

**MINUTES  
REGULAR MEETING  
OF THE SAN MARINO CITY COUNCIL  
SEPTEMBER 12, 2018 - 6:00 P.M.**

**CALL TO ORDER:** Mayor Steve Talt called the meeting to order at 6:02 p.m. in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, CA 91108.

**PLEDGE OF ALLEGIANCE:** Mayor Talt led the Pledge of Allegiance.

**ROLL CALL**           **PRESENT:** Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt

**PUBLIC COMMENTS**

The following person(s) spoke:

Eddy Liu, Resident  
Miriam Nakamura, Resident  
Shirley Jagels, Resident

Scott Kwong, San Marino Representative to the Greater L.A. County Vector Control District, presented information about the current state of the mosquito population.

**CITY MANAGER'S REPORT**

City Manager Marcella Marlowe reported on the City's operations from the previous month.

**MOTION TO WAIVE FURTHER READINGS**

Council Member Shepherd Romey moved to waive the reading of the entire text of ordinances and resolutions; seconded by Council Member Jakubowski. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

**PRESENTATIONS**

1.     **RECOGNITION OF VERONICA RUIZ**
2.     **RECOGNITION OF ROB HANCOCK**
3.     **NATIONAL SUICIDE PREVENTION WEEK PROCLAMATION**
4.     **LIBRARY FOUNDATION DONATION**

**CONSENT CALENDAR**

The City Council pulled Item 10 from the Consent Calendar to be addressed separately.

Council Member Shepherd Romey moved, seconded by Vice Mayor Huang, to adopt Items 5, 6, 7, 8, and 9 on the Consent Calendar. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

**5. DISBURSEMENTS REPORT FOR AUGUST 2018**

Receive and file the disbursements report for the month of August 2018.

**6. FISCAL YEAR 2017-18 CASH FLOW ANALYSIS**

Receive and file the Fiscal Year 2018-18 Cash Flow Analysis.

**7. APPROVAL OF MINUTES**

Approve the Minutes of the Regular Meeting of August 29, 2018.

**8. AUTHORIZATION TO ENTER CONTRACT – BROKER OF RECORD EXCESS WORKERS’ COMPENSATION PROGRAM – IN THE ANNUAL AMOUNT OF \$19,000 WITH GALLAGHER**

**9. RENEWAL OF AGREEMENT FOR BUILDING INSPECTION AND PLAN CHECK SERVICES**

*The following item was pulled from the consent calendar and was addressed separately.*

**10. APPROVAL OF WRITTEN FINDINGS REGARDING 1400 CIRCLE DRIVE**

Council Member Jakubowski and Council Member Shepherd Romey recused themselves from this matter.

City Attorney Steven Flower presented the staff report.

The following person(s) spoke:

Richard McDonald, Attorney for the Applicant  
Cole Harris, Resident  
Kaili Wang, Resident  
Yu Tu Milton, Former Resident  
Shirley Jagels, Resident

Vice Mayor Huang moved, seconded by Mayor Talt, to adopt the findings in Exhibit A to the staff report; deny DRC17-08 on the basis of these findings; and direct the City Clerk to give the Applicant notice of the Council’s decision and a certified copy of these findings by certified mail, return receipt requested. Following a roll call, the motion carried by the

following vote: AYES: Vice Mayor Huang, and Mayor Talt. NOES: Council Member Ude. ABSTAIN: Council Member Jakubowski, Council Member Shepherd Romey.

**CONTINUED BUSINESS**

**11. UPDATE FROM THE BLUE RIBBON COMMITTEE REGARDING THE RECREATION DEPARTMENT**

Mayor Talt presented an update on the progress of the Blue Ribbon Committee and announced that a final report should be ready for the October 10 City Council meeting.

**NEW BUSINESS**

**12. RECOGNITION OF SAN MARINO SUPERVISORY CONFIDENTIAL EMPLOYEES ASSOCIATION (SMSCEA)**

Human Resources Manager David Serrano presented the staff report.

