

MINUTES
SPECIAL PUBLIC SAFETY COMMISSION MEETING
JULY 15, 2019 - 7:00 p.m.

CALL TO ORDER: Chair Boegh called the meeting to order at 7:03 p.m. in the San Marino Community Church, 1750 Virginia Road San Marino, CA 91108

PLEDGE OF ALLEGIANCE: Chair Boegh led the Pledge of Allegiance

ROLL CALL: **PRESENT:** Chair Boegh, Vice Chair Chang, Commissioners Loeffler, Boozell, Ramirez

Commissioners Absent: Dr. Lin

City Officials Present: Police Chief John Incontro and Fire Chief Mario Rueda

PUBLIC COMMENTS:

- 1- **Dr. Quan – Kewen Drive** – Spoke about the role of the PSC Commission since 2018 where the Community was asked to give ideas and express concerns. Why does the City ask the Community to provide public input when it is going to be ignored? Expressed his displeasure. This Board asked for the Communities ideas, etc. and the City decided to just throw it away at its last City Council meeting.

NEW BUSINESS

I. APPROVAL OF MINUTES:

The Commission approved the minutes of the Public Safety Commission meeting of Monday, July 15, 2019.

2. REORGANIZATION OF COMMISSION MEMBERS:

Commissioner Loeffler stated that we are just getting this Commission up to speed in the last six months and a lot of this should have happened already and we should stay consistent. Commissioner Ramirez concurred.

Commissioner Boozell stated we should rotate each Commission member into the different management systems within the organization. This is the most active meeting we have had. Maybe in the next 3-4 months we can reorganize. Made a motion to retain the current composition of our Subcommittees until January 2020. Seconded by Vice Chair Chang. The motion carried unanimously by the following vote. AYES: Chair Boegh, Vice Chair Chang, Commissioner Loeffler, Boozell and Ramirez. NOES: NONE

Chair Boegh inquired about the role of Chair and Vice Chair.

Commissioner Boozell moved to continue with having the same Chair and Vice Chair serve until January 2020. Vice Chair Chang seconded. The motion carried unanimously by the following vote: AYES: Chair Boegh, Vice Chair Chang, Commissioner Ramirez, Commissioner Loeffler and Commissioner Boozell. NOES: None.

Chair Boegh stated the motion is to have Chair and Vice Chair continue for a minimum of six months and defer the reorganization to January 2020.

3. DISCUSSION OF ABOUT TRAFFIC ENFORCEMENT SPEED, STOP SIGNS, LANES AND PASSING RULES:

Chair Boegh stated our goal is to begin identifying items specifically this evening to prioritize the list. How will we identify these items? Is this a role we want to take in evaluating and making recommendations for changes based upon the school safety report? Huntington Drive safe routes report that was submitted to the City a year ago. Also, there was another traffic study which was presented to the Traffic Commission with opportunities of improvements. What role would we like to play in developing recommendations to City Council to address some of these issues?

Commissioner Boozell stated it would make sense to have members of this Commission be assigned those reports and review them with recommendations to City Council. Inquired about the upcoming speed survey and circulation survey. Are we getting ahead of ourselves in the sense of identifying these items? We need to wait to take active roles in reviewing reports and make recommendations. In regards to the current studies.

Chief Incontro stated with Director Throne not here, he will probably give a better answer than myself. We can certainly gather those reports and present them to the Commission and then have Director Throne answer those questions at the next meeting or prior to the next meeting. We will definitely obtain those three studies and have them ready and have Director Throne explain this better. Also suggesting a concurrence with the City Traffic Engineer. An individual came in and gave us presentation on traffic safety by the name of Mr. John Fisher. We can include an abbreviated version of his presentation to the Commission.

Chair Boegh stated we did discuss the School site safety plan in September. Before we make a recommendation we should each accept the responsibility to review the report. Unless the Council gives us the opportunity to weigh in on this we should be prepared. Chair Boegh stated the City directed staff to meet with the School District in regards to this report.

Dr. Quan spoke about the school safety corridor plan and the direction which was already given for staff to carry out the plan. The three elements were as follows: 1) Receive and file, 2) Direct City Manager to Implement all aspects of the safety corridor plan and 3) Implement any other aspects Huntington Drive safe corridor for future general traffic plan. There is direction from City Council which exists. The School District is already interested for Metro to pay for this which costs at least \$35K. The motion of Council Member Talt was to proceed with the School safety plan. Dr. Quan inquired on the speed survey. How often are surveys done?

Chief Incontro responded by stating the traffic surveys are done at least every five years. The surveys are Director Throne's involvement. Survey is supposed to start July 29, 2019 and school commences on August 14, 2019.

