

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
WEDNESDAY, JULY 14, 2021 AT 6:00 P.M.
SAN MARINO CENTER**

CALL TO ORDER: Mayor Ude called the regular meeting to order at 6:02 p.m. in the San Marino Center, located at 1800 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor Ude led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Huang, Council Member Shepherd Romey, Vice Mayor Jakubowski, and Mayor Ude

ABSENT: Council Member Talt (excused)

PUBLIC COMMENTS

The following person(s) provided comment:

- Bob Horgan

MOTION TO WAIVE FURTHER READINGS

Council Member Shepherd Romey moved, seconded by Council Member Huang, to waive the reading of the entire text of the ordinances or resolutions.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Vice Mayor Jakubowski, and Mayor Ude

NOES: None

ABSTAIN: None

ABSENT: Council Member Talt

PUBLIC HEARING

I. APPEAL OF DESIGN REVIEW NOS. DRC19-27HP AND DRC19-28 2275 OAK KNOLL AVE., (LUI/LCRA)

Mayor Ude opened the public hearing.

Community Development Director Cervantes presented the staff report.

The following person(s) provided comment:

- Richard McDonald and Adele Cheng, appellant's representatives
- Steven Schultz
- Valeria Fu
- Logan Yo

Mayor Ude closed the public hearing.

Vice Mayor Jakubowski moved, seconded by Council Member Huang, to continue the item, with the public hearing open, to September 8th so that the appellant can address the circle driveway, medallion, massing, removal of the dormers, reducing the height, and the landscape matters regarding trees and privacy.

Motion passed by the following vote:

AYES: Council Member Huang, Vice Mayor Jakubowski, and Mayor Ude
NOES: Council Member Shepherd Romey
ABSTAIN: None
ABSENT: Council Member Talt

2. HOUSING ELEMENT WORKSHOP

Mayor Ude opened the public hearing.

Associate Planner Choi presented the staff report.

The following person(s) provided comment:

- None

Mayor Ude closed the public hearing.

Council Member Huang recused himself at 7:46 p.m. pursuant to Government Code §18700.

Vice Mayor Jakubowski moved, seconded by Mayor Ude, to include Del Mar field as a possible property in the Housing Element list.

Motion passed by the following vote:

AYES: Council Member Shepherd Romey, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: Council Member Talt and Council Member Huang (recused)

Mayor Ude recessed the meeting at 7:47 p.m. and reconvened the meeting at 7:52 p.m.

Council Member Huang returned at 7:52 p.m.

NEW BUSINESS

3. APPROVAL OF LEGAL SERVICES AGREEMENT FOR CITY ATTORNEY AND RELATED LEGAL SERVICES WITH BURKE, WILLIAMS & SORENSEN, LLP

City Manager Marlowe presented the staff report.

The following person(s) provided comment:

- None

City Attorney Steele recused himself at 7:52 p.m.

Council Member Shepherd Romey moved, seconded by Vice Mayor Jakubowski, to authorize the Legal Services Agreement for City Attorney & Related Services with Burke, Williams, & Sorensen, LLP.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: Council Member Talt

City Attorney Steele returned at 7:53 p.m.

4. PERIODIC REVIEW AND DISCUSSION CONCERNING THE TERMINATION OF RESOLUTION NO. R-20-09, PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY CONCERNING THE COVID-19 VIRUS

Fire Chief Rueda presented the staff report.

The following person(s) provided comment:

- None

Vice Mayor Jakubowski moved, seconded by Council Member Huang, to receive and file the report on the termination of Resolution No. R-20-09, Proclaiming the Existence of a Local Emergency Concerning the COVID-19 Virus, and directed staff to schedule the local state of emergency for periodic, approximately 60 days, review by City Council.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: Council Member Talt

5. APPROVAL OF THE RELOCATION OF A PALM TREE ON SHENANDOAH DRIVE TO LACY PARK AND ADOPTION OF REVISIONS TO THE APRIL 2019 STREET TREE POLICY TO INCORPORATE CITY COUNCIL APPROVAL OF STREET TREE REPLACEMENTS

Parks and Public Works Director Throne presented the staff report.

The following person(s) provided comment:

- None

Mayor Ude moved, seconded by Vice Mayor Jakubowski, to approve the relocation of the palm tree located at 1660 Shenandoah Road to the War Memorial area at Lacy Park.

Motion passed by the following vote:

AYES: Council Member Shepherd Romey, Vice Mayor Jakubowski, and Mayor Ude
NOES: Council Member Huang
ABSTAIN: None
ABSENT: Council Member Talt

Council Member Shepherd Romey moved, seconded by Council Member Huang, to adopt revisions to the April 10, 2019 street tree policy and procedures related to incorporating City Council approval of the selection of replacement street trees into the tree planting process.

