

**CITY OF SAN MARINO  
PUBLIC SAFETY COMMISSION  
PUBLIC MEETING MINUTES**

April 16, 2018

7:00 p.m.

City Hall

2200 Huntington Drive

San Marino, CA 91108

**CALL TO ORDER:** Chief Incontro called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Led by Chief Incontro

**ROLL CALL:**

**Commissioners Present:** Chair Boegh, Vice Chair Chang, Commissioners Ramirez, Loeffler, Chuang and Alternate Boozell

**Commissioners Absent:** NONE

**City Officials Present:** Police Chief, John N. Incontro, Park & Public Works Director /City Engineer, Michael Throne and Fire Chief Mario Rueda

**PUBLIC COMMENTS:**

The following person(s) spoke:

Sharon Arthofer – Spoke in regards to the increase of crime and partnering together to overcome this overall community issue.

Mariam Nakamura Quan – Spoke in regards to having a centralized location to hold Neighborhood Watch meetings for the Community.

Ghassan Roumani – Spoke about the Community group “Citizens for Safe San Marino” which works in conjunction with the Police Department and media to keep the Community informed.

Raymond Quan – Wanted to know about the function of the Traffic Commission? Will the Public Safety Commission have a “Mission Statement”? Can you introduce yourselves in the future on the City website?

John Finley – Spoke in regards to having the Security companies patrol our streets. Create a system through having the Police Chief speak to these companies providing a marked car.

Charlie Duval – Spoke in regards to being more proactive with the overall security of the Community.

Rosemary Simmons – Requested for more police presence and volunteers on patrol.

Chair Boegh complimented all of the comments and encouraged everyone to participate in our monthly meetings.

### **NEW BUSINESS**

1. **APPROVAL OF MINUTES: NONE** – Due to conducting a joint meeting with City Council on April 11, 2018, minutes will be approved and filed at the May 9, 2018 City Council meeting.
2. **ELECTION OF CHAIR AND VICE CHAIR:** Commissioner Chuang nominated Commissioner Boegh as Chair which was seconded by all Commission members. Commissioner Loeffler nominated Commissioner Chang as Vice Chair which was seconded by Alternate Boozell. The nominations of Chair Boegh and Vice Chair Chang passed unanimously.
3. **CONTINUED BUSINESS:**

NONE

### **WRITTEN COMMUNICATIONS**

NONE

### **COMMISSIONER REPORTS**

NONE

### **POLICE DEPARTMENT REPORT**

Chief Incontro stated in the past three weeks there were no residential burglaries in the City.

Part 1 crimes have decreased since last year.

Three new Neighborhood Watch groups have been formed and a fourth meeting with an existing group has been scheduled.

Calls for service have increased including Officer initiated calls.

Detectives are working diligently with outside agencies regarding the four burglaries that occurred over the weekend where a suspect was identified.

We have had an increase with injury traffic collisions and hit and run traffic collisions this year.

Both moving and parking citations have increased.

Our traffic problems increased with those driving under the influence and speeding. Normally our # 1 problem location was Huntington / San Marino. However, now it has been all over the map.

Community Policing Academy “Draft” document will be introduced to the Commission at the next Public Safety Commission meeting.

National Night out event scheduled for Tuesday, August 7, 2018. “Save the Date” notifications have been sent out.

Nixle program is a text base program that keeps the Community informed of activities happening around the City.

Announced the “Take Back our Community” program where we are a part of the San Gabriel coalition.

Chief Incontro also spoke about his participation with the Los Angeles County Police Chief’s Association conference. Mentioned that there is an item related to Keeping California Safe on the agenda.

Alarm Permit letters were mailed out to our residents and businesses. Ring Company is working on linking their products with Law Enforcement.

Chief Incontro also stated that Commission members have been invited to come visit our Department to take a closer look at how we operate and even participate in a ride along. Members of the Community may also go on a ride along by contacting the Department.

## **FIRE DEPARTMENT REPORT**

Chief Rueda spoke of the Fire Department’s services.

### **Three Key Services provided to our Community:**

- 1) Exceptional service in both fire and emergency medical services to the City of San Marino.
- 2) Fire prevention and Public Education
- 3) Preparedness in an event of a disaster (Emergency Management).

We are part of the Verdugo dispatch system where resources are shared across the borders.

Spoke of completing the deployment study which was presented to City Council on March 2<sup>nd</sup> 2018.

Submitted City's Emergency Operations Plan to the State of California which was approved. We also submitted the local Hazard Mitigation Plan to FEMA which was returned back for additional review.

Spoke of the upgrade of the EOC. Believed emergency management is an important role to accomplish. Blue skies is a challenge encompassing the natural disasters associated with the ones identified by FEMA.

Completed two CERT classes this year.

Purchased a large Fire Engine which is due for completion in October.

The San Marino Fire Department shares a command agreement with South Pasadena.

Provided the Commission with the monthly performance report for the San Marino Fire Department.

### **PUBLIC WORKS DEPARTMENT REPORT**

Michael Throne spoke of the public infrastructure where there is a lot of challenges.

Shared the map of the City with road classifications including pavement designs coded with different colors as per the Cal State roadway system requirements. The streets with no color are ones the Community needs to come up with money for when there is a need to repair.

Discontinuation of the 710 freeway project by Cal Trans and Metro will impact the traffic traveling North/South on Huntington.

All of our streets have sewers which are owned and maintained by the City. Sewer lines coming from homes are the responsibility of the property owner's to maintain. The collection system is regulated by the State Water Quality Control Board.

### **PUBLIC WRITINGS DISTRIBUTED**

There were no public writings this month.

### **PUBLIC COMMENTS**

Resident in attendance requested that Chief Incontro provide a similar performance report as the Fire Department.

**ADJOURNMENT**

Chair Boegh adjourned the meeting at 8:15 p.m. to the next regular meeting to be held at City Hall Council Chambers on Monday, May 21, 2018 at 7:00 p.m.

Respectfully submitted,

JOHN N. INCONTRO