

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
WEDNESDAY, DECEMBER 11, 2019 AT 6:00 P.M.
CITY HALL COUNCIL CHAMBERS**

CALL TO ORDER: Mayor-for-the-Day Fang called the regular meeting to order at 6:00 p.m. in the City Hall Council Chambers, located at 2200 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor-for-the-Day Fang led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, Mayor Huang, and Mayor-for-the-Day Fang

ABSENT: None

PUBLIC COMMENTS

The following person(s) spoke:
Stephanie Johnson, San Marino
Ghassan Roumani, San Marino

CITY MANAGER'S REPORT

City Manager Marcella Marlowe shared items of interest with City Council and the community.

CEREMONIAL

1. PRESENTATION OF CERTIFICATE TO AILEE FANG FOR MAYOR FOR THE DAY

Mayor Huang presented the certificate of recognition to Ailee Fang for her participation as Mayor for the Day.

ELECTION

2. APPROVAL OF RESOLUTION NO. R-19-29 CERTIFYING THE NOVEMBER 5, 2019 ELECTION RESULTS

Vice Mayor Shepherd Romey moved, seconded by Council Member Jakubowski, to accept the official canvass of the General Municipal Election held on November 5, 2019, and adopt Resolution No. R-19-29 declaring the results thereof.

Motion passed by the following vote:

AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang
NOES: None
ABSTAIN: None
ABSENT: None

3. PRESENTATION OF CITY TILE AND REMARKS FROM OUTGOING MAYOR

Vice Mayor Shepherd Romey presented the City Tile to outgoing Mayor Huang.

4. OATH OF OFFICE TO RE-ELECTED MEMBER OF THE SAN MARINO CITY COUNCIL STEVEN HUANG BY JUDGE ELIZABETH R. FEFFER

Judge Elizabeth R. Feffer administered the oath of office to re-elected Council Member Steven Huang.

5. OATH OF OFFICE TO RE-ELECTED MEMBER OF THE SAN MARINO CITY COUNCIL STEVE TALT BY JUDGE ELIZABETH R. FEFFER

Judge Elizabeth R. Feffer administered the oath of office to re-elected Council Member Steve Talt.

REORGANIZATION OF THE CITY COUNCIL

6. SAN MARINO CITY COUNCIL REORGANIZATION BY SELECTING A MAYOR AND VICE MAYOR

Mayor Huang moved, seconded by Council Member Talt, to appoint Gretchen Shepherd Romey as Mayor.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Shepherd Romey, Council Member Talt, and Council Member Ude
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Shepherd Romey moved, seconded by Council Member Huang, to appoint Ken Ude as Vice Mayor.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Council Member Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

7. REMARKS FROM NEWLY APPOINTED MAYOR

Mayor Shepherd Romey gave a brief description of her priorities for the upcoming year.

Mayor Shepherd Romey called a recess at 6:40 PM, and reconvened at 6:43 PM.

MOTION TO WAIVE FURTHER READINGS

Council Member Huang moved, seconded by Council Member Talt, to waive the reading of the entire text of the ordinances or resolutions.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

CONSENT

Council Member Jakubowski moved, seconded by Council Member Huang, to approve the Consent Calendar consisting of Item Nos. 8, 9, 10, 11, 12, and 13.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

8. RECEIVE AND FILE DISBURSEMENTS REPORT FOR NOVEMBER 2019

The City Council received and filed the disbursements report for the month of November 2019.

9. RECEIVE AND FILE FINANCIAL REPORTS AS OF AUGUST 31, 2019, SEPTEMBER 30, 2019, AND OCTOBER 31, 2019

The City Council received and filed the financial reports as of August 31, 2019, September 30, 2019, and October 31, 2019.

10. APPROVAL OF MINUTES

The City Council approved the minutes of the special meeting of November 13, 2019, and regular meeting of November 13, 2019.

11. DISASTER PREPAREDNESS WORKSHOP FUNDED BY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

The City Council approved the planned Disaster Preparedness Seminar and increased estimated revenues by \$10,516 in Account 204-00-3201-0650 (Federal CDBG Funding Revenue) as well as appropriated a corresponding \$10,516 expenditure to Account 204-08-4399-0000 (Non-capitalized Equipment Expense).

