

CITY OF SAN MARINO
CITY COUNCIL AGENDA

Eugene Sun, Mayor
Dennis Kneier, Vice Mayor
Richard Sun, DDS, Council Member
Richard Ward, Council Member
Allan Yung, MD, Council Member
Matthew Ballantyne, City Manager



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City Hall Council Chamber
2200 Huntington Drive
San Marino, CA 91108

WEDNESDAY, MARCH 10, 2010
CITY HALL COUNCIL CHAMBER

ADJOURNED REGULAR MEETING AT 6:00 P.M.
REGULAR MEETING AT 7:30 P.M.

The City of San Marino appreciates your attendance. Citizens' interest provides the Council with valuable information regarding issues of the community.

Meetings are held on the 2nd Wednesday of every month.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (626) 300-0705 at least 48 hours prior to the meeting.

STUDY SESSION MEETING - 6:00 P.M.

CALL TO ORDER

ROLL CALL: Councilman Sun, Councilman Ward, Councilman Yung, Vice Mayor Kneier, and Mayor Sun.

OPEN SESSION

1. CONSIDERATION OF PARKWAY LANDSCAPING CODE AMENDMENT

Recommendation: "A motion to provide policy direction to staff in an effort to draft a new ordinance to be considered by the Planning Commission and the City Council."

PUBLIC COMMENT

The public may at this time speak regarding any city-related issue. Any person desiring to speak should complete a Speaker's Form located at the Council Chamber entrance and hand it to the City Clerk. Speakers are limited to no more than five minutes each.

CLOSED SESSION

The City Council will recess to Closed Session to:

- 2. CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) (2 cases):**
 1. South Allen Neighborhood Association v. City of San Marino (Case No. BS120281)
 2. Mission Street Property (Claim No. 1487486RQ)
- 3. PURSUANT TO GOVERNMENT CODE SECTION 54957.6: CONFERENCE WITH CITY REPRESENTATIVES – MAYOR SUN AND VICE MAYOR KNEIER. UNREPRESENTED EMPLOYