

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
OCTOBER 10, 2018 - 6:00 P.M.**

CALL TO ORDER: Mayor Steve Talt called the meeting to order at 6:01 p.m. in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor Talt led the Pledge of Allegiance.

ROLL CALL **PRESENT:** Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt

PUBLIC COMMENTS

The following person(s) spoke:
Ed Chen, Athens Services

CITY MANAGER'S REPORT

There was no report provided.

MOTION TO WAIVE FURTHER READINGS

Council Member Shepherd Romey moved to waive the reading of the entire text of ordinances and resolutions; seconded by Vice Mayor Huang. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

CONSENT CALENDAR

Council Member Jakubowski requested that Item 8 be pulled from the Consent Calendar for discussion.

Council Member Shepherd Romey requested that Item 6 be pulled from the Consent Calendar for discussion.

Mayor Talt requested that Item 2 be pulled from the Consent Calendar for discussion.

Council Member Jakubowski moved to adopt the Consent Calendar consisting of Items 1, 3, 4, 5, and 7; seconded by Vice Mayor Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

1. DISBURSEMENTS REPORT FOR SEPTEMBER 2018

The City Council received and filed the disbursements report for the month of September 2018.

3. NOTICE TO THE CITY COUNCIL OF BIENNIAL CONFLICT OF INTEREST CODE REVIEW

The City Council received and filed this notice.

4. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN MARINO AMENDING THE CITY CODE BY AMENDING THE MINIMUM REQUIRED PROPERTY MAINTENANCE STANDARDS FOR CONSTRUCTION PROJECTS (2ND READING)

The City Council approved Ordinance No. O-18-1337 on second reading.

5. AN ORDINANCE OF THE CITY OF SAN MARINO AMENDING ARTICLE 02 OF CHAPTER 23 (THE ZONING CODE) OF THE SAN MARINO CITY CODE PERTAINING TO BASEMENTS AND PROCEDURES FOR CONSTRUCTION VALUATION (2ND READING)

The City Council approved Ordinance No. O-18-1340 on second reading.

7. REPEALING AND AMENDING THE CITY'S SOLICITATION ORDINANCE (2ND READING)

The City Council approved Ordinance No. O-18-1339 on second reading.

CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

8. INSTALLATION OF ALL-WAY STOP SIGN CONTROL AT ST. ALBANS ROAD AND ROANOKE ROAD

Parks and Public Works Director Michael Throne responded to questions from the City Council.

Council Member Jakubowski moved to authorize the installation of an all-way stop and related signage, legends and striping at the intersection of St. Albans Road and Roanoke Road as the warrants to enhance traffic safety established by San Marino municipal code §15.04.13.B have been satisfied, seconded by Council Member Shepherd Romey. Following a roll call, the vote carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

6. AWARD OF BID TO ARCHITECTURAL RESOURCES GROUP – CITY WIDE HISTORIC SURVEY

Planning and Building Director Aldo Cervantes provided the staff report.

Council Member Shepherd Romey moved, seconded by Council Member Jakubowski, to award the bid to Architectural Resources Group for services including a Fiscal Year 2018-2019 not-to-exceed payment of \$165,360 and authorize the City Manager to execute said agreement. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES. None.

2. APPROVAL OF MINUTES

Council Member Ude moved, seconded by Vice Mayor Huang to approve the Minutes of the Joint Meeting with the School Board of September 12, 2018, the Regular Meeting of September 12, 2018, and the Adjourned Regular Meeting of September 28, 2018, as amended. The motion carried unanimously with the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang and Mayor Talt. NOES: None.

CITY TREASURER'S REPORT

9. CASH AND INVESTMENT REPORT FOR THE MONTH OF AUGUST 2018

City Treasurer Annie Han provided the report.

The City Council received and filed the Cash and Investment Report for the month of August 2018.

Mayor Talt left the meeting at 6:24 p.m. and returned at 6:25 p.m.

CONTINUED BUSINESS

10. RECOMMENDATIONS FROM THE BLUE RIBBON COMMITTEE REGARDING RECREATION PROGRAMMING

Blue Ribbon Committee Members Liz Hollingsworth, John Chou, Jennifer Kurumada Chuang, and Brady Onishi presented the report.

Mayor Talt left the meeting at 6:32 p.m. and returned at 6:34 p.m.

