

**MINUTES
SPECIAL MEETING
OF THE SAN MARINO CITY COUNCIL
FRIDAY, OCTOBER 30, 2020 AT 8:30 A.M.
SAN MARINO CENTER**

CALL TO ORDER: Mayor Shepherd Romey called the special meeting to order at 8:32 a.m. in the San Marino Center, located at 1800 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor Shepherd Romey led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Huang, Council Member Jakubowski, Council Member Talt, and Mayor Shepherd Romey

ABSENT: Vice Mayor Ude (excused)

PUBLIC COMMENTS

The following person(s) spoke:
Shane Chen

CITY MANAGER'S REPORT

City Manager Marlowe discussed the agenda and shared items of interest with the City Council and community.

PUBLIC HEARING

I. INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-20-1369 REGARDING THE AMENDMENT OF THE TREE PRESERVATION ORDINANCE

Parks and Public Works Director Cervantes presented the staff report.

Mayor Shepherd Romey opened the public hearing for this item.

Acting City Clerk Merlo read comments from the following person:
John Dustin

The following person(s) spoke:
Jennifer Giles

Council Member Talt moved, seconded by Council Member Jakubowski, to continue the public hearing to the meeting of November 18, 2020.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, and Mayor Shepherd Romey

NOES: None
ABSTAIN: None
ABSENT: Vice Mayor Ude

NEW BUSINESS

2. APPROVAL OF AN APPROPRIATION FROM THE GENERAL FUND RESERVES IN THE AMOUNT OF \$66,700 FOR TERMITE ABATEMENT FOR THE CITY HALL CAMPUS AND AN APPROPRIATION FROM THE CAPITAL IMPROVEMENT FUND RESERVES IN THE AMOUNT OF \$108,500 TO PERFORM ELECTRICAL UPGRADES AT THE POLICE DEPARTMENT NECESSARY FOR STATE-MANDATED 911 SYSTEM IMPROVEMENTS

Parks and Public Works Director Throne presented the staff report.

The following person(s) spoke:
None

Council Member Talt moved, seconded by Council Member Huang, moved to appropriate \$84,200 from the General Fund Reserves to Account No. 101-53-4150-0000 (Building Repair and Maintenance) for the work and services related to the fumigation of the City Hall campus and the five maintenance projects listed on the table which would include repairing cracked exterior masonry walls, repainting all interior walls, replacing malfunctioning toilets, cleaning and painting the basement walls, and repairing the plumbing behind EOC walls.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, and Mayor Shepherd Romey
NOES: Council Member Jakubowski
ABSTAIN: None
ABSENT: Vice Mayor Ude

Council Member Talt moved, seconded by Council Member Huang, to appropriate \$108,500 from the Capital Improvement Fund Reserves to Account No. 394-30-4600-1983 (Construction-Electrical Remodel) to upgrade the Police Department's electrical system and authorize the City Manager to award a construction agreement on behalf of the City Council to the lowest responsive bidder in an amount not to exceed \$108,500 and to make a report to the City Council as to the bid results.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, Council Member Jakubowski, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None

ABSENT: Vice Mayor Ude

Council Member Huang moved, seconded by Council Member Talt to appropriate \$23,000 from the Capital Improvement Fund Reserves to an account number designated by the Finance Director to remodel the public counter and replace all flooring within the police facility and separately review the Police Department lobby and rear entrance doors and fire alarm system concepts with the Public Safety Commission and return with a recommendation at a future council meeting.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, and Mayor Shepherd Romey
NOES: Council Member Jakubowski
ABSTAIN: None
ABSENT: Vice Mayor Ude

3. APPROVAL OF THIRD AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT

City Attorney Cao presented the staff report for this item.

The following person(s) spoke:
None

Council Member Jakubowski moved, seconded by Council Member Huang, to adopt the City Attorney's written summary of the proposed amendment to the City Manager's employment agreement that is set forth in the staff report and approve the Third Amendment to the City Manager Employment Agreement.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: Vice Mayor Ude

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

None

PUBLIC COMMENTS

The following person(s) spoke:
None

FUTURE AGENDA ITEMS

A majority of the Council supported placing the following items on a future City Council agenda:

- Ordinance Regarding Third Party Delivery Fees
- Discussion of Wood Roofing Materials

CLOSED SESSION

At 11:09 a.m., the Council recessed to closed session to discuss the following items:

- 4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO
GOVERNMENT CODE SECTION 54957
Title: Senior Counsel**

At 12:05 p.m. the Council reconvened to open session.

CLOSED SESSION REPORT

On Item 4: The City Council conducted a performance evaluation of Senior Counsel and there was no reportable action.

ADJOURNMENT

Mayor Shepherd Romey adjourned the meeting at 12:07 p.m.


AMANDA MERLO
ACTING CITY CLERK