

**MINUTES
SPECIAL MEETING
OF THE SAN MARINO CITY COUNCIL
WEDNESDAY, JULY 8, 2020 AT 6:00 P.M.
SAN MARINO CENTER**

CALL TO ORDER: Mayor Shepherd Romey called the regular meeting to order at 6:01 p.m. in the City Hall Council Chambers, located at 2200 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor Shepherd Romey led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey

ABSENT: None

PUBLIC COMMENTS

There were no public comments.

ADMINISTRATIVE BUSINESS

CITY MANAGER'S REPORT

City Manager Marlowe shared items of interest with the City Council and community.

MOTION TO WAIVE FURTHER READINGS

Council Member Talt moved, seconded by Council Member Huang, to waive the reading of the entire text of the ordinances or resolutions.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

CONSENT

Vice Mayor Ude requested to pull Item 6 from the consent calendar.

Council Member Jakubowski moved, seconded by Council Member Huang, to approve consent calendar Items 1 through 5.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Jakubowski, Council Member

Talt, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

1. RECEIVE AND FILE THE DISBURSEMENTS REPORT FOR JUNE 2020 (FINANCE DEPARTMENT)

The City Council received and filed the monthly Disbursements Report for the month of June 2020.

2. RECEIVE AND FILE THE CASH AND INVESTMENT REPORT FOR THE MONTH OF MAY 2020 (CITY TREASURER)

The City Council received and filed the investment report for the month of May 2020.

3. APPROVAL OF MINUTES (CITY CLERK)

The City Council approved the minutes of the special meeting of May 13, 2020, special meeting of May 29, 2020, special meeting of June 5, 2020, special meeting of June 10, 2020 (closed session), special meeting of June 10, 2020, and special meeting of June 26, 2020.

4. UPDATE ON CITY RESPONSE TO THE COVID-19 RESPONSE PROGRAMS (CITY MANAGER'S OFFICE)

The City Council received and filed the July 8, 2020 report on the City's response to the COVID-19 Pandemic.

5. AWARD OF A CONSTRUCTION AGREEMENT FOR THE ANNUAL STRIPING, MARKING, SIGNING PROGRAM PROJECT NO. 20-9273 IN THE AMOUNT OF \$52,000 TO SUPERIOR PAVEMENT MARKING OF CYPRESS (PARKS AND PUBLIC WORKS DEPARTMENT)

The City Council awarded a construction agreement to Superior Pavement Markings of Cypress in an amount not-to-exceed \$52,000 for the Annual Striping, Marking and Signing Program Project No. 20-9273; and authorized the Parks and Public Works Director to approve change orders and other contingencies in a cumulative amount not-to-exceed \$10,400.

Item 6 was pulled from the consent calendar and discussed separately.

6. ACCEPTANCE OF EXCESS WORKERS COMPENSATION INSURANCE PROPOSAL (HUMAN RESOURCES)

City Manager Marlowe and Susan Blankenburg, Gallagher Area Executive Vice President, presented the staff report for this item.

The following person(s) spoke:
None

Vice Mayor Ude moved, seconded by Council Member Talt, to accept the proposals by both Safety National Casualty Corporation and Lyndon Southern to provide Workers' Compensation Excess insurance for FY20-21 in the amount of \$71,997 for coverage above the City's Self-Insured Retention of \$1,250,000 from Safety National Casualty Corporation, and in the amount of \$29,693 for 60% buffer layer coverage of \$750,000 to \$1,250,000 from Lyndon Southern, while also authorizing the City Manager to bind the full 100% if and when Lyndon Southern is able to secure the additional 40% buffer layer coverage for the amount of \$49,488.35.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, Council Member Jakubowski, Vice Mayor Ude, and Mayor Shepherd Romey
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING

7. CONTINUED PUBLIC HEARING ON APPEAL OF DESIGN REVIEW NO. DRC17-08 - 1400 CIRCLE DR., (MI/JAMES V. COANE & ASSOCIATES) (PLANNING & BUILDING DEPARTMENT)

Mayor Shepherd Romey stated that she spoke against the project when it came before the Planning Commission and recused herself pursuant to Government Code §18700.

