

**MINUTES  
ADJOURNED REGULAR MEETING  
OF THE SAN MARINO CITY COUNCIL  
JULY 27, 2018 - 8:00 A.M.**

**CALL TO ORDER:** Mayor Steve Talt called the meeting to order at 8:04 a.m. in the Barth Room at the Crowell Public Library, 1890 Huntington Drive, San Marino, CA 91108.

**PLEDGE OF ALLEGIANCE:** Mayor Talt led the Pledge of Allegiance.

**ROLL CALL**           **PRESENT:** Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt

**PUBLIC COMMENTS**

There were no public comments at this time.

**MOTION TO WAIVE FURTHER READINGS**

Council Member Shepherd Romey moved to waive the reading of the entire text of ordinances and resolutions; seconded by Council Member Jakubowski. The motion carried unanimously by the follow vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

Council Member Shepherd Romey Mayor Talt requested that Item 1 and Item 2 be pulled from the Consent Calendar for discussion.

**CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION**

- 1. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN MARINO AMENDING THE CITY CODE BY AMENDING THE MINIMUM REQUIRED PROPERTY MAINTENANCE STANDARDS FOR CONSTRUCTION PROJECTS (SECOND READING)**

Planning and Building Director Aldo Cervantes presented the staff report.

Council Member Shepherd Romey moved to place the revised ordinance on a future agenda for a first reading; seconded by Vice Mayor Huang. The motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

- 2. AN ORDINANCE OF THE CITY OF SAN MARINO AMENDING CHAPTER 11 AND 23 OF THE SAN MARINO CITY CODE PERTAINING**

**TO BUSINESS LICENSE AND HOME OCCUPATIONS (SECOND READING)**

Planning and Building Director Aldo Cervantes presented the staff report.

Council Member Shepherd Romey moved to approve Ordinance No. O-18-1338 on second reading with the proposed changes; seconded by Council Member Ude. The motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang and Mayor Steve Talt. NOES: None.

**CONTINUED BUSINESS**

**3. APPEAL OF CONDITIONAL USE PERMIT NO. CUP17-29 DESIGN REVIEW CASE NO. DRC17-113 1055 SHERWOOD ROAD (PROCEDURAL)**

Planning and Building Director Aldo Cervantes presented the staff report.

The following person(s) spoke:  
Eduardo Repetto, Applicant

Council Member Shepherd Romey moved to refer the matter back to the Planning Commission and waive any future appeal fees. The motion was seconded by Council Member Ude. Following a roll call, the motion carried 4-1-0 by the following vote: AYES: Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: Council Member Susan Jakubowski.

The Mayor recommended to table and defer Item 4 and Item 5 and moved to Item 6.

**NEW BUSINESS**

**6. RESOLUTION ESTABLISHING FISCAL YEAR 2018-19 PUBLIC SAFETY SPECIAL TAX LEVY**

Finance Director Josh Betta presented the Public Safety Special Tax Levy.

The following person(s) spoke:  
Gene Ruckh, San Marino

Council Member Susan Jakubowski moved to 1) adopt the Resolution Establishing the Public Safety Special Tax Levies for Fiscal Year 2018-19; 2) direct staff, in consultation with Harris & Associates, to identify parcels and taxpayers overcharged the Parcel Tax levy for FY 16, FY 17 and FY 18; and 3) direct staff, in consultation with Harris & Associates, to refund the overcharged amounts for FY 16, FY 17 and FY 18. The motion was seconded by Council Member Gretchen Shepherd Romey. Following a roll call, the

motion carried 2-3-0 by the following vote: AYES: Council Member Susan Jakubowski and Council Member Gretchen Shepherd Romey. NOES: Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. The motion failed.

Mayor Steve Talt moved to separate the motion out and put aside the recommendation to 1) adopt the Resolution Establishing the Public Safety Special Tax Levies for Fiscal Year 2018-19 and moved to 2) direct staff, in consultation with Harris & Associates, to identify parcels and taxpayers overcharged the Parcel Tax levy for FY 16, FY 17 and FY 18; and 3) direct staff, in consultation with Harris & Associates, to refund the overcharged amounts for FY 16, FY 17 and FY 18. The motion was seconded by Council Member Ken Ude. Following a roll call, the motion carried 5-0-0 by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

Mayor Steve Talt moved to adopt the Resolution Establishing the Public Safety Special Tax Levies for Fiscal Year 2018-19 with the amendment to specify that the tax amounts be recalculated as a 2% increase instead of a 5% increase. The motion was seconded by Council Member Ken Ude. Following a roll call, the motion carried 4-1-0 by the following vote: AYES: Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: Council Member Susan Jakubowski.

### **STUDY SESSION**

#### **7. DISCUSSION AND FEEDBACK FOR DEPARTMENTAL OPERATING METRICS**

City Manager Marcella Marlowe presented the staff report.

The City Council provided guidance to the City Manager on which improvements should be included in the operating metrics.

Mayor Talt continued back to Item No. 4 on the agenda.

### **CONTINUED BUSINESS**

#### **4. APPROVAL OF CITY MANAGER'S PROPOSED FY19 BUDGET & RELATED MATTERS**

City Manager Marcella Marlowe presented the Proposed Operating Budget and Capital Improvement Plan for FY 18-19.

The following person(s) spoke:  
Gene Ruckh, San Marino

Council Member Gretchen Shepherd Romey moved to decline funding of hedge trimmer in year 1; seconded by Vice Mayor Steven Huang. The motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

Council Member Gretchen Shepherd Romey moved to approve the classification specification for the Assistant to the City Manager; seconded by Council Member Susan Jakubowski. The motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

The following person(s) spoke:  
Gene Ruckh, San Marino

Council Member Jakubowski left the meeting at 10:22 a.m., and returned at 10:24 a.m.

Mayor Talt called for a recess at 10:25 a.m.

Mayor Talt reconvened the meeting at 10:34 a.m.

The City Council directed staff to return with the City Manager's Proposed Operating Budget at a future Council meeting with the following requested information.

Mayor Talt closed Item No. 4 and tabled Item No. 5 until the approval of Item No. 4 on August 29, 2018.

### **PUBLIC COMMENTS**

The following person(s) spoke:  
Gene Ruckh, San Marino (*submitted documents*)

### **ADJOURNMENT**

There being no further business to come before the City Council, the Mayor adjourned the meeting at 11:10 a.m.

  
\_\_\_\_\_  
DANA HANG  
INTERIM CITY CLERK