

**MINUTES  
REGULAR MEETING  
OF THE SAN MARINO CITY COUNCIL  
APRIL 10, 2019 - 6:00 P.M.**

**CALL TO ORDER:** Mayor Huang called the meeting to order at 6:01 p.m. in the City Hall Council Chambers, 2200 Huntington Drive, San Marino, California 91108.

**PLEDGE OF ALLEGIANCE:** Mayor Huang led the Pledge of Allegiance.

**ROLL CALL**           **PRESENT:** Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang

**PUBLIC COMMENTS**

None.

**CITY MANAGER'S REPORT**

City Manager Marcella Marlowe provided an update on the state of the City's operations over the last month.

**MOTION TO WAIVE FURTHER READINGS**

Vice Mayor Shepherd Romey moved to waive the reading of the entire text of ordinances and resolutions; seconded by Council Member Ken Ude. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**CEREMONIAL**

**1.     DONATE LIFE PRESENTATION**

Mayor Huang presented a proclamation to Donate Life Ambassador Pamela Hillings Tegtmeier.

**2.     NATIONAL LIBRARY WEEK PRESENTATION**

Mayor Huang presented a proclamation to City Librarian Irene McDermott and Library Trustees Genevieve Chien and Stephen Domier, recognizing April 7-13, 2019 as National Library Week.

**CONSENT CALENDAR**

Vice Mayor Shepherd Romey moved to adopt the Consent Calendar consisting of Items 3, 4, and 5; seconded by Council Member Talt. The motion carried unanimously by the

following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

### **CONSENT CALENDAR**

#### **3. RECEIVE AND FILE DISBURSEMENTS REPORT FOR MARCH 2019**

The City Council received and filed the report.

#### **4. RECEIVE AND FILE FINANCIAL REPORT AS OF FEBRUARY 28, 2019**

The City Council received and filed the report.

#### **5. APPROVAL OF MINUTES**

The City Council approved the minutes of the joint meeting with the Library Board of Trustees of March 13, 2019, the regular meeting of March 13, 2019, the special meeting of March 20, 2019, the special meeting of March 27, 2019, and the adjourned meeting of March 29, 2019.

### **TREASURER'S REPORT**

#### **6. CASH AND INVESTMENT REPORT FOR THE MONTH OF FEBRUARY 2019**

City Treasurer Annie Han provided the report.

The City Council received and filed the report.

### **CONTINUED BUSINESS**

#### **7. ADOPTION OF REVISIONS TO THE OCTOBER 2018 STREET TREE POLICY TO INCORPORATE CITY COUNCIL APPROVAL OF STREET TREE REMOVALS**

Parks and Public Works Director/City Engineer Michael Throne provided the report.

Vice Mayor Shepherd Romey moved to adopt revisions to the October 26, 2018 street tree policy and procedures related to incorporating City Council approval of street trees into the permit approval process; seconded by Mayor Huang. Following a roll call, the motion passed by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: Council Member Ude.

Council Member Talt moved to appoint Vice Mayor Shepherd Romey as the primary City Council tree liaison and Mayor Huang as City Council tree liaison alternate; seconded by

Council Member Jakubowski. The motion carried by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None. ABSTAIN: Council Member Ude.

**NEW BUSINESS**

**8. APPEAL TO CONTEST DETERMINATION THAT AN ESTABLISHED TREE HAS BEEN SEVERELY PRUNED OR DAMAGED – 875 SUSSEX ROAD**

Environmental Services Manager Ron Serven provided the staff report.

The following person spoke:  
Paul Shih, Property Manager

Vice Mayor Shepherd Romey moved to uphold the decision of the Planning Commission; seconded by Council Member Talt. The motion carried by the following vote: AYES: Council Member Jakubowski, Council Member Talt, and Vice Mayor Shepherd Romey. NOES: Council Member Ude. ABSTAIN: Mayor Huang.

**9. APPROVAL OF RESOLUTION NO. R-19-08 ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

Parks and Public Works Director/Engineer Michael Throne provided the report.

