

**MINUTES
SPECIAL MEETING
OF THE SAN MARINO CITY COUNCIL
FRIDAY, MAY 7, 2021 AT 8:30 A.M.**

CALL TO ORDER: Mayor Ude called the meeting to order at 8:30 a.m. in the San Marino Center, located at 1800 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor Ude led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Huang (arrived at 8:42 a.m.), Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude

ABSENT: None

PUBLIC COMMENTS

The following person(s) provided comment:

- None

NEW BUSINESS

I. APPROVAL TO PROCURE NEW MANAGEMENT SOFTWARE FOR THE COMMUNITY SERVICES DEPARTMENT

Management Analyst Zubiate presented the staff report.

The following person(s) provided comment:

- None

Vice Mayor Jakubowski moved, seconded by Council Member Talt, to (1) approve the procurement of the software program, so-named "CivicRec," in the total amount of \$40,855.85; and (2) appropriate \$8,500 from the General Fund Reserves to Account No. 101-60-4150-0500 (Other Contract Services – IT) for the first payment to CivicRec to execute the three-year contract.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude

NOES: None

ABSTAIN: None

ABSENT: None

**2. PRESENTATION OF FY 2021-22 PROPOSED OPERATING BUDGET FOR THE
COMMUNITY SERVICES DEPARTMENT**

Finance Director Chung presented the staff report.

The following person(s) provided comment:

- None

The City Council reviewed the FY 2021-22 proposed operating budget for the Community Services Department and provided direction and guidance.

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS

The following person(s) provided written communications or public writings:

- None

PUBLIC COMMENTS

The following person(s) provided comment:

- None

FUTURE AGENDA ITEMS

The following item(s) were requested:

- Proclamation recognizing Asian American and Pacific Islander Heritage Month
- Discussion regarding San Marino's role in anti-bias discussions
- Proclamation recognizing the Chinese Club of San Marino

ADJOURNMENT

Mayor Ude adjourned the special meeting at 9:53 a.m.


CHRISTINA BAKER
CITY CLERK