

**MINUTES  
ADJOURNED REGULAR MEETING  
OF THE SAN MARINO CITY COUNCIL  
FRIDAY, MAY 28, 2021 AT 9:30 A.M.**

**CALL TO ORDER:** Mayor Ude called the meeting to order at 9:30 a.m. in the San Marino Center, located at 1800 Huntington Drive, San Marino, California 91108.

**PLEDGE OF ALLEGIANCE:** Mayor Ude led the Pledge of Allegiance.

**ROLL CALL:**           **PRESENT:** Council Member Huang, Council Member Shepherd Romey (arrived via teleconference at 9:32 a.m.), Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude

**ABSENT:** None

**PUBLIC COMMENTS**

The following person(s) provided comment:

- None

**MOTION TO WAIVE FURTHER READINGS**

Council Member Talt moved, seconded by Vice Mayor Jakubowski, to waive the reading of the entire text of the ordinances or resolutions.

Motion passed by the following vote:

**AYES:**           Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude

**NOES:**           None

**ABSTAIN:**       None

**ABSENT:**       None

**CEREMONIAL**

**1. PRESENTATION OF PROCLAMATION IN RECOGNITION OF ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH**

Mayor Ude presented a proclamation recognizing the month of May 2021 as Asian American and Pacific Islander Heritage Month in the City of San Marino.

**2. PRESENTATION OF PROCLAMATION IN RECOGNITION OF THE CHINESE CLUB'S SUPPORT OF AND CONTRIBUTIONS TO THE CITY OF SAN MARINO**

Mayor Ude presented a proclamation to the Chinese Club of San Marino in recognition of its generosity towards the City of San Marino.

**NEW BUSINESS**

**3. APPROVAL OF CREATION OF DIVERSITY, EQUITY, AND INCLUSION (DEI) TASK FORCE AND APPROPRIATION OF FUNDS FOR A TRAINED FACILITATOR**

Community Engagement Manager Fowler presented the staff report.

The following person(s) provided comment:

- Chun-Yen Chen

Vice Mayor Jakubowski moved, seconded by Council Member Huang, to create a Diversity, Equity, and Inclusion Task Force, and appropriate \$45,000 from the General Fund Reserves to Account No. 101-09-4150-0000 (City Manager – Other Contract Services) for a trained expert to facilitate the task force.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude  
NOES: None  
ABSTAIN: None  
ABSENT: None

**PUBLIC HEARING**

**4. APPROVAL OF A COMPREHENSIVE FEE STUDY UPDATE PREPARED BY REVENUE & COST SPECIALISTS, LLC, AND THE ADOPTION OF AN UPDATED MASTER FEE SCHEDULE FOR ALL CITY DEPARTMENTS TO BE EFFECTIVE AUGUST 1, 2021**

Finance Director Chung presented the staff report.

The following person(s) provided comment:

- None

Council Member Huang excused himself at 10:30 a.m. and returned at 10:42 a.m.

Council Member Talt moved, seconded by Council Member Shepherd Romey, to continue item number 4, Approval of Comprehensive Fee Study Update, until the next earliest meeting that is statutorily possible given the requirements of public hearing.

Motion passed by the following vote:

AYES: Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude  
NOES: None  
ABSTAIN: None

ABSENT: Council Member Huang

Mayor Ude recessed the meeting at 10:50 a.m., and reconvened the meeting at 10:54 a.m.

Council Member Huang excused himself at 10:50 a.m.

## **5. PRESENTATION AND ADOPTION OF THE PROPOSED OPERATING & CAPITAL BUDGET FOR FISCAL YEAR 2021-22**

Finance Director Chung presented the staff report.

The following person(s) provided comment:

- None

Vice Mayor Jakubowski moved, seconded by Council Member Talt, to approve Resolution No. R-21-17, adopting the Operating and Capital Budget for Fiscal Year 2021-22, and appropriate the amounts specified therein from the funds and for the purposes indicated, with the removal of \$40,000 for communications in the City Manager's Office, and subject to further Council action on the fee study item.

Motion passed by the following vote:

AYES: Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude  
NOES: Council Member Shepherd Romey  
ABSTAIN: None  
ABSENT: Council Member Huang

## **6. APPROVAL OF RESOLUTION NO. R-21-18 ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021-22**

Finance Director Chung presented the staff report.

The following person(s) provided comment:

- None

Vice Mayor Jakubowski moved, seconded by Council Member Talt, to approve Resolution No. R-21-18, establishing the appropriations limit and appropriations subject to limitation for Fiscal Year 2021-22.

Motion passed by the following vote:

AYES: Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude  
NOES: None  
ABSTAIN: Council Member Shepherd Romey  
ABSENT: Council Member Huang

**WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS**

The following person(s) provided written communications or public writings:

- None

**PUBLIC COMMENTS**

The following person(s) provided comment:

- None

**FUTURE AGENDA ITEMS**

The following item(s) were requested:

- None

Mayor Ude adjourned the the meeting to closed session at 12:02 p.m.

**CLOSED SESSION**

At 12:14 p.m., the Council reconvened in closed session to discuss the following items:

**7. PUBLIC EMPLOYEE APPOINTMENT AND RELATED ACTIONS**  
**Government Code Section 54957**

Title: City Attorney

At 12:34 p.m., the Council reconvened to open session.

**CLOSED SESSION REPORT**

The City Council met on Item Number 7 and there is no reportable action.

**ADJOURNMENT**

Mayor Ude adjourned the adjourned regular meeting at 12:34 p.m.



CHRISTINA BAKER  
CITY CLERK