Council Member Jakubowski moved to approve Resolution No. R-19-08 adopting a list of projects for fiscal year 2019-20 funded by SB 1 Road Maintenance and Rehabilitation Account Funds; seconded by Council Member Ude. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**10. AWARD OF A CONSTRUCTION AGREEMENT FOR STREET REHABILITATION PROGRAM PROJECT NO. 18-9271 IN THE AMOUNT OF \$1,111,700 TO ALL AMERICAN ASPHALT OF CORONA**

Parks and Public Works Director/Engineer Michael Throne provided the report.

The following person(s) spoke:  
Ed Carlson, Vice President, All American Asphalt Company  
Dave Pease, Safety Consultant, All American Asphalt  
Kelly Banning, San Marino

Council Member Talt moved to: 1) approve the plans and specifications for the Street Rehabilitation Program Project No. 18-9271; 2) award a construction agreement to All

American Asphalt of Corona for the Street Rehabilitation Program Project No. 18-9271 in an amount not-to-exceed \$1,111,700; and 3) authorize the Parks and Public Works Director to approve contract change orders if warranted in a cumulative amount not-to-exceed \$55,600; seconded by Council Member Ude. Following a roll call, the motion passed unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**11. RECOMMENDATION FROM THE RECREATION COMMISSION REQUESTING AN APPROPRIATION OF \$30,000 FOR RE-VISIONING RECREATION**

The Recreation Commission requested this item be pulled from the agenda to allow for more time to work on the recommendation for Council.

**12. APPROVAL OF RESOLUTION NO. R-19-09, AMENDING APPLICATION REQUIREMENTS AND DEVELOPMENT STANDARDS FOR WIRELESS TELECOMMUNICATIONS FACILITIES IN THE PUBLIC RIGHT-OF-WAY AND SMALL WIRELESS FACILITIES**

City Attorney Steven Flower provided the report.

The following person(s) spoke:  
Miriam Nakamura-Quan, San Marino  
Debbie Priester, San Marino  
Valerie Jinnette, San Marino  
Noelle Aloe, San Marino  
Dr. Raymond Quan, San Marino  
Joyce Gatsoulis, San Marino

Mayor Huang recessed the meeting at 8:36 p.m. and reconvened the meeting at 8:47p.m.

Vice Mayor Shepherd Romey moved to adopt Resolution No. R-19-09 as amended; seconded by Council Member Talt. The motion passed unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, Vice Mayor Shepherd Romey, and Mayor Huang. NOES: None.

**PUBLIC HEARING**

**13. APPEAL FOR MODIFICATION TO CONDITIONAL USE PERMIT CUP94-22 AND VARIANCE V96-15 2265 HUNTINGTON DRIVE, (KT ENTERPRISES/STARBUCKS)**

Planning and Building Director Aldo Cervantes provided the report.

The following person(s) spoke:

Linda Gutierrez, San Marino  
Hector Gutierrez, San Marino  
Keith Glassman, Glassman Planning Associates, Inc.  
Knox Cologne, San Marino  
Debbie Priester, San Marino  
Robert Houston, San Marino  
Elizabeth Olson, San Marino

Council Member Talt moved to approve the modification to Conditional Use Permit CUP94-22 with the following modifications: 1) that the deliveries occur between the hours of 9:00 a.m. and 5:00 p.m., and 2) that the outside seating allow for up to three tables and six chairs, as amended; seconded by Council Member Ude. Following a roll call, the motion carried by the following vote: AYES: Council Member Jakubowski, Council Member Talt, Council Member Ude, and Mayor Huang. NOES: Vice Mayor Shepherd Romey.

**WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED**

No written communications or public writings were distributed.

**COUNCIL REPORTS**

None.

**COUNCIL CALENDAR**

There were no changes to the Council calendar.

**PUBLIC COMMENTS**

None.

**ADJOURNMENT**

Mayor Huang adjourned the meeting at 9:32 p.m. to **FRIDAY, APRIL 26, 2019, at 8:30 A.M.** in the Barth Room at the Crowell Public Library, 1890 Huntington Drive, San Marino, California 91108.

  
AMANDA FOWLER  
ACTING CITY CLERK