Council Member Jakubowski stated that she was a Planning Commissioner at the time this project originally came before the Planning Commission and recused herself pursuant to Government Code §18700.

Vice Mayor Ude opened the public hearing.

Planning and Building Director Cervantes presented the staff report.

The following person(s) spoke:
Richard McDonald, applicant's representative
James Coane, applicant's architect
Elizabeth Gleason, appellant

Acting City Clerk Merlo read written comments into the record from the following person(s):
Carrie and Scott Walker
Jim and Gail Ellis, San Marino

Senior Counsel Lynch recommended changes to the conditions of approval.

Council Member Talt moved, seconded by Council Member Huang, to accept the prior findings and determination and adopt Resolution No. R-20-20 as amended, which approves Design Review Committee Case No. DRC 17-08, as revised, subject to the revised conditions of approval.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, and Vice Mayor Ude

NOES: None

ABSTAIN: None

ABSENT: Council Member Jakubowski (recused), Mayor Shepherd Romey (recused)

NEW BUSINESS

8. AUTHORIZATION TO PREPAY CALPERS FY2020-21 UNFUNDED ACCRUED LIABILITY (UAL) AMORTIZATION PAYMENTS (FINANCE)

Finance Director Chung presented the staff report.

The following person(s) spoke:

None

Council Member Jakubowski moved, seconded by Vice Mayor Ude, to authorize staff to prepay all of the City's Fiscal Year 2020-21 unfunded accrued liability amortization payments to CalPERS in the total amount of \$2,187,842.00, and to make such payments no later than July 31, 2020.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, Council Member Jakubowski, Vice Mayor Ude, and Mayor Shepherd Romey

NOES: None

ABSTAIN: None

ABSENT: None

9. ADOPTION OF RESOLUTION NO. R-20-18, ESTABLISHING THE TRAFFIC THRESHOLD OF SIGNIFICANCE FOR CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) TO VEHICLE MILES TRAVELED (VMT) RATHER THAN LEVEL OF SERVICE (LOS). (PARKS AND PUBLIC WORKS DEPARTMENT)

Parks and Public Works Director Throne, Traffic Engineer Bahman Janka from Transtech Engineering, and Traffic Engineer Erik Ruehr from Transtech Engineering presented the staff report.

The following person(s) spoke:
None

Council Member Talt moved, seconded by Mayor Shepherd Romey, to find that this action is exempt from CEQA for the reasons set forth in the staff report and to approve Resolution No. R-20-18, as amended, adopting “vehicle miles traveled” thresholds of significance for purposes of analyzing transportation impacts under the California Environmental Quality Act, and that Exhibit 2 (page 9-19) be stricken from any legislative history and the record.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, Council Member Jakubowski, Vice Mayor Ude, and Mayor Shepherd Romey

NOES: None

ABSTAIN: None

ABSENT: None

10. SELECTION OF AN IMPLEMENTATION PLAN AND SCHEDULE TO RENOVATE THE SAN MARINO CENTER (PARKS AND PUBLIC WORKS DEPARTMENT)

Parks and Public Works Director Throne and Community Development Director Cervantes presented the staff report.

The following person(s) spoke:
None

Council Member Talt moved, seconded by Vice Mayor Ude, to support the general direction of the San Marino Center conceptual plans, to direct the City Manager to move forward with San Marino Center Renovation project implementation plan and schedule Option 1; however, use the “Host public input sessions to review conceptual design” out of Option 2, including the videos, and actively solicit community feedback in advance of the September 9th meeting.

AYES: Council Member Huang, Council Member Talt, Council Member Jakubowski, and Vice Mayor Ude

NOES: Mayor Shepherd Romey

ABSTAIN: None

ABSENT: None

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

None

COUNCIL REPORTS

Council Members offered various comments on matters impacting the community.

CITY COUNCIL CALENDAR

None

PUBLIC COMMENTS

The following person(s) spoke:

None

ADJOURNMENT

Mayor Shepherd Romey adjourned the meeting at 8:29 p.m.


AMANDA MERLO
ACTING CITY CLERK