The following person(s) spoke:

Dale Pederson, Resident
Dave Lipps, Resident
Gene Ruckh, Resident
Michelle Yoshimi-Motschenbacher, Resident
Wanda Wang-Oliver, Stoneman Parent

Mayor Talt moved, seconded by Council Member Ude, to direct the City Manager to begin the strategic planning process and look at the costs to bring Stoneman into compliance with

preschool licensing requirements. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

NEW BUSINESS

13. FIRE DEPARTMENT INSPECTION OF STONEMAN SCHOOL PROGRESS REPORT

Fire Chief Mario Rueda provided the progress report.

Mayor Talt moved, seconded by Council Member Shepherd Romey, to: 1) Approve a not-to-exceed amount of \$50,000 to spend on upgrading Stoneman School to achieve fire safety compliance; 2) Establish the “Stoneman Fire Safety Compliance Project” account and transfer \$50,000 from the Capital Improvement Fund Reserves, and authorize the Finance Department to create the new project and transfer funding as specified herein; and 3) Direct the City Manager to let contracts for such procurement up to an amount of \$30,000, or – if the contracts would exceed \$30,000 – bring such contract to the City Council for review and approval at the earliest opportunity. Following a roll call, the motion passed unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

12. SOUTHERN CALIFORNIA EDISON POWER SAFETY SHUTOFF PROGRAM

Fire Chief Mario Rueda provided the staff report.

Council Member Shepherd Romey moved, seconded by Council Member Jakubowski, to receive and file the report on the Southern California Edison Power Safety Shutoff Program. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang and Mayor Talt. NOES: None.

11. TRANSFER OF \$191,752 IN GENERAL FUND UNASSIGNED FUND BALANCE RESERVES TO DONATIONS FUND RESTRICTED FUND BALANCE RESERVES

City Manager Marcella Marlowe, Ph.D. provided the staff report.

Mayor Talt moved, seconded by Council Member Shepherd Romey that the City Council authorize the Finance Department to transfer General Fund unassigned fund balance of \$191,752 to the following restricted accounts in the Donations Fund:

Public Safety	\$2,953
Parks	\$49,136
Recreation	\$18,517
Library	\$48,858

Centennial

\$72,288

Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

14. AMENDMENT TO STREET SWEEPING AGREEMENT WITH ATHENS SERVICES, EXTENDING SERVICE UNTIL SEPTEMBER 30, 2019 AND FOR A NOT-TO-EXCEED FISCAL YEAR 2019 PAYMENT OF \$135,000

Parks and Public Works Director Michael Throne provided the staff report.

The following resident spoke:
John Huston

Council Member Shepherd Romey moved, seconded by Council Member Ude, to approve Amendment No. 2 to the agreement with Athens Services for street sweeping services including a Fiscal Year 2019 not-to-exceed payment of \$135,000 and an agreement extension to September 30, 2019. Following a roll call, the motion passed unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

Council Member Shepherd Romey moved, seconded by Council Member Ude, to direct the City Manager to perform the necessary work to update the street sweeping specifications and contract and solicit bids from qualified vendors prior to the expiration of this agreement. Following a roll call, the motion passed unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

15. AUTHORIZATION TO ENTER CONTRACT – BROKER OF RECORD USI-DELTA DENTAL PURCHASING PROGRAM AND DENTAL PLAN IMPROVEMENT

Director of Human Resources David Serrano provided the staff report.

Council Member Jakubowski moved, seconded by Council Member Shepherd Romey, for the City Council to authorize the City Manager to execute USI purchasing program agreement; and approve and authorize the Dental plan to be improved to Option F. The following motion passed unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

No written communications or public writings were distributed.

COUNCIL REPORTS

Council Member Shepherd Romey announced a Chamber of Commerce Mixer at Alice Computerworks on October 11, 2018.

CITY COUNCIL CALENDAR

No changes were made to the City Council Calendar.


PUBLIC COMMENTS

The following person(s) spoke:

None.

ADJOURNMENT

The San Marino City Council adjourned at 8:40 pm to an adjourned regular meeting to be held on **FRIDAY, OCTOBER 26, 2018, at 8:00 A.M.** in the Barth Room at the San Marino Crowell Library.


AMANDA FOWLER
ACTING CITY CLERK