

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
JUNE 13, 2018 - 6:00 P.M.**

CALL TO ORDER: Mayor Steve Talt called the meeting to order at 6:00 p.m. in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, CA 91108.

PLEDGE OF ALLEGIANCE: Mayor Talt led the Pledge of Allegiance.

ROLL CALL **PRESENT:** Council Member Jakubowski, Council Member Shepherd Romey, Council Member Ude, Vice Mayor Huang, and Mayor Talt

PUBLIC COMMENTS

The following person(s) spoke:

Jeanette Soriano, Southern California Edison Representative for San Marino

CITY MANAGER'S REPORT

City Manager Marcella Marlowe reported on the City's operations from the previous month.

MOTION TO WAIVE FURTHER READINGS

Council Member Jakubowski moved to waive the reading of the entire text of ordinances and resolutions; seconded by Council Member Shepherd Romey. The motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

PRESENTATIONS

1. **RECOGNITION OF OUTGOING MEMBERS OF THE LIBRARY BOARD OF TRUSTEES: SUE BOEGH AND OSCAR CHIEN**

Mayor Steve Talt presented City tiles to Library Board Trustees: Sue Boegh and Oscar Chien.

APPOINTMENTS

2. **APPOINTMENTS TO THE PLANNING COMMISSION**

Council Member Shepherd Romey moved to 1) appoint John Dustin and Shelley Boyle to the Planning Commission to each serve terms ending June 30, 2022; and 2) appoint Monte Ross to the Planning Commission to serve as an alternate for a term ending June

30, 2022. The motion was seconded by Council Member Jakubowski. The motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

3. APPOINTMENTS TO THE DESIGN REVIEW COMMITTEE

Council Member Jakubowski moved to 1) appoint Howard Brody and Joyce Gatsoulis to the Design Review Committee (DRC) to each serve terms ending June 30, 2020; and 2) re-appoint Kevin Cheng to the DRC to serve a term ending June 30, 2020. The motion was seconded by Council Member Shepherd Romey. The motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

CONSENT CALENDAR

Council Member Ude requested that Item 5 be pulled from the Consent Calendar for discussion.

Council Member Jakubowski moved to adopt the Consent Calendar consisting of Items 4, 6, 7, 8 and 9; seconded by Council Member Shepherd Romey. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

4. DISBURSEMENTS REPORT FOR MAY 2018

Receive and file the Disbursements Report for the month of May 2018.

6. APPROVAL OF MINUTES

Approve the Minutes of the Adjourned Regular Meeting of April 27, 2018, the Regular Meeting of May 9, 2018, the Public Hearing of May 21, 2018, and the Adjourned Regular Meeting of May 25, 2018.

7. AWARD OF A 3-YEAR PROFESSIONAL SERVICES CONTRACT IN THE AMOUNT OF \$150,000 FOR ON-CALL TRAFFIC ENGINEERING SERVICES TO TRANSTECH

Award a three-year professional services agreement for on-call traffic engineering services to Transtech of Chino, California, with a total contract value not to exceed \$150,000.

8. APPROVAL OF FISCAL YEAR 2018-19 PROJECTS TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Approve Resolution No. R-18-09 adopting a list of fiscal year 2018-19 SB 1 projects.

- 9. AUTHORIZATION FOR \$26,470.72 PAYMENT TO LOS ANGELES COUNTY FROM CAPITAL PROJECTS FUND RESERVES FOLLOWING FINAL ACCOUNTING OF THE CIRCLE DRIVE BRIDGE**
1) Authorize a budget amendment and appropriation from the Capital Projects Fund reserves in the amount of \$26,471 in a project expenditure account to be determined by the Finance Department; and 2) authorize payment of \$26,470.72 to Los Angeles County Department of Public Works for the Circle Drive bridge project.

CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION

5. MONTHLY FINANCIAL REPORT FOR THE MONTH OF APRIL 2018

Council Member Shepherd Romey moved to 1) receive and file the monthly Financial Report for the month of April 2018; and 2) authorize the Finance Department to amend the Donations Fund revenue and expenditure budgets by \$1,000 to recognize donation from the San Marino Garden Club for landscape installation at San Gabriel Boulevard and Lorain Road. The motion was seconded by Council Member Ude. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

CITY TREASURER'S REPORT

10. CASH AND INVESTMENT REPORT FOR THE MONTH OF APRIL 2018

It was the consensus of the City Council to receive and file the Cash and Investment Report for the month of April 2018.

There being no objection, the Mayor moved to Item 13 on the agenda.

NEW BUSINESS

13. DISCUSSION AND DIRECTION REGARDING THE FUTURE OF RECREATION PROGRAMMING

City Manager Marcella Marlowe presented the staff report.

