

**MINUTES  
REGULAR MEETING  
OF THE SAN MARINO CITY COUNCIL  
WEDNESDAY, NOVEMBER 13, 2019 AT 6:00 P.M.  
CITY HALL COUNCIL CHAMBERS**

**CALL TO ORDER:** Mayor-for-the-Day Victor Tao called the regular meeting to order at 6:00 p.m. in the City Hall Council Chambers, located at 2200 Huntington Drive, San Marino, California 91108.

**PLEDGE OF ALLEGIANCE:** Mayor-for-the-Day Victor Tao led the Pledge of Allegiance.

**ROLL CALL:**       **PRESENT:** Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, Mayor Huang, and Mayor-for-the-Day Victor Tao.

**ABSENT:** None.

**PUBLIC COMMENTS**

The following person(s) spoke:  
John Dustin, San Marino

**CITY MANAGER'S REPORT**

None.

**MOTION TO WAIVE FURTHER READINGS**

Council Member Talt moved to waive the reading of the entire text of the ordinances or resolutions; seconded by Vice Mayor Shepherd Romey. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**CEREMONIAL**

**1. PRESENTATION OF CERTIFICATE TO VICTOR TAO FOR MAYOR FOR THE DAY**

Mayor Huang presented the certificate of recognition to Victor Tao for his participation as Mayor for the Day.

**2. RECOGNITION OF PLACEMENT OF SEAMAN KARLI'S NAME ON WAR MEMORIAL WALL**

Parks and Public Works Director Michael Throne presented the staff report.

Council Member Talt moved to receive and file the October update on the progress of the inclusion of US Navy Seaman First Class John Albert Karli on the Lacy Park War Memorial and the progress of identifying World War I veterans, and appropriate \$3,000 from the Donations Fund unappropriated fund balance

into Account No. 281-50-4206-9400, Building Repair and Maintenance – War Memorial; seconded by Council Member Jakubowski. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

### **APPOINTMENT**

#### **3. APPOINTMENT TO THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

City Clerk Eva Heter presented the staff report.

Council Member Jakubowski moved to re-appoint Mr. Scott Kwong to serve on the Board of Trustees for the Greater Los Angeles Vector Control District for a two (2) year term ending January 3, 2022; seconded by Council Member Talt. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

### **CONSENT**

Council Member Ude requested that Item No. 12 be pulled from the Consent Calendar for discussion.

Council Member Talt requested Item No. 5 be pulled from the Consent Calendar for discussion.

Council Member Talt moved to approve the Consent Calendar consisting of Item No(s). 4, 6, 7, 8, 9, 10, and 11; seconded by Vice Mayor Shepherd Romey. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

#### **4. RECEIVE AND FILE DISBURSEMENTS REPORTS FOR SEPTEMBER AND OCTOBER 2019**

The City Council received and filed the disbursements reports for the months of September and October 2019.

#### **6. APPROVAL OF MINUTES**

The City Council approved the minutes of the special meeting of October 9, 2019; the regular meeting of October 9, 2019; and the adjourned regular meeting of October 25, 2019.

#### **7. APPROVAL OF A 10-YEAR, \$357,252 OVERALL COST AGREEMENT WITH THE SAN MARINO UNIFIED SCHOOL**

**DISTRICT FOR NON-EXCLUSIVE USE BY THE CITY OF 48-PARKING SPACES AT HUNTINGTON MIDDLE SCHOOL**

The City Council approved a 10-year agreement with the San Marino Unified School District for the non-exclusive use of 48 parking spaces at Huntington Middle School, which was Attachment I to the staff report, and appropriated \$63,600 from the unappropriated fund balance of the General Fund into Account No. 101-54-4324-0000 (Parking Lot Lease) for FY 2019/20 payments.

**8. APPROVAL OF TRANSPORTATION REIMBURSEMENT AGREEMENT WITH SAN MARINO UNIFIED SCHOOL DISTRICT**

The City Council authorized the City Manager to execute an agreement approved by the City Attorney with San Marino Unified School District for transportation reimbursements.

**9. APPROVAL OF AMENDMENT NO. 3 TO STREET SWEEPING AGREEMENT WITH ATHENS SERVICES FOR A NOT-TO-EXCEED FISCAL YEAR 2019/20 PAYMENT OF \$135,000 AND AN AGREEMENT EXTENSION TO DECEMBER 31, 2020**

The City Council approved Amendment No. 3 to the agreement with Athens Services for street sweeping services including a fiscal year 2019/20 not-to-exceed payment of \$135,000 and an agreement extension through December 31, 2020.