Motion did not pass by the following vote:

AYES: Council Member Huang and Council Member Shepherd Romey
NOES: Vice Mayor Jakubowski and Mayor Ude
ABSTAIN: None
ABSENT: Council Member Talt

CONSENT CALENDAR

Council Member Huang moved, seconded by Vice Mayor Jakubowski, to approve the consent calendar.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: Council Member Talt

6. RECEIVE AND FILE THE MONTHLY DISBURSEMENTS REPORT FOR JUNE 2021

The City Council received and filed the Monthly Disbursements Report for the month of June 2021.

7. RECEIVE AND FILE CASH AND INVESTMENT REPORT FOR MAY 2021

The City Council received and filed the Cash and Investment Report for the month of May 2021.

8. APPROVAL OF MINUTES

The City Council approved the minutes of the special meeting of June 9, 2021, the regular meeting of June 9, 2021, and the adjourned regular meeting and special meeting of June 25, 2021.

9. UPDATE ON CITY RESPONSE TO THE COVID-19 PANDEMIC

The City Council received and filed the July 14, 2021 report on the City's response to the COVID-19 Pandemic.

10. APPROVAL TO REMOVE OAK TREE AT 2580 LORAIN ROAD

The City Council approved the removal of the City-owned Oak tree located at 2580 Lorain Road, and authorized the Director of Parks and Public Works to move forward with properly removing the tree as soon as practicable.

11. APPROVAL OF CONTRACT RENEWAL FOR DIAL-A-RIDE SERVICES WITH THE CITY OF PASADENA

The City Council approved the contract amendment and authorized the City Manager to execute a three-year agreement extension with the City of Pasadena for Dial-A-Ride services.

12. APPROVAL OF TEMPORARY CLOSURE OF LACY PARK ON OCTOBER 30, 2021 FOR THE GOODEN CENTER OF PASADENA TO HOST A 5K RUN FOR RECOVERY EVENT

The City Council authorized the City Manager to approve and execute the agreement with The Gooden Center of Pasadena, attached as Attachment 5 to the associated staff report, to hold the special event, entitled Run For Recovery, in the City on October 30, 2021, and to establish the Lacy Park permit fee for The Gooden Center Run for Recovery at \$355, not including insurance, inspection fees, maintenance and other City support costs required to conduct the event.

13. APPROVAL TO RE-BUDGET FY 2020-21 CAPITAL IMPROVEMENT PROJECT BUDGET TO FY 2021-22 FOR THE FIRE STATION HVAC UPGRADE PROJECT

The City Council approved the requested FY2020-21 re-budget of \$5,000 for Fire Station HVAC Upgrades and \$5,660 for Fire Department Apparatus Doors to the FY 2021-22 capital budget, and directed the Finance Director to amend the FY 2021-22 CIP budget for the Fire Station HVAC Upgrades project account number 394-34-4600-1011 from \$5,000 to \$10,660.

14. RECEIVE AND FILE THE FIRE MANAGEMENT SHARED SERVICES AGREEMENT REVIEW (DECEMBER 2017 THROUGH JUNE 2021)

The City Council received and filed the review of the Fire Management Shared Services Agreement for the period December 2017 to June 2021.

15. AUTHORIZATION TO PREPAY CALPERS FY 2021-22 UNFUNDED ACCRUED LIABILITY (UAL) AMORTIZATION PAYMENTS

The City Council authorized staff to prepay all of the City's Fiscal Year 2021-22 unfunded accrued liability amortization payments to CalPERS in the total amount of \$2,580,081, and to make such payments no later than July 31, 2021.

16. APPROVAL FOR THE CITY MANAGER TO TEACH AT THE UNIVERSITY OF LA VERNE AND CALIFORNIA STATE UNIVERSITY AT FULLERTON

The City Council offered the City Council's express consent to City Manager Marcella Marlowe's request to teach at the University of La Verne during its Fall 2021 and Spring 2022 terms and at California State University at Fullerton during its Fall 2021 semester.

17. ACCEPTANCE OF EXCESS WORKERS' COMPENSATION INSURANCE PROPOSAL

The City Council accepted the proposals to provide Workers' Compensation Excess insurance for FY 2021-22 from Response Indemnity in the amount of \$65,858 for buffer layer coverage of \$750,000 to \$1,250,000 and Arch Insurance Company in the amount of \$112,638 for coverage above the City's Self-Insured Retention of \$1,250,000, and amended the FY 2021-22 budget to appropriate \$44,862 to account 595-10-4356-0000 (Workers' Compensation Insurance Premiums) and increase interfund transfers between the General Fund and Workers' Compensation Fund for the same amount.

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

The following person(s) provided written communications or public writings:

- None

PUBLIC COMMENTS

The following person(s) provided comment:

- None

FUTURE AGENDA ITEMS

The following item(s) were requested:

- Grad night permitting
- Assessment of major trees

ADJOURNMENT

At 8:17 p.m., Mayor Ude adjourned the meeting.


CHRISTINA BAKER
CITY CLERK