

**MINUTES  
SPECIAL MEETING  
OF THE SAN MARINO CITY COUNCIL  
APRIL 12, 2017 - 4:00 P.M.**

**CALL TO ORDER:** Mayor Richard Sun called the meeting to order at 4:00 p.m.

**ROLL CALL**       **PRESENT:** Councilman Huang, Councilman Talt, Councilman Yung, Vice Mayor Ward, and Mayor Sun

**PUBLIC COMMENTS**

There were no public comments at this time.

**CLOSED SESSION**

The City Council recessed to Closed Session at 4:04 p.m. to:

1.   **PUBLIC EMPLOYMENT/APPOINTMENT OF CITY ATTORNEY PURSUANT TO GOVERNMENT CODE SECTION 54957(b)(1), 54957.6**
  
2.   **CONFERENCE WITH DESIGNATED REPRESENTATIVE/NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6**
  - a. Agency Designated Representative: Cindy Collins, Interim City Manager  
Employee Organization: San Marino Fire Association.
  
  - b. Agency Designated Representative: Teri Nelson  
Employee Organization: Unrepresented Employees and San Marino Fire Association.
  
3.   **CONFERENCE WITH DESIGNATED REPRESENTATIVE/NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6 AND 54957(b)(1)**

Agency Designated Representative: Cindy Collins, Interim City Manager  
Employee Organization: Unrepresented Employees – Management, Supervisory, Confidential, and San Marino City Employees' Association
  
4.   **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION -- PURSUANT TO GOVERNMENT CODE SECTION (Paragraph 1 of subsection (d) of Section 54956.9)**

Natural Resources Defense Council, Inc., et al. v. State Water Resources Control Board, et al.  
Case Number 30-2016-00833614-CU-WM-CJC

**5. CONFERENCE WITH LEGAL COUNSEL—INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (d)(4) OF SECTION 54956.9:**

One Case

Mayor Sun recessed the closed session at 5:55 p.m. to call to order the 6:00 p.m. Regular Meeting.

Mayor Sun reconvened the closed session at 7:00 p.m.

**RECONVENE TO OPEN SESSION**

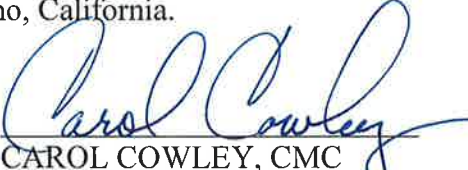
The San Marino City Council reconvened to open session at 9:58 p.m.

**CLOSED SESSION REPORT**

The Council provided direction to the agency negotiator and there was no reportable action.

**ADJOURNMENT**

The San Marino City Council adjourned at 10:00 p.m. the next adjourned regular meeting to be held on **FRIDAY, APRIL 28, 2017, at 8:00 A.M.** in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.

  
CAROL COWLEY, CMC  
ACTING CITY CLERK

**MINUTES  
REGULAR MEETING  
OF THE SAN MARINO CITY COUNCIL  
APRIL 12, 2017 - 6:00 P.M.**

**CALL TO ORDER:** Mayor Richard Sun called the meeting to order at 6:05 p.m.

Mayor Richard Sun introduced Sky Zhang, serving as Mayor for the Day.

**ROLL CALL**       **PRESENT:** Councilman Huang, Councilman Talt, Councilman Yung, Vice Mayor Ward, and Mayor Sun

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

**2.     INTRODUCTION OF JIA QIAN (SKY) ZHANG – MAYOR FOR THE DAY**

Mayor Richard Sun presented a certificate of recognition to Mayor for the Day Sky Zhang.

**PUBLIC COMMENTS**

There were no public comments at this time.

**MOTION TO WAIVE FURTHER READINGS**

Councilman Allan Yung moved to waive the reading of the entire text of ordinances and resolutions; seconded by Vice Mayor Richard Ward. The motion carried unanimously by the following vote:   **AYES:** Councilman Steven Huang, Councilman Steve Talt, Councilman Allan Yung, Vice Mayor Richard Ward, and Mayor Richard Sun.   **NOES:** None.

**PRESENTATIONS**

**1.     PRESENTATION OF PROCLAMATION TO ONE LEGACY AMBASSADOR CHRISTINE VALENZUELA PROCLAIMING APRIL AS “DONATE A LIFE” MONTH**

Mayor Richard Sun presented a proclamation to Donate Life Ambassador Christine Valenzuela.

**CONSENT CALENDAR**

Councilman Allan Yung moved to adopt the Consent Calendar consisting of Items 3, 4, 5, 6, 7, and 8; seconded by Councilman Steve Talt. Following a roll call, the motion

carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Allan Yung, Vice Mayor Richard Ward, and Mayor Richard Sun. NOES: None.

**3. CONSIDERATION OF APPROVAL OF MINUTES**

Approve the Minutes as presented.

**4. CONSIDERATION OF DISBURSEMENT REPORTS FOR THE MONTH OF MARCH 2017**

Ratify and file the Disbursement Reports for the period ending March 31, 2017.

**5. CONSIDERATION OF FEBRUARY TREASURER'S REPORT**

Accept and file the Treasurer's Report for the period ending February 28, 2017.

**6. PUBLIC, EDUCATIONAL, AND GOVERNMENT (PEG) PROGRAMMING ACCESS SUPPORT FEE REAUTHORIZATION ORDINANCE**

Adopt on second reading, Ordinance No. O-17-1320 entitled An Ordinance of the City of San Marino Reauthorizing and Readopting the City's Public, Educational, and Governmental Access Support Fee.

**7. ORDINANCE NO. O-17-1321 AMENDING CHAPTER 15 OF THE MUNICIPAL CODE ELIMINATING LIGHT TRUCK ROUTES – SECOND READING**

Adopt, on second reading, Ordinance No. O-17-1321 An Ordinance Amending Chapter 15 of the City of San Marino Municipal Code Eliminating Light Truck Routes.

**8. RESOLUTION ADOPTING A PLAN TO CONSOLIDATE FUTURE ELECTIONS WITH STATEWIDE ELECTIONS**

Adopt Resolution R-17-06 Adopting a Plan to Consolidate Future Elections with Statewide Elections no later than the November 8, 2022 Statewide Election.

**NEW BUSINESS**

**9. ADMINISTRATIVE SERVICES REORGANIZATION**

Interim City Manager Cindy Collins presented the staff report.

Councilman Talt stated that the recommendations of the Ad Hoc Committee had not been based on any individual's job performance, but were based solely on improving organizational function.

Councilman Steve Talt moved to authorize the following changes to the City's existing personnel structure: (1) eliminate the Assistant City Manager position, and release of the incumbent; eliminate the vacant Finance Director position; establish a new

Administrative Services Director position; establish a new Human Resources Manager position; and authorize one Accountant position; and (2) direct the Interim City Manager to establish corresponding Job Descriptions and salary ranges for the additional positions and initiate the recruitment processes; seconded by Councilman Allan Yung. Following a roll call, the motion carried 4-1 by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Allan Yung, and Mayor Richard Sun. NOES: Vice Mayor Richard Ward.

**10. STOP SIGN ANALYSIS OF FOUR UNCONTROLLED FOUR-WAY INTERSECTIONS**

Police Chief John Incontro presented the staff report.

The following person(s) spoke:

Fran Benuska, San Marino

Councilman Steven Huang moved to appropriate funds in the amount of \$40,000 to Account No. 101-48-4376-9242 Traffic Commission Enhancements, to install Stop signs at the eight intersections and adopt Resolution No. R-17-07; seconded by Councilman Steve Talt. Following a roll call, the motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Allan Yung, Vice Mayor Richard Ward, and Mayor Richard Sun. NOES: None.

**11. DESIGNATION OF LOCAL HISTORICAL LANDMARK – 708 WINSTON AVENUE (JONES)**

Associate Planner Amanda Merlo presented the staff report.

The following person(s) spoke:

Nelson Jones, San Marino

Shirley Jagels, San Marino

Vice Mayor Richard Ward moved to continue this item to a future meeting date, pending submittal of a historic resource assessment report by the property owner; seconded by Councilman Allan Yung. The motion carried unanimously by the following vote: AYES: Councilman Steven Huang, Councilman Steve Talt, Councilman Allan Yung, Vice Mayor Richard Ward, and Mayor Richard Sun. NOES: None.

**WRITTEN COMMUNICATIONS**

There were no written communications at this time.

**COUNCIL REPORTS**

Councilman Steve Talt reported that he and the Mayor attended San Marino Day at the Huntington Library.

**CITY MANAGER'S REPORT**

The City Manager had nothing to report at this time.

**CITY COUNCIL CALENDAR**

The City Council will hold a special meeting on Friday, May 12, 2017 to discuss the proposed Fiscal Year 2017-18 budget.

**PUBLIC WRITINGS DISTRIBUTED**

There were no public writings at this time.


**PUBLIC COMMENTS**

The following person spoke:

Gene Ruckh, San Marino, spoke on public employee pensions. (*submitted documents*)

**ADJOURNMENT**

The San Marino City Council adjourned their Regular Meeting at 6:47 p.m. and reconvened the Closed Session Meeting.

  
CAROL COWLEY, CMC  
ACTING CITY CLERK