

**MINUTES  
REGULAR MEETING  
OF THE SAN MARINO CITY COUNCIL  
JUNE 12, 2019 - 6:00 P.M.**

**CALL TO ORDER:** Mayor Huang called the meeting to order at 6:00 p.m. in the City Hall Council Chambers, 2200 Huntington Drive, San Marino, California 91108.

**PLEDGE OF ALLEGIANCE:** Mayor Huang led the Pledge of Allegiance.

**ROLL CALL**           **PRESENT:** Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang.

**MOTION TO AMEND AGENDA**

Council Member Talt moved to add to the agenda for this regular City Council meeting the appointment of retired PERS annuitant Cesar Monsalve to the position of Interim Community Services Director because there is an immediate need to make this appointment, and the need for action came to the attention of the City after the agenda was posted; seconded by Vice Mayor Shepherd Romey. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**PUBLIC COMMENTS**

There were no public comments at this time.

**CITY MANAGER'S REPORT**

City Manager Marcella Marlowe gave the report.

**MOTION TO WAIVE FURTHER READINGS**

Vice Mayor Shepherd Romey moved to waive the reading of the entire text of ordinances and resolutions; seconded by Council Member Talt. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**APPOINTMENTS**

**I.    **APPOINTMENTS TO THE DESIGN REVIEW COMMITTEE****

Vice Mayor Shepherd Romey moved to appoint Christa Lakon and Peter Wong to the Design Review Committee (DRC) to serve terms ending on June 30, 2021; seconded by Council Member Jakubowski. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**2. APPOINTMENTS TO THE LIBRARY BOARD OF TRUSTEES**

Vice Mayor Shepherd Romey moved to appoint Elizabeth Hollingsworth and Linda Mollno to the Library Board of Trustees to serve terms ending on May 31, 2022; seconded by Mayor Huang. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**CONSENT CALENDAR**

Council Member Talt requested that Items 8 and 19 be pulled from the Consent Calendar for discussion.

Items 9 and 10 were pulled from the agenda by staff and scheduled for the June 28, 2019 adjourned meeting of the San Marino City Council.

Council Member Jakubowski moved to adopt the Consent Calendar consisting of Items 3, 4, 5, 6, 7, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22, 23, and 24; seconded by Council Member Talt. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**CONSENT CALENDAR**

**3. RECEIVE AND FILE DISBURSEMENTS REPORT FOR MAY 2019**

The City Council received and filed the report.

**4. RECEIVE AND FILE FINANCIAL REPORT AS OF APRIL 30, 2019**

The City Council received and filed the report.

**5. APPROVAL OF MINUTES**

The City Council approved the minutes the special meeting of April 1, 2019, the special meeting of May 8, 2019, the regular meeting of May 8, 2019, and the adjourned meeting of May 31, 2019.

**6. APPROVAL OF APPROPRIATIONS LIMIT FOR FY 2019-20**

The City Council adopted Resolution No. R-19-12, establishing the appropriations limit and the appropriations subject to limitation for Fiscal Year 2019-20.

**7. APPROVAL OF AUTHORIZATION TO PREPAY CALPERS FOR FY 2019-20 UNFUNDED ACCRUED LIABILITY (UAL) AMORTIZATION PAYMENTS**

The City Council authorized staff to prepay all of the City's Fiscal Year 2019-20 unfunded accrued liability amortization payments to CalPERS in the total amount of \$1,899,677.00, and to make such payments no later than July 31, 2019

**11. ACCEPTANCE OF DONATION FROM THE HUNTINGTON LIBRARY**

City Council accepted the donation of \$150,000 from the Huntington Library & Botanical Gardens and authorized the Finance Department to receipt the donation in the Capital Projects Fund and approved the FY 2019 revenue budget to be amended to recognize revenue of \$150,000 in the Capital Projects Fund.

**12. APPROVAL OF CONTRACT WITH LABOR ATTORNEY**

City Council approved the agreement for Special Legal Services for Filarsky & Watt, LLP to provide labor relations legal support services for the City of San Marino.

**13. APPROVAL OF CONTRACT WITH EMPLOYMENT ATTORNEY**

City Council approved the agreement for Special Legal Services for Burke, Williams & Sorensen, LLP to provide employment law services for the City of San Marino.

**14. APPROVAL OF AGREEMENT WITH SMUSD FOR FACILITIES USE**

City Council directed the City Manager to enter into the facility use agreement with the San Marino Unified School District.

**15. APPROVAL OF AGREEMENT WITH SMUSD FOR POOL USE**

City Council direct the City Manager to enter into the pool use agreement with the San Marino Unified School District.

**16. APPROVAL OF A 2-YEAR CONTRACT EXTENSION WITH CITY OF PASADENA DIAL-A-RIDE SERVICES**

Council approved the amendment and authorize the City Manager to execute a two year agreement extension with the City of Pasadena for Dial-A-Ride services.

**17. APPROVAL OF YMCA FEE WAIVER**

City Council approved the request by the YMCA for a fee reduction of 50% for South Pasadena/San Marino YMCA Summer Day Camp from June 10, 2019 to August 9, 2019.

**18. APPROVAL OF CHINESE CLUB SUMMER PROGRAM FEE WAIVER**

City Council authorized a reduced rental fee of \$7,555 to the Chinese School of San Marino for their 2019 summer program at Stoneman School for the eight week period from June 3, 2019 to July 26, 2019 (Monday through Friday, except July 4, 2019).

**20. APPROVAL OF AWARD OF SEWER MANHOLE/CATCH BASIN CONSTRUCTION CONTRACT**

City Council approved the plans and specifications for the Sewer Manhole and Catch Basin Project No. 18-8020 and award a construction agreement to E.C. Construction Co. in an amount of \$79,908.

**21. APPROVAL OF CONTRACT AMENDMENT NO. 1 TO MULTI-YEAR SIDEWALK CONSTRUCTION AGREEMENT WITH FS CONSTRUCTION**

City Council approved Amendment No. 1 to the Construction Agreement with FS Contractors for the Multi-Year Sidewalk Replacement Program Project No. 18-9272.

**22. APPROVAL OF THE TRANSFER OF CDBG FUNDS TO THE REVOLVING GRANT FUND, PENDING ADOPTION OF RESOLUTION NO. R-19-16.**

Subject to the approval of the City Council adopting Resolution No. R-19-16 to adopt the CDBG project(s) for FY 19-20 on June 12, 2019, City Council adopted the resolution allowing for the City to transfer \$37,408 of the FY 19-20 CDBG anticipated allocation to the CDBG revolving grant fund.

**23. APPROVAL OF REQUEST TO CLOSE LIBRARY FROM JULY 29 – AUGUST 2 FOR RFID TAGGING**

City Council approved the Library Board of Trustees recommendation to close the Crowell Public Library from Monday, July 29, 2019 to Friday, August 2, 2019 for RFID tagging.

**24. APPROVAL OF THE PURCHASE OF MOTOROLA RADIO THROUGH 2017 HOMELAND GRANT**

City Council approved the purchase of Motorola radio equipment offered through the reimbursable State of California FY2017 Homeland Security Grant Program in an amount not to exceed \$93,124 in the fiscal year ended June 30, 2020 and added \$93,124 of estimated revenues and appropriate \$93,124 from the Homeland Security Grant Fund.

**CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION**

**8. APPROVAL OF BUDGET AMENDMENTS BASED ON PROJECTED YEAR-END EXPENDITURES**

Interim Finance Director Irwin Bornstein provided the staff report.

Council Member Talt moved to amend the budget for the fiscal year ended June 30, 2019 as recommended, to address the expected overages; seconded by Council Member Ude. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**19. APPROVAL OF AWARD OF TRAFFIC CIRCULATION STUDY CONTRACT**

Parks and Public Works Director Michael Throne provided the staff report.

