, Ordinance No. O-19-1355, an Ordinance of the City of San Marino amending the San Marino Municipal Code by amending the regulations for vacant residential and commercial property.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING:

12. DENIAL OF CONDITIONAL USE PERMIT NO. CUP19-07, DESIGN REVIEW CASE NOS. DRC19-14, DRC19-15, AND DRC19-33 - 618 ALLEN AVENUE (LI/DAHL ARCHITECTS INC.)

Planning and Building Director Aldo Cervantes presented the staff report.

Mayor Shepherd Romey opened the public hearing.

The following person(s) spoke:

Brant Dveirin, Applicant
Brett Cannon, Appellant
Xiaoyi Li, Property Owner
Jack Li, Property Owner

Mayor Shepherd Romey closed the public hearing.

Council Member Talt moved, seconded by Council Member Jakubowski, to deny the application, without prejudice, and direct staff to return at the next regular City Council meeting with a Resolution setting forth the decision and findings of the City Council.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Shepherd Romey recessed the meeting at 8:04 p.m., and reconvened the meeting at 8:11 p.m.

13. APPEAL OF CONDITIONAL USE PERMIT NO. CUP19-8, DESIGN REVIEW NOS. DRC19-16HP AND DRC19-76 - 2404 MISSION ST., (MI/JAMES V. COANE & ASSOCIATES)

Planning and Building Director Aldo Cervantes presented the staff report.

Mayor Shepherd Romey opened the public hearing.

The following person(s) spoke:

James Coane, Architect, Applicant

Justin Mi, Applicant

Shirley Jagels, Appellant

Wesley Reutimann, San Marino

Mayor Shepherd Romey closed the public hearing.

Mayor Shepherd Romey moved, seconded by Council Member Huang, to instruct the City Clerk to set the matter for a de novo hearing within forty (40) days before the City Council.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, and Mayor Shepherd Romey

NOES: Vice Mayor Ude

ABSTAIN: None

ABSENT: None

NEW BUSINESS

14. REVIEW OF FISCAL YEAR 2019-20 MID-YEAR FINANCIAL REVIEW, UPDATED THREE-YEAR FINANCIAL FORECAST, AND LONG-TERM FINANCIAL PROJECTIONS, AND AUTHORIZATION OF THE TRANSFER FROM GENERAL FUND RESERVE TO CAPITAL PROJECTS FUND

Finance Director Paul Chung presented the staff report.

The following person spoke:

Gene Ruckh, San Marino

Vice Mayor Ude moved, seconded by Council Member Jakubowski, to receive and file the FY 2019-20 Mid-Year Financial Review, Three-Year Financial Forecast, and Long-Term Financial Projections; and approve transferring \$5,000,000 from General Fund Reserves to the Capital Projects Fund Reserves.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

None

COUNCIL REPORTS

Mayor Shepherd Romey reported on her attendance at the League of California Cities New Mayors and Council Members Academy.

CITY COUNCIL CALENDAR

City Manager Marcella Marlowe announced that two meeting dates on the 2020 City Council Meeting Calendar were changing. The Friday, September 25, 2020, meeting will change to October 2, 2020, and the Wednesday, November 11, 2020 meeting will change to Wednesday, November 18, 2020.

PUBLIC COMMENTS

The following person spoke:
Justin Mi, San Marino

ADJOURNMENT

Mayor Shepherd Romey adjourned the meeting at 11:14 PM to **FRIDAY, JANUARY 31, 2020, AT 8:30 A.M.** in the Barth Room at the Crowell Public Library, 1890 Huntington Drive, San Marino, California 91108.



EVA HETER
CITY CLERK