The following person(s) spoke:

Andrew Ko, San Marino (*submitted documents*)
Julie Anding, former San Marino resident and employee
Dennis Kneier, San Marino
Toby Chou, San Marino
Hannah McKinley, San Marino
Dale Pederson, San Marino
Leslie Long, San Marino

Jennifer Bradley, San Marino
Debra Sadun, San Marino
Stephanie Perry, San Marino Recreation Commissioner
Alison Jefferies, San Marino
Christine Bender, San Marino
Brady Onishi, San Marino
Dione Wu, San Marino
David Wang, San Marino
Nicolette Fuerst, San Marino
Rich Haserot, San Marino
Raquel Edmonds, San Marino resident and employee
Elise Brunner, San Marino
Owen Koch, San Marino
Thomas Long, San Marino
Angela Chong, San Marino
Linus Chong, San Marino
Cathy Hughes, San Marino
Mariel Mulet, San Marino
Hal Suetsugu, San Marino Recreation Commissioner
Louise Cook, San Marino Recreation Commissioner
Kim Siegmund, San Marino
Peggy Shen, San Marino
Rick Yeganel, San Marino
David Lipps, San Marino (*submitted documents*)
Chun-Yen Chen, San Marino Recreation Commissioner
Kris Davis, San Marino

Mayor Talt moved to 1) continue to operate the Recreation Department; 2) immediately appoint a blue ribbon (ad hoc) committee consisting of Mayor Talt and Council Member Ude, who, along with 5 members of the community as citizen advisors, will do a deep dive into the Recreation Department with a look toward revising revenues, cutting expenses, and advertising to the community, and set a goal post of how much the City should spend out of its tax revenues; and 3) return to the City Council with recommendations at their regular meeting on September 12, 2018. The motion was seconded by Vice Mayor Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

Council Member Ude moved to 1) approve a not-to-exceed expenditure of \$30,000 for recreation re-envisioning efforts; 2) authorize an amendment to the General Fund budget and appropriate \$30,000 from General Fund Reserves to Account No. 101-07-4150-0000; and 3) direct the City Manager to execute the agreement. The motion was seconded by Council Member Shepherd Romey. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council

Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

Mayor Talt call for a recess at 9:07 p.m.

The Mayor reconvened the meeting at 9:14 p.m.

11. ACCEPTANCE OF DONATION FROM THE HUNTINGTON LIBRARY & BOTANICAL GARDENS OF \$150,000 FOR RECEIPT IN THE CAPITAL PROJECTS FUND

City Manager Marcella Marlowe presented the staff report.

The following person(s) spoke:

Gene Ruckh, San Marino

C. Joseph Cheng, San Marino

Council Member Shepherd Romey moved to accept the donation of \$150,000 from the Huntington Library & Botanical Gardens and authorize the Finance Department to receipt the donation in the Capital Projects Fund. The motion was seconded by Council Member Jakubowski. The motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

12. SECOND QUARTER CRIME UPDATE REPORT

Police Chief Incontro presented the staff report.

The City Council received the Second Quarter Crime Update 2018 Report and provided direction to the Public Safety Commission on what priorities to address.

PUBLIC HEARING

14. APPROVAL OF AGREEMENT TO TRANSFER FY 18-19 CDBG PROJECT FUNDS TO THE CDBG REVOLVING GRANT FUND

Parks and Public Works Director/City Engineer Michael Throne presented the staff report.

Mayor Talt opened the public hearing at 9:56 p.m. There being no public comments, the Mayor closed the public hearing.

Council Member Shepherd Romey moved to 1) adopt Resolution No. R-18-04 authorizing the transfer of \$32,969 in FY 18 -19 anticipated allocation to the CDBG revolving grant fund"; and 2) approve an agreement authorizing the transfer of \$32,969 in

FY 18-19 CDBG anticipated allocation to the CDBG revolving grant fund. The motion was seconded by Vice Mayor Huang. Following a roll call, the motion carried unanimously by the following vote: AYES: Council Member Susan Jakubowski, Council Member Gretchen Shepherd Romey, Council Member Ken Ude, Vice Mayor Steven Huang, and Mayor Steve Talt. NOES: None.

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

Mayor Talt reported that several written communications had been received regarding Agenda Item No. 13, which were distributed to the City Council and made available to the public in the City Hall lobby prior to the meeting. Mayor Talt also reported receiving a communication requesting that the City look into reducing its alarm fees.

COUNCIL REPORTS

Council Member Shepherd Romey reported attending a conference sponsored by the California Joint Powers Insurance Authority at no cost to the City.

PUBLIC COMMENTS

The following person(s) spoke:

Gene Ruckh, San Marino (*submitted documents*)

ADJOURNMENT

The San Marino City Council adjourned at 10:01 p.m. to the next adjourned regular meeting to be held on **FRIDAY, JUNE 29, 2018, at 8:00 A.M.** in the Barth Room at the Crowell Public Library, 1890 Huntington Drive, San Marino, California.



VERONICA RUIZ, CMC
CITY CLERK