

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
WEDNESDAY, DECEMBER 09, 2020 AT 6:00 P.M.
SAN MARINO CENTER**

CALL TO ORDER: Mayor Shepherd Romey called the regular meeting and special meeting to order at 6:01 p.m. in the San Marino Center, located at 1800 Huntington Drive, San Marino, California 91108. Mayor Shepherd Romey recessed the special meeting until after the regular meeting.

PLEDGE OF ALLEGIANCE: Mayor Shepherd Romey led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Huang, Council Member Jakubowski, Council Member Talt (attending via teleconference), Vice Mayor Ude, and Mayor Shepherd Romey

ABSENT: None

PUBLIC COMMENTS

The following person(s) spoke:
None

CITY MANAGER'S REPORT

City Manager Marlowe shared items of interest with the City Council and community.

MOTION TO WAIVE FURTHER READINGS

Mayor Shepherd Romey moved, seconded by Council Member Huang, to waive the reading of the entire text of the ordinances or resolutions.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

REORGANIZATION OF THE CITY COUNCIL

I. PRESENTATION OF CITY TILE TO, AND REMARKS FROM, OUTGOING MAYOR

Vice Mayor Ude presented the tile to Mayor Shepherd Romey. Mayor Shepherd Romey gave remarks on her mayorship.

2. REORGANIZATION OF CITY COUNCIL BY SELECTING A MAYOR AND VICE MAYOR

Mayor Shepherd Romey moved, seconded by Council Member Huang, to nominate Ken Ude for Mayor.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

Council Member Shepherd Romey moved, seconded by Council Member Huang, to nominate Susan Jakubowski for Vice Mayor.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Shepherd Romey, Council Member Talt, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

3. REMARKS FROM THE NEWLY APPOINTED MAYOR

Mayor Ude gave remarks on his plans for the upcoming year.

NEW BUSINESS

Mayor Ude elected to pull item 18 to be heard out of order.

18. ACCEPTANCE OF A \$200,000 DONATION FROM DR. MATTHEW AND JOY LIN AND FAMILY FOR THE LACY PARK ROSE ARBOR RECONSTRUCTION PROJECT

Parks & Public Works Director Throne presented the staff report.

The following person(s) spoke:

John Chou
Matthew Lin

Council Member Huang moved, seconded by Council Member Shepherd Romey, to (1) accept the \$200,000 donation from Dr. Matthew and Joy Lin and their family for the reconstruction of the Lacy Park Rose Arbor, authorize the City Manager to execute on behalf of the City the donation agreement, and direct the Finance Director to deposit the donation as scheduled into the Donations Fund in account

281-50-3601-7150 (Rose Arbor Donations), and (2) authorize staff to increase revenues by \$50,000 in Account 281-50-3601-7150 (Rose Arbor Donations) as well as increase the inter-fund transfer amount by \$50,000 to Account 281-00-4900-0600 (Transfers Out to Capital Project Fund) and 394-00-3800-1495 (Transfer In from Donations Fund) for the reimbursement of the reconstruction.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

CONTINUED BUSINESS

Mayor Ude elected to pull items 14 and 15 to be heard out of order, after item 18 and in the order listed below.

14. SELECTION OF THE CONCEPTUAL FLOOR PLAN AND ELEVATIONS FOR THE SAN MARINO CENTER RENOVATION PROJECT TO BE USED TO PREPARE FINAL PLANS AND ENVIRONMENTAL DOCUMENTS

Parks & Public Works Director Throne presented the staff report.

The following person(s) spoke:

Raymond Cheng
John Chou

Vice Mayor Jakubowski moved, seconded by Council Member Talt, to (1) approve the conceptual floor plan, site layout and building elevations recommended by the Community Task Force, and incorporate modifications made by the City Council; (2) direct the City Manager to use the conceptual floor plan, site layout and building elevations approved that night and as modified herein as the project description for any and all environmental documents so required; and (3) direct the City Manager to commence concurrently with the preparation of the CEQA environmental analysis, the preparation of construction plans and specifications based on the conceptual floor plan, site layout and building elevation approved that night, with any revisions as may be appropriate in the light of the CEQA environmental analysis, and subject to approval by the City Council at the conclusion of the environmental review process.

Motion passed by the following vote:

AYES: Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: Council Member Huang and Council Member Shepherd Romey
ABSTAIN: None
ABSENT: None

15. AWARD OF AGREEMENT FOR THE PREPARATION OF A FOCUSED ENVIRONMENTAL IMPACT REPORT (FEIR) FOR THE SAN MARINO CENTER RENOVATION PROJECT AND APPROPRIATION OF ADDITIONAL FUNDING IN THE AMOUNT OF \$87,000 FROM THE CAPITAL IMPROVEMENT FUND RESERVES FOR THE ENVIRONMENTAL IMPACT REPORT

Parks & Public Works Director Throne presented the staff report.

