

**CITY OF SAN MARINO  
PUBLIC SAFETY COMMISSION  
PUBLIC MEETING MINUTES**

July 16, 2018

7:00 p.m.

City Hall

2200 Huntington Drive

San Marino, CA 91108

**CALL TO ORDER:** Vice Chair Chang called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Led by Vice Chair Chang

**ROLL CALL:**

**Commissioners Present:** Vice Chair Chang, Commissioners Ramirez, Loeffler, and Alternate Boozell

**Commissioners Absent:** Chair Boegh, Commissioner Chuang

**City Officials Present:** Park & Public Works Director / City Engineer, Michael Throne, Police Chief John N. Incontro and Fire Chief Mario Rueda

**PUBLIC COMMENTS:**

No Public Comments were made.

**NEW BUSINESS**

1. **APPROVAL OF MINUTES:** Alternate Boozell made a motion to approve the July 16, 2018 minutes which was seconded by Commissioner Loeffler. Minutes passed unanimously.

2. **EDUCATIONAL BRIEFING ON PARKS AND PUBLIC WORKS FUNCTIONS**

Michael Throne, Park and Public Works Director / City Engineer presented a power point presentation on the functions of the Park and Public Works Department. Spoke about the older buildings which are City owned. Outlined the Capital outlay projects and Capital Improvement Plan. Part of the goals for the Department is to evaluate the operations.

3. **APPOINTMENT OF DEPARTMENT – FOCUSED COMMITTEES**

Focused Committees were selected, Commissioner Ramirez stated both he and Commissioner Loeffler will staff the Police Department. Vice Chair Chang and Alternate Boozell will staff the Fire Department. Chair Boegh and Commissioner Chuang will staff the Parks and Public Works

Department. Commissioner Ramirez made a motion to proceed. Seconded by Commissioner Loeffler. Motion passed unanimously.

**4. DISCUSSION ON POLICE COMMUNITY ACADEMY TEMPLATE**

Chief Incontro provided the rough template of the Police Community Academy and discussed the details of the structure which is five weeks long. This Academy is part of the transparency process.

Dr. Quan spoke in regards to the Pasadena Police Community Academy which he and his wife attended. Dr. Quan emphasized that the public should go on the Burglary Suppression detail(s) where this is an opportunity to educate the public one on one.

**5. DISCUSSION ON COYOTE ISSUE AND PEA FOWL**

Chief Incontro spoke about the pea fowl issue where the Planning Department has been tasked with this project. They have budgeted monies on relocating pea fowl into Ventura. The cost to transfer the pea fowl associated is \$30,000 for 150 birds. In regards to the Coyote issue the Pasadena Humane Society will provide a presentation on Wednesday, July 25, 2018 at the Crowell Public Library, Barth Room beginning at 6:00 p.m.

**6. CONTINUED BUSINESS:**

**DISCUSSION ON COMMUNICATION INITIATIVES – SUBCOMMITTEE UPDATE**

NONE

**WRITTEN COMMUNICATIONS**

NONE

**COMMISSIONER REPORTS**

NONE

**POLICE DEPARTMENT REPORT**

Chief Incontro provided the monthly report with a primary focus on the crime and traffic statistics. Spoke about the graffiti on the wall at Huntington Drive and Wembley Road. Acknowledged Corporal Wong, Officer Gomez-Lara and SMPOA for their efforts to remove the graffiti.

## **FIRE DEPARTMENT REPORT**

Chief Rueda spoke about the report dated July 16<sup>th</sup>. Stated they are wrapping up the brush clearance inspections where it has been very well received by the residents. Both the San Marino motor classic and 4th of July are all hands on deck events where all three departments are engaged. Would like to put together a combined briefing for future agenda. Suggested to put the item as “Special Events Overview” for next month. Lastly spoke about the month to month performance report.

## **PUBLIC WORKS DEPARTMENT REPORT**

Michael Throne, Park and Public Works Director/City Engineer provided a monthly update. Spoke about the substantial plant damage due to the heat.

## **PUBLIC WRITINGS DISTRIBUTED**

There were no public writings this month.

## **ADJOURNMENT**

Vice Chair Chang adjourned the meeting at 8:55 p.m. to the next regular meeting to be held at City Hall Council Chambers on Monday, August 20, 2018 at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO