

**MINUTES
ADJOURNED REGULAR MEETING
AND
SPECIAL MEETING
OF THE SAN MARINO CITY COUNCIL
FRIDAY, JUNE 25, 2021 AT 8:30 A.M.**

CALL TO ORDER: Mayor Ude called the adjourned regular meeting and special meeting to order at 8:30 a.m. in the San Marino Center, located at 1800 Huntington Drive, San Marino, California 91108. Mayor Ude stated the items on the agenda for the special meeting would follow the items on the agenda for the open session of the regular meeting.

PLEDGE OF ALLEGIANCE: Mayor Ude led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude

ABSENT: None

PUBLIC COMMENTS

The following person(s) provided comment:

- Angela Loewel

MOTION TO WAIVE FURTHER READINGS

Council Member Huang moved, seconded by Council Member Talt, to waive the reading of the entire text of the ordinances or resolutions.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC HEARING

I. APPROVAL OF COMPREHENSIVE FEE STUDY UPDATE PREPARED BY REVENUE & COST SPECIALISTS, LLC, AND THE ADOPTION OF AN UPDATED MASTER FEE SCHEDULE FOR ALL CITY DEPARTMENTS TO BE EFFECTIVE SEPTEMBER 1, 2021

Finance Director Chung presented the staff report.

The following person(s) provided comment:

- None

Council Member Talt moved, seconded by Council Member Shepherd Romey, to receive and file the Fee Study prepared by Revenue & Cost Specialists, LLC; approve the proposed fees as listed in Appendix A of the Fee Study; adopt Resolution R-21-10 establishing a schedule of fees for various city activities and services effective September 1, 2021; and to request that staff update and review these fees in two years on the major elements.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS

2. APPROVAL OF SMCEA EMPLOYEE INCENTIVE PAY FOR JULY 4TH EVENT

Human Resources Manager Pilch presented the staff report.

The following person(s) provided comment:

- None

Council Member Shepherd Romey moved, seconded by Council Member Talt, to approve that employees represented by the San Marino City Employees Association and unrepresented part-time employees be provided, in addition to their regular pay, time and one half for all hours worked on July 4, 2021.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

3. DISCUSSION REGARDING THE PRE-APPROVED ROOFING MATERIALS LIST

Community Development Director Cervantes presented the staff report.

The following person(s) provided comment:

- Jennifer Giles

Council Member Talt moved, seconded by Vice Mayor Jakubowski, to direct staff to research and find additional roofing materials with proven use of a minimum five years, including new asphalt composition; present such products for discussion with the Design Review Committee; then present to the Planning Commission; for staff to report back to the City Council immediately upon the Planning Commission's decision; and for staff to update the product names and colors on the pre-approved list.

Motion passed by the following vote:

AYES: Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: Council Member Huang and Council Member Shepherd Romey
ABSTAIN: None
ABSENT: None

I. APPROVAL OF COMPREHENSIVE FEE STUDY UPDATE PREPARED BY REVENUE & COST SPECIALISTS, LLC, AND THE ADOPTION OF AN UPDATED MASTER FEE SCHEDULE FOR ALL CITY DEPARTMENTS TO BE EFFECTIVE SEPTEMBER 1, 2021

Council Member Talt moved, seconded by Council Member Huang, to re-open the public hearing on Item I for the purpose of an additional report and action.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

Finance Director Chung presented the staff report.

Council Member Talt moved, seconded by Council Member Shepherd Romey, to amend the previous motion under Item I to reduce the non-resident surcharge (S-112) as previously approved at \$500 to \$200 based on the recommendation of staff.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

4. APPROVAL OF RESOLUTION NO. R-21-20, APPROVING THE SALARY SCHEDULE

Human Resources Manager Pilch presented the staff report.

The following person(s) provided comment:

- None

Vice Mayor Jakubowski moved, seconded by Council Member Talt, to adopt Resolution No. R-21-20, approving the Salary Schedule.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt,
Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

**5. APPROVAL OF AGREEMENT EXTENSION NO. 2 WITH ITERIS FOR THE
CITYWIDE TRAFFIC CIRCULATION STUDY THROUGH OCTOBER 31, 2021**

Parks & Public Works Director Throne presented the staff report.

The following person(s) provided comment:

- None

Council Member Talt moved, seconded by Council Member Huang, to approve Amendment No. 2 to the professional services agreement with Iteris, which will extend the agreement through October 31, 2021, for the preparation of the citywide traffic circulation study, and authorize the City Manager to execute the amendment on behalf of the City.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt,
Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

SPECIAL MEETING ITEM

**I. CONSIDERATION OF CITY CLUB REQUEST TO WAIVE THE LACY PARK
PERMIT FEE FOR THE INDEPENDENCE DAY VIP PAVILION**

City Manager Marlowe presented the staff report.

The following person(s) provided comment:

- None

Council Member Huang moved, seconded by Council Member Talt, to waive the group activity fee for Lacy Park for the City Club's 2021 VIP Pavilion.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt,
Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS

The following person(s) provided written communications or public writings:

- None

PUBLIC COMMENTS

The following person(s) provided comment:

- None

FUTURE AGENDA ITEMS

The following item(s) were requested:

- Presentations from Verizon and Spectrum regarding services in San Marino due to the public safety concerns that have been raised.

Mayor Ude adjourned the special meeting and recessed the adjourned regular meeting to closed session at 10:09 a.m.

CLOSED SESSION

6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9 (d)(1)

Case Name: Ko v. Logan, City of San Marino, et al.

Case Number: Los Angeles County Superior Court Case No. 19STCP03569

At 10:17 a.m., the Council reconvened to open session.

CLOSED SESSION REPORT

Senior Counsel Carol Lynch gave the closed session report.

The City Council discussed the above referenced lawsuit, and there was no reportable action taken during the closed session.

ADJOURNMENT

Mayor Ude adjourned the regular meeting at 10:17 a.m.



CHRISTINA BAKER
CITY CLERK