The following person(s) spoke:
John Chou

Vice Mayor Jakubowski moved, seconded by Council Member Shepherd Romey, to appropriate \$87,000 to Account No. 394-40-4600-100 for the FEIR on the San Marino Renovation Project and to award the contract to ELMT Consulting in an amount not to exceed \$105,431.

Motion passed by the following vote:

AYES: Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: Council Member Huang
ABSTAIN: None
ABSENT: None

CONSENT CALENDAR

Council Member Shepherd Romey moved, seconded by Council Member Huang, to approve the consent calendar.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

4. RECEIVE AND FILE THE MONTHLY DISBURSEMENTS REPORT FOR NOVEMBER 2020

The City Council received and filed the Monthly Disbursements Report for the Month of November 2020.

5. RECEIVE AND FILE THE CASH AND INVESTMENT REPORT FOR OCTOBER 2020

The City Council received and filed the Cash and Investment Report for the Month of October 2020.

6. APPROVAL OF MINUTES

The City Council approved the minutes of the special closed session meeting of the special joint City Council and Design Review Committee meeting of November 18, 2020, and the adjourned regular meeting of November 18, 2020.

7. UPDATE ON CITY RESPONSE TO THE COVID-19 PANDEMIC

The City Council received and filed the December 9, 2020 report on the City's response to the COVID-19 Pandemic.

8. ADOPTION OF ORDINANCE NO. O-20-1378 REGARDING THE REGULATIONS FOR SMALL RESTAURANTS (SECOND READING)

The City Council adopted Ordinance No. O-20-1378 on second reading.

9. ADOPTION OF ORDINANCE NO. O-20-1372 RELATING TO PROHIBITED ITEMS AT PUBLIC ASSEMBLIES (SECOND READING)

The City Council adopted Ordinance No. O-20-1372 on second reading.

10. APPROVAL OF NOTICE OF COMPLETION FOR STREETLIGHT REPLACEMENT PROGRAM PROJECT NO. 19-9273

The City Council accepted the streetlight replacement program project number 19-9273 constructed by California Professional Engineering, Inc. of La Puente as complete and authorized the City Clerk to file the Notice of Completion.

11. APPROVAL TO PURCHASE LAW ENFORCEMENT EQUIPMENT USING COPS FUND MONIES

The City Council approved the purchase of the law enforcement equipment detailed in the staff report and appropriated \$10,000 from the COPS Grant Fund to account 233-30-4399-0000 (Non-Capitalized Equipment) for such equipment.

12. APPROVAL OF THE CITY MANAGER TO TEACH AT THE UNIVERSITY OF LA VERNE

The City Council approved the City Manager Marcella Marlowe's request to teach at the University of La Verne during its 2021 winter and summer terms.

PUBLIC HEARING

13. INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-20-1369 REGARDING THE AMENDMENT OF THE TREE PRESERVATION ORDINANCE

Senior Counsel Lynch presented the staff report.

Mayor Ude opened the public hearing.

The following person(s) spoke:
John Dustin

Mayor Ude closed the public hearing.

Council Member Shepherd Romey moved, seconded by Council Member Huang, to waive full reading and introduce for first reading by title only, Ordinance No. O-20-1369, an Ordinance of the City of San Marino Regarding the Preservation of Trees and Amending the San Marino Municipal Code with the deletion of "nuisance" from 23.19.105, Subsection (4)(a)(2)(b).

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, and Council Member Talt
NOES: Vice Mayor Jakubowski and Mayor Ude
ABSTAIN: None
ABSENT: None

CONTINUED BUSINESS

16. RECEIVE AND FILE FINANCIAL STATEMENTS (ANNUAL AUDIT) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Finance Director Chung presented the staff report.

The following person(s) spoke:
Bryan Gruber, Auditor

Council Member Huang moved, seconded by Council Member Shepherd Romey, to receive and file the audited financial statements for the fiscal year ended Jun 30, 2020.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None

ABSTAIN: None
ABSENT: None

17. DISCUSSION REGARDING THE CITY WIDE HISTORIC SURVEY

City Attorney Cao presented the staff report.

The following person(s) spoke:
None

Council Member Shepherd Romey moved, seconded by Council Member Huang, to receive and file the report.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

None

PUBLIC COMMENTS

The following person(s) spoke:
Robert (Bob) Horgan

FUTURE AGENDA ITEMS

A majority of the Council supported placing the following item on a future agenda:
- Grad Night Discussion

RECONVENE SPECIAL MEETING

Mayor Ude reconvened the special meeting.

ADJOURNMENT

Mayor Ude adjourned the regular meeting and special meeting at 8:14 p.m.


CHRISTINA BAKER
CITY CLERK