12. APPROVAL TO PURCHASE ZOLL X-SERIES CARDIAC MONITOR/DEFIBRILLATOR

The City Council waived the bidding requirement pursuant to section 2.06.05.B.2.b of the City Code and approved purchase of one Zoll X-Series Cardiac Monitor/Defibrillator for the amount of \$35,059.41.

13. APPROVAL OF ORDINANCE NO. O-19-1358 RELATING TO THE REMOVAL OF VEHICLES PARKED OR LEFT STANDING ON STREETS AND ALLEYS IN EXCESS OF 72 CONSECUTIVE HOURS (2ND READING)

The City Council adopted Ordinance No. O-19-1358.

TREASURER'S REPORT

14. CASH AND INVESTMENT REPORT FOR THE MONTH OF OCTOBER 2019

City Treasurer Annie Han presented the staff report.

Council Member Huang moved, seconded by Vice Mayor Ude, to receive and file the investment report for the month of October.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS

15. ADOPTION OF RESOLUTION NO. R-19-30, AMENDING THE PART-TIME SALARY SCHEDULE EFFECTIVE JANUARY 1, 2020

Human Resources Manager Scott Pilch presented the staff report.

Council Member Jakubowski moved, seconded by Council Member Huang, to adopt Resolution No. R-19-30, amending the Part-Time Salary Schedule, effective January 1, 2020.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

16. INTERIM ORDINANCE REGULATING ACCESSORY DWELLING UNITS

Senior Counsel Carol Lynch presented the staff report.

Council Member Huang moved, seconded by Vice Mayor Ude, to waive further reading and adopt Ordinance No. 19-1359-U, An Interim Ordinance of the City of San Marino Amending the City's Regulations Regarding Accessory Dwelling Units (Also Known as Second Units or ADUs), and Declaring the Urgency Thereof, as amended.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING

17. APPEAL OF TREE DAMAGE AT 1420 SAINT ALBANS ROAD

Planning and Building Director Aldo Cervantes presented the staff report.

Mayor Shepherd Romey opened the public hearing.

The following person(s) spoke:

Grace Huang, San Marino (appellant)

Mayor Shepherd Romey closed the public hearing.

Council Member Talt moved, seconded by Council Member Huang, to craft a new resolution that amends the fine to \$10,000; direct the Planning & Building Director to meet with the homeowner to discuss the condition of replanting the trees; and include in the resolution a 6-month suspension of California Tree Designs business license.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, and Vice Mayor Ude

NOES: Council Member Jakubowski, and Mayor Shepherd Romey

ABSTAIN: None

ABSENT: None

18. APPEAL OF CONDITIONAL USE PERMIT NO. CUP19-07, DESIGN REVIEW CASE NOS. DRC19-14, DRC19-15, AND DRC19-33 618 ALLEN AVENUE (LI/DAHL ARCHITECTS INC.)

Planning and Building Director Aldo Cervantes presented the staff report.

Mayor Shepherd Romey opened the public hearing for comments.

The following person(s) spoke:

Brett Cannon, San Marino (appellant)

Brant Dveirin, Attorney Representing Property Owner

Steven Dahl, Architect Representing Property Owner

Jennifer Giles, San Marino

Nick Demopoulos, San Marino

Mayor Shepherd Romey closed the public hearing.

Council Member Talt moved, seconded by Council Member Jakubowski, to instruct the City Clerk to set the matter for a public hearing within 40 days before the Council, to hear and decide the case de novo.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

None

COUNCIL REPORTS

Council Member Talt announced that he attended the San Marino School Board meeting, and gave a brief report.

Council Member Jakubowski announced that she attended the Christmas Around the Drive Event, and gave a brief report.

CITY COUNCIL CALENDAR

None

PUBLIC COMMENTS

The following person(s) spoke:
None

ADJOURNMENT

Mayor Shepherd Romey adjourned the meeting at 9:07 PM to **WEDNESDAY, JANUARY 8, 2020, AT 6:00 P.M.** in the City Hall Council Chambers, 2200 Huntington Drive, San Marino, California 91108.



EVA HETER
CITY CLERK

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