The following person(s) spoke:

Andrew Ko, San Marino [written materials]

Ghassan Roumani, San Marino [written materials]

Council Member Talt moved to continue the item as a discussion/study session discussion at the June 28, 2019 City Council meeting; seconded by Vice Mayor Shepherd Romey. The motion carried by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, and Mayor Huang. NOES: Vice Mayor Shepherd Romey.

**TREASURER'S REPORT**

**25. CASH AND INVESTMENT REPORT FOR THE MONTH OF MARCH 2019**

City Treasurer Annie Han provided the report.

Council Member Jakubowski moved to receive and file the Cash and Investment Report for the Month of April 2019; seconded by Vice Mayor Shepherd Romey. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**NEW BUSINESS**

**26. APPROVAL OF GOODEN LP CLOSURE AND FEE**

Parks and Public Works Director/City Engineer Michael Throne provided the staff report.

The following person(s) spoke:  
George Ricciardella

Vice Mayor Shepherd Romey moved to 1) authorize the City Manager to approve and execute the agreement with The Gooden Center of Pasadena, attached as Attachment 4 to the associated staff report, to hold the special event, entitled Run For Recovery, in the City on October 26, 2019, and 2) establish the Lacy Park permit fee for The Gooden Center Run for Recovery at \$355, not including insurances, inspection fees, maintenance, and other City support costs required to conduct the event; seconded by Council Member Talt. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**27. ROSE ARBOR NEXT STEPS – REVIEW COST ESTIMATES, PROVIDE DIRECTION ON WHERE TO GO**

Parks and Public Works Director/City Engineer Michael Throne provided the staff report.

The following person(s) spoke:  
Fran Benuska, San Marino

Vice Mayor Shepherd Romey moved to direct the City Manager to have the plans and specifications prepared for a lumber replacement of the Lacy Park Rose Arbor, advertise for construction bids, and return to the City Council as soon as possible with a recommendation for funding options and an award of construction contract; seconded by Council Member Talt. The motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: Council Member Ude.

Mayor Huang recessed the meeting at 7:33 p.m. and reconvened the meeting at 7:45 p.m.

**PUBLIC HEARING**

**28. APPEAL OF VARIANCE CASE NO. VI8-3 AND DESIGN REVIEW CASE NO. DRC18-08 2570 CANTERBURY ROAD, (LIN)**

Associate Planner Eva Choi provided the report.

The Mayor opened the public hearing.

The following person(s) spoke:

Eric Lin, San Marino  
Sue Lin, San Marino

The Mayor closed the public hearing.

Council Member Jakubowski moved to deny the appeal of Variance Case No. V18-03 and Design Review Case No. DRC18-08 and affirm the actions of the Planning Commission and adopt Resolution No. R-19-13, which reflects this decision; seconded by Vice Mayor Shepherd Romey. Following a roll call, the motion carried by the following vote: AYES: Council Member Jakubowski, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: Council Member Talt.

**29. APPEAL OF CONDITIONAL USE PERMIT NO. CUP19-3 1885 VIRGINIA ROAD, (YOUNG)**

Council Member Talt stated he resides within 500 feet of the subject property and recused himself pursuant to Government Code §18700, leaving the meeting at 8:08 p.m.

Assistant Planner Christine Song provided the staff report.

Mayor Huang opened the public hearing.

The following person(s) spoke:  
Vincent Chui, Applicant, San Marino  
Marcol Young, Applicant, San Marino  
Jenny Young, Applicant, San Marino  
Chris Norgaard, Applicant, San Marino

Babak Parwar, Appellant, San Marino

Lee Baca, San Marino  
Hai Sou Chen, San Marino  
Linda Sun, San Marino  
Carol Baca, San Marino  
Justin Feffer, San Marino  
Maoson Young  
Richard Cave, San Marino  
Yuehming Liao, San Marino  
Cole Harris, San Marino  
Vince Ramos, San Marino  
Jack Wen, San Marino  
Dale Pederson, San Marino  
Yolanda Sollitto, San Marino  
John Fu, San Marino  
S. Agarwal, San Marino  
Richard Haserot, San Marino

