

**MINUTES
REGULAR MEETING
OF THE SAN MARINO CITY COUNCIL
WEDNESDAY, MARCH 10, 2021 AT 6:00 P.M.
SAN MARINO CENTER**

CALL TO ORDER: Mayor Ude called the regular meeting to order at 6:01 p.m. in the San Marino Center, located at 1800 Huntington Drive, San Marino, California 91108.

PLEDGE OF ALLEGIANCE: Mayor Ude led the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude

ABSENT: None

PUBLIC COMMENTS

The following person(s) provided comment:

- None

MOTION TO WAIVE FURTHER READINGS

Council Member Huang moved, seconded by Council Member Talt, to waive the reading of the entire text of the ordinances or resolutions.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING

I. APPEAL OF THE CITY MANAGER'S DECISION TO DENY A FILM PERMIT REQUEST FOR FILMING AT FOUR RESIDENCES IN SAN MARINO (1725 VIRGINIA ROAD, 1445 CAMBRIDGE ROAD, 912 WINSTON AVENUE, AND 2103 MELVILLE DRIVE)

Mayor Ude opened the public hearing.

Community Engagement Manager Fowler presented the staff report.

The following person(s) provided comment:

- Richard McDonald and Carol Huang, appellants' representatives

- Susan Gessford
- Caroline Wang
- Sylvia Koh
- John Dundas
- Zarana Patel
- Marcia Kreditor
- Jessica Zhang
- Mandy Saber
- Alfonso Nava
- Harold Young
- Timothy Sloan
- Greg Forgatch
- John Barger
- Karen Preston
- James Tan
- Mr. Qian
- Nam and Michael Jack
- Tim Agajanian

Mayor Ude closed the public hearing.

Council Member Talt moved, seconded by Council Member Shepherd Romey, to continue the hearing to the April 14th City Council Meeting to allow the appellant to gain written consent from the properties that are in the legal neighborhood as defined as the two most immediate neighbors from each side of the property and three most immediate neighbors from the front and rear of the property, which includes the school and church across the street from the Virginia location (a certified letter should be sent to addresses believed to be vacant), and for the same number of days and timeframe as detailed in the original application (confer with the City Manager on the specific dates).

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Ude recessed the meeting at 7:27 p.m. and reconvened the meeting at 7:33 p.m.

2. APPEAL OF CONDITIONAL USE PERMIT NOS. CUP20-05, CUP20-16 AND DESIGN REVIEW CASE NO. DRC20-29HP 2404 MISSION STREET, (MI)

Mayor Ude opened the public hearing.

Community Development Director Cervantes presented the staff report.

The following person(s) provided comment:

- Richard McDonald, appellant's representative
- Jennifer Giles
- Julie McCabe

Mayor Ude closed the public hearing.

Council Member Talt moved, seconded by Council Member Shepherd Romey, to instruct the City Clerk to set the matter for a de novo hearing within forty (40) days before the City Council.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt,
Vice Mayor Jakubowski, and Mayor Ude

NOES: None

ABSTAIN: None

ABSENT: None

3. CONTINUANCE OF THE DISCUSSION REGARDING THE 2014 HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR 2020

Mayor Ude opened the public hearing.

Community Development Director Cervantes presented the staff report.

The following person(s) provided comment:

- None

Mayor Ude closed the public hearing.

Council Member Huang moved, seconded by Council Member Shepherd Romey, to continue the Annual Progress Report to the March 17, 2021 special City Council meeting.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt,
Vice Mayor Jakubowski, and Mayor Ude

NOES: None

ABSTAIN: None

ABSENT: None

NEW BUSINESS

4. APPROVAL OF RESOLUTION NO. R-21-09, EXPRESSING SUPPORT FOR ACTIONS TO FURTHER STRENGTHEN LOCAL AUTHORITY AND CONTROL AS RELATED TO LOCAL ZONING

City Clerk Baker presented the staff report.

The following person(s) provided comment:

- None

Council Member Shepherd Romey moved, seconded by Council Member Talt, to approve Resolution No. R-21-09, expressing support for action to further strengthen local authority and control as related to local zoning and housing issues.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

CONSENT CALENDAR

Council Member Shepherd Romey pulled item 15 from the Consent Calendar.

Council Member Talt moved, seconded by Council Member Huang, to approve the consent calendar with the exception of item 15.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Shepherd Romey, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: None
ABSTAIN: None
ABSENT: None

5. RECEIVE AND FILE THE MONTHLY DISBURSEMENTS REPORT FOR FEBRUARY 2021

The City Council received and filed the Monthly Disbursements Report for the month of February 2021.