Chair Boegh stated he would like to have an active conversation on the Huntington Drive Safe Schools Corridor project plan and have it distributed to the Commission. We need to assure the City Council that we are current with looking at these two studies which we already have. Chair Boegh stated we should make a recommendation of staff to present to us at the August meeting those areas they have identified from these reports and other community input which they see potentially satisfying to Huntington Drive improvements to City Council.

Chair Boozell made a motion to have staff review these plans and present some recommendations pertaining to the items outlined in the plans and within the community to make a presentation sometime either in August or September.

Commissioner Ramirez seconded the motion. The motion carried unanimously by the following vote. AYES: Chair Boegh, Vice Chair Chang, Commissioner Loeffler, Boozell and Ramirez. NOES: NONE

CONTINUED BUSINESS

NONE

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

Written communication was distributed.

COMMISSIONER REPORTS

Commission liaisons provided reports on the City departments they are assigned with.

POLICE DEPARTMENT REPORT

Chief Incontro spoke of the 10 residential burglaries which occurred in May 2019. There is a 14% increase since last year. We also suffered 5 commercial burglaries. We are working with other agencies since some of these are similar incidents. Currently we have 6 community volunteers being processed. Spoke of the Department's staffing where we are currently at 28. Talked about the drug drop off program where the Temple Sheriff's station holds an event once a month.

Ms. Julie Wong – Asked for suggestions for homeowners in addition to alarms. Expressed concerns regarding solicitations and construction sites. Asked about transients as well.

Chief Incontro encouraged having neighborhood watch, alarm systems, (put up signage as a deterrent), see something say something, turn lights on and cut back on shrubs. For solicitation residents are encouraged

to contact the City Clerk to have resident(s) participate in the “No Solicitation” program. We cannot regulate religious and political groups due to the constitutional language.

Chief Incontro spoke of the Ring Rebate Program where resident(s) will be able to get a 50% discount. We are now a part of the Ring Law Enforcement program. It’s a neighborhood program.

Commissioner Loeffler spoke of their task along with Commission Ramirez to oversee the Police Department(s) function. Stated the Department wrote 300 tickets this year. Commissioner Loeffler stated Chief Incontro is encouraging officers to issue more moving violations. There’s been a request for additional mobile signage where the speed is displayed. Hoping to get two additional motor officers through City Council. Spoke of the speed bumps which are not allowed in the City of San Marino. We need more feedback on this item. Vehicles have been calibrated now and can assess the speed of moving vehicles. There’s also an upcoming traffic survey. More localized where 80% of the streets are assessed regarding speed.

Commissioner Ramirez stated Chief discussed a deployment study and sharing resources similar to the Fire Department. A more regional program increasing our resources. Commissioner Loeffler inquired of Chair Boegh if they should continue with their assessment. Chair Boegh stated “Yes”.

Chair Boegh stated they should evaluate the interactive speed feedback signs and prepare a recommendation for our consideration. The Recommendation could be to have City Council additional signs replaced wherever. Be more specific with the City Council. Investigate the need for motor officers and report in the next couple of months to the Commission. Commissioner Ramirez stated we need to prepare a priority list.

Commissioner Boozell inquired if there are any efforts to identify potential solutions to reduce the incidents of traffic accidents? Inquired as to how we can communicate the Neighborhood Watch meetings using nixle or other methods.

Chief Incontro spoke of the \$150K Traffic Study which will take a look at the areas where the primary traffic collisions are occurring. Look at narrowing lanes and adding a curb lane.

Chief Incontro stated we are looking at different ways of enhancing our communication and program. Will look into this and talk to our Sergeants and Officers. Nixle is one way and it’s one of our challenges of the City to get out our information.

Commissioner Ramirez inquired about the parking on the Mission district at least on Saturdays.

Chief Incontro stated traffic was quite heavy on Saturday. Gave me more information to discuss with Director Throne and Director of Planning about different options he is thinking of.

Chair Boegh inquired if the 150K traffic survey will collect data on parking.

Chief Incontro stated he would find out.

Commissioner Boozell inquired if we can prepare a community wide survey.

Chief Incontro stated we will look into this and work with Assistant to the City Manager Amanda Fowler to help prepare a survey.

Police Department monthly report was accepted by the Commission.

FIRE DEPARTMENT REPORT

Chief Rueda highlighted the installation of the automatic defibrillators in all of our City facilities and bleeding kits. Our staff is well equipped now. Spoke of the CPR class being held on Thursday night.

Fire Department's monthly report was accepted by the Commission.

PUBLIC WORKS DEPARTMENT REPORT

Park and Public Works monthly report was accepted by the Commission.

ADJOURNMENT

Chair Boegh adjourned the meeting at 9:08 p.m. to hold a regular Public Safety Commission meeting on Monday, August 19, 2019 at 7:00 p.m. City Council Chambers 2200 Huntington Drive San Marino, CA 91108.

Respectfully submitted,

JOHN N. INCONTRO