Mayor Talt moved, seconded by Council Member Jakubowski, to recognize the San Marino Supervisory and Confidential Employees Association as the supervisory and confidential employees' representative; and direct and authorize the City's Human Resources Manager to meet and confer with the San Marino Supervisory and Confidential Employees Association in an effort to achieve a labor contract. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

**13. COOPERATIVE AGREEMENT BETWEEN THE CITIES OF SAN MARINO AND SOUTH PASADENA FOR THE EXCHANGE OF FIRE DEPARTMENT PERSONNEL**

Fire Chief Mario Rueda presented the staff report.

Council Member Ude moved, seconded by Vice Mayor Huang, to authorize the City Manager to enter into a Cooperative Agreement with the City of South Pasadena for pooling resources and utilize fire personnel from the other party's Fire Department. Following a roll call, the motion carried by the following vote: AYES: Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: Council Member Jakubowski.

**14. DISCUSSION AND POSSIBLE SUBCOMMITTEE FORMATION FOR THE PUBLIC SAFETY PARCEL TAX RENEWAL BALLOT MEASURE**

It was the consensus of the City Council that Mayor Talt and Council Member Jakubowski would work together to select the co-chairs for a parcel tax renewal community committee.

**15. REPEALING AND AMENDING THE CITY'S SOLICITATION ORDINANCE**

Police Chief John Incontro presented the staff report.

The following person(s) spoke:

Gene Ruckh  
Shirley Jagels

Council Member Shepherd Romey moved, seconded by Council Member Jakubowski, to read by title only and introduce Ordinance No. O-18-1339 on first reading. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

Mayor Talt called for a recess at 7:43pm and reconvened the meeting at 7:50pm.

**PUBLIC HEARING**

**16. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN MARINO AMENDING THE CITY CODE BY AMENDING THE MINIMUM REQUIRED PROPERTY MAINTENANCE STANDARDS FOR CONSTRUCTION PROJECTS (1<sup>ST</sup> READING)**

Planning and Building Director Aldo Cervantes presented the staff report.

Mayor Talt opened the public hearing. No one indicated a desire to speak. Mayor Talt closed the public hearing.

Council Member Shepherd Romey moved, seconded by Council Member Ude, to read by title only and introduce Ordinance No. O-18-1337 on first reading. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

**17. AN ORDINANCE OF THE CITY OF SAN MARINO AMENDING ARTICLE 02 OF CHAPTER 23 (THE ZONING CODE) OF THE SAN MARINO CITY CODE PERTAINING TO BASEMENTS AND PROCEDURES FOR CONSTRUCTION VALUATION (1<sup>ST</sup> READING)**

Planning and Building Director Aldo Cervantes presented the staff report.

Mayor Talt opened the public hearing.

The following person(s) spoke:

Gene Ruckh, Resident  
Allan Yung, Resident

Shirley Jagels, Resident

Mayor Talt closed the public hearing.

Mayor Talt moved, seconded by Council Member Shepherd Romey, to read by title only and introduce Ordinance No. O-18-1340 on first reading. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

**18. APPEAL OF CONDITIONAL USE PERMIT NO. CUP17-24 DESIGN REVIEW CASE NOS. DRC17-75 AND DRC17-76 1591 VIRGINIA ROAD (PROCEDURAL)**

Planning and Building Director Aldo Cervantes presented the staff report.

The following person(s) spoke:

Richard McDonald, Attorney for the Applicant

Council Member Shepherd Romey moved, seconded by Council Member Jakubowski, to affirm the decision of the Planning Commission. The motion carried by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Vice Mayor Huang, and Mayor Talt. NOES: Council Member Ude.

**WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED**

There were none at this time.

**COUNCIL REPORTS**

There were none at this time.

**PUBLIC COMMENTS**

The following person(s) spoke:

None.

**ADJOURNMENT**

The San Marino City Council adjourned at 8:39pm to an adjourned regular meeting to be held on **FRIDAY, SEPTEMBER 28, 2018, at 8:00 A.M.** in the Barth Room at the San Marino Crowell Library.

  
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DANA HANG  
INTERIM CITY CLERK

