

**MINUTES
ADJOURNED MEETING
OF THE SAN MARINO CITY COUNCIL
SEPTEMBER 28, 2018 - 8:00 A.M.**

CALL TO ORDER: Mayor Steve Talt called the meeting to order at 8:08 a.m. in the Barth Community Room, 1800 Huntington Drive, San Marino, CA 91108.

PLEDGE OF ALLEGIANCE: Mayor Talt led the Pledge of Allegiance.

ROLL CALL **PRESENT:** Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt

PUBLIC COMMENTS

The following person(s) spoke:
Helen Romero Shaw, SoCal Gas
Hal Harrigian, Resident

MOTION TO WAIVE FURTHER READINGS

Council Member Jakubowski moved to waive the reading of the entire text of ordinances and resolutions; seconded by Vice Mayor Huang. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

NEW BUSINESS

1. \$50,000 DONATION FROM SAN MARINO ROTARY FOR LACY PARK RESTROOM REPLACEMENT PROJECT

Mayor Talt moved to (1) approve the FY 19 revenue budget to be amended to recognize revenue of \$50,000 in the Donations Fund; (2) approve a FY 19 expenditure budget amendment to reduce the Capital Projects Fund Restroom Upgrades project by \$50,000, from a beginning budget of \$394,200 to an ending budget of \$344,200; and (3) approve a FY 19 expenditure budget amendment by appropriation of \$50,000 to the Donations Fund for the Restroom Upgrade as applied to an account to be determined by the Finance Department; seconded by Vice Mayor Huang. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang and Mayor Talt. NOES: None.

There being no objections from the Council, Mayor Talt moved to Item No. 4 on the agenda.

4. COST-SHARING AGREEMENT FOR RIO HONDO RIVER LOAD REDUCTION STRATEGY ENGINEERING SERVICES AND A FUNDING ALLOCATION OF \$257,000 FROM CAPITAL IMPROVEMENT FUND RESERVES

Parks and Public Works Director Michael Throne presented the staff report.

The following person(s) spoke:
Dale Pederson, Resident

Council Member Jakubowski moved to continue Item 4 to the November 14, 2018 regular meeting; seconded by Council Member Shepherd Romey. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

2. PURCHASE OF FIRE DEPARTMENT COMMAND VEHICLE FROM WESELOH CHEVROLET IN THE AMOUNT OF \$61,625

Fire Division Chief Mark Dondanville presented the staff report.

Council Member Shepherd Romey moved to authorize staff to proceed with the purchase of one (1) command vehicle from Weseloh Chevrolet, for a total of \$61,625. In the event that a cooperative purchasing program results in a reduction in cost, then staff is directed to proceed with the least costly purchasing of the equivalent vehicle; seconded by Mayor Talt. The motion carried 4-1-0 by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Vice Mayor Huang, and Mayor Talt. NOES: Council Member Ken Ude.

Mayor Talt called for a recess at 9:26 a.m. and reconvened the meeting at 9:34 a.m.

3. POLICY FOR OPERATION OF THE CITY OF SAN MARINO DONATIONS FUND

Finance Director Josh Betta presented the staff report.

City Council Member Shepherd Romey moved to adopt the policy for the Operations of Donations Fund; seconded by Vice Mayor Huang. The motion carried unanimously by the following vote: AYES: Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt. NOES: None.

STUDY SESSION

5. CITYWIDE INFORMATION TECHNOLOGY MANAGEMENT

Finance Director Josh Betta and Rick Balzer, Intelesys One, presented the report on citywide information technology management

6. BUDGET PROCESS DEBRIEF

Mayor Talt led a discussion to debrief the FY 19 budget process. The Council agreed, by consensus, to appoint Council Member Susan Jakubowski and Council Member Ken Ude to serve as budget liaisons.

Council Member Susan Jakubowski left the room at 11:17 a.m. and returned at 11:19 a.m.

PUBLIC COMMENTS

There were no public comments at this time.

Gene Ruckh, Resident (*submitted documents*)

CLOSED SESSION

The City Council recessed to closed session at 11:32 a.m. to discuss existing litigation pursuant to Government Code Section (Paragraph 1 of Subsection (D) of Section 54956.9), as well as public employee performance evaluation pursuant to Government Code Section 54957.

CLOSED SESSION REPORT

The City Council went into closed session at 11:33 a.m. to discuss Item 7 and Item 8 from the posted agenda. City Manager Marcella Marlowe remained through the discussion of Item 7, which concluded at 11:41 a.m., and left the meeting for the discussion of Item 8.

Mayor Steve Talt reconvened the meeting in open session at 12:06 p.m. and the City Attorney announced that the City Council had taken no reportable action as to either item.

ADJOURNMENT

The San Marino City Council adjourned at 12:07 p.m. to the next regular meeting to be held on **WEDNESDAY, OCTOBER 10, 2018, at 6:00 P.M.** in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.


AMANDA FOWLER
ACTING CITY CLERK