**10. APPROVAL OF THE REVISED POOL USE AGREEMENT BETWEEN THE CITY AND THE SAN MARINO UNIFIED SCHOOL DISTRICT**

The City Council approved the revised pool use agreement, which was attached as Attachment I to the accompanying staff report, with the San Marino Unified School District for the use of district property and authorized the City Manager to execute the agreement on behalf of the City.

**11. ADOPTION OF AN ORDINANCE OF THE CITY OF SAN MARINO AMENDING CHAPTER 23 OF THE SAN MARINO CITY CODE PERTAINING TO SCHOOLS IN THE RESIDENTIAL ZONE (2<sup>ND</sup> READING)**

The City Council read Ordinance No. O-19-1356 by title only, waived further reading, and adopted the Ordinance.

**CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION**

**5. RECEIVE AND FILE FINANCIAL REPORTS AS OF AUGUST 31, 2019, AND SEPTEMBER 30, 2019**

Item No. 5 was tabled for future discussion and consideration on December 11, 2019.

**12. AWARD OF A PROFESSIONAL DESIGN SERVICES AGREEMENT IN THE AMOUNT OF \$288,685 TO TRANSTECH ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION SERVICES FOR THE FY 19/20 STREET REHABILITATION PROJECT**

Parks and Public Works Director Michael Throne presented the staff report.

Council Member Ude moved to award a professional design services agreement in the amount of \$32,500 to Transtech Engineers of Chino, California, for the design services for the FY 19/20 street rehabilitation project and authorize the City Manager to execute a revised agreement on behalf of the City; seconded by Vice Mayor Shepherd Romey. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

Council Member Talt pulled Item No. 9 for public comment only.

The following person(s) spoke:  
John Dustin, San Marino

**TREASURER'S REPORT**

**13. CASH AND INVESTMENT REPORT FOR THE MONTH OF SEPTEMBER 2019**

City Treasurer Annie Han presented the staff report.

Vice Mayor Shepherd Romey moved to receive and file the report; seconded by Council Member Talt. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**NEW BUSINESS**

**14. APPROVAL OF ORDINANCE NO. O-19-1358 RELATING TO THE REMOVAL OF VEHICLES PARKED OR LEFT STANDING ON STREETS AND ALLEYS IN EXCESS OF 72 CONSECUTIVE HOURS (1<sup>ST</sup> READING)**

Senior Counsel Carol Lynch presented the staff report.

Council Member Talt moved to waive full reading and introduce for first reading by title only Ordinance No. O-19-1358, an Ordinance of the City of San Marino amending Section 15.07.05 of Article 7 of Chapter 15 of the San Marino

Municipal Code by increasing the time period by which vehicles can be towed to 72 hours; seconded by Vice Member Shepherd Romey. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**15. ECONOMIC DEVELOPMENT PROGRAM UPDATE AND REQUEST FOR FURTHER DIRECTION**

Planning & Building Director Aldo Cervantes presented the staff report.

Vice Mayor Shepherd Romey moved to receive and file the economic development program update report; seconded by Council Member Ude. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**PUBLIC HEARING**

**16. ADOPTION OF ORDINANCE NO. O-19-1357 – ADOPTION OF THE 2019 EDITIONS OF THE CALIFORNIA BUILDING STANDARDS CODES AND THE 2019 LOS ANGELES COUNTY APPENDIX J GRADING (2<sup>ND</sup> READING)**

Planning & Building Director Aldo Cervantes presented the staff report.

The following person(s) spoke:  
Gene Ruckh, San Marino

Council Member Ude moved to adopt Ordinance No. O-19-1357 and Resolution No. R-19-28; seconded by Council Member Jakubowski. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED**

None.

**COUNCIL REPORTS**

Council Member Talt reported that the San Marino School Board approved going to the ballot in March 2020 for a two-hundred million dollar construction bond.

**CITY COUNCIL CALENDAR**


None.

**PUBLIC COMMENTS**

The following person(s) spoke:  
Gene Ruckh, San Marino [written communication]  
John Dustin, San Marino

**ADJOURNMENT:**

Mayor-for-the-Day Victor Tao adjourned the meeting at 7:26 p.m. to **WEDNESDAY, DECEMBER 11, 2019, AT 6:00 P.M.** in the City Hall Council Chambers, 2200 Huntington Drive, San Marino, California 91108.

  
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EVA HETER  
CITY CLERK