6. RECEIVE AND FILE CASH AND INVESTMENT REPORT FOR JANUARY 2021

The City Council received and filed the Cash and Investment Report for the month of January 2021.

7. APPROVAL OF MINUTES

The City Council approved the minutes of the regular meeting of February 10, 2021, the special session meeting of February 10, 2021, the adjourned meeting of February 26, 2021, and the special meeting of February 26, 2021.

8. UPDATE ON CITY RESPONSE TO THE COVID-19 PANDEMIC

The City Council received and filed the March 10, 2021 report on the City's response to the COVID-19 Pandemic.

9. EXTENSION OF CUP FEE WAIVER FOR RESTAURANT AND GROCERY STORE USES

The City Council directed staff to waive the Conditional Use Permit application fee for a one-year period starting March 11, 2021 for proposed new restaurant and grocery store uses and expansion of such uses where such uses will occupy an existing building or where new construction for such uses is requested.

10. AWARD OF A CONSTRUCTION AGREEMENT FOR THE STREETLIGHT REPLACEMENT PROGRAM PROJECT NO. 20-9274 IN THE AMOUNT OF \$55,224 TO GLOBAL DIVERSIFIED VOLTAGE SERVICES OF LOS ANGELES

The City Council directed the Director of Parks and Public Works to replace the streetlight poles with the concrete acorn-style pole and authorize the Director to approve contract change orders in a cumulative amount not-to-exceed \$7,351.

11. ADOPTION OF ANNEXES TO THE CITY OF SAN MARINO'S EMERGENCY OPERATIONS PLAN

The City Council adopted the Cybersecurity Annex, Earthquake Annex, and Extreme Heat / Power Interruption Annex into the City of San Marino Emergency Operations Plan.

12. ADOPTION OF ORDINANCE NO. O-21-1379 REGARDING PUBLIC NUISANCE PROCEEDINGS (SECOND READING)

The City Council waived full reading, read by title only, and adopted Ordinance No. O-20-1379, an ordinance of the City of San Marino amending the San Marino Municipal Code relating to Nuisance Abatement.

13. APPROVAL OF RENEWAL OF THE GENERAL SERVICES AGREEMENT WITH COUNTY OF LOS ANGELES

The City Council authorized the Mayor to sign a renewal of the General Services Agreement with the County of Los Angeles.

14. APPROVAL OF THE INSTALLATION FOR THE SAN MARINO SCHOOLS FOUNDATION OF STREET POLE BANNERS

The City Council approved a request from the San Marino Schools Foundation (SMSF) that is in accordance with Resolution No. R-14-22 for the installation and display of banners citywide between March 12 and June 15, 2021, subject to reimbursement of half of the installation costs by SMSF.

16. APPROVAL OF AGREEMENT FOR FINANCIAL STATEMENT AUDIT SERVICES AND POTENTIAL SINGLE AUDIT SERVICES FOR THE THREE FISCAL YEARS BEGINNING WITH THE AUDIT OF THE CURRENT FISCAL YEAR ENDING JUNE 30, 2021

The City Council authorized and directed the City Manager to execute the professional services agreement with Lance, Soll & Lunghard, LLP for the City's Financial Statement Auditing Services for three years, with the option to enter two additional one-year extensions.

PULLED CONSENT CALENDAR ITEMS

15. APPROVAL OF THE INSTALLATION OF STREET POLE BANNERS FOR THE SAN MARINO MOTOR CLASSIC

Parks and Public Works Director Throne presented the staff report.

The following person(s) provided comment:

- None

Council Member Talt moved, seconded by Vice Mayor Jakubowski, to approve a request from the San Marino Motor Classic that is in accordance with Resolution No. R-14-22 for the installation and display of banners between July 10 through August 23, 2021, subject to reimbursement of half of the installation costs by the San Marino Motor Classic.

Motion passed by the following vote:

AYES: Council Member Huang, Council Member Talt, Vice Mayor Jakubowski, and Mayor Ude
NOES: Council Member Shepherd Romey
ABSTAIN: None
ABSENT: None

WRITTEN COMMUNICATIONS OR PUBLIC WRITINGS DISTRIBUTED

The following person(s) provided written communications or public writings:

- None

PUBLIC COMMENTS

The following person(s) provided comment:

- None

FUTURE AGENDA ITEMS

None

ADJOURNMENT

Mayor Ude adjourned the regular meeting at 8:07 p.m.



CHRISTINA BAKER
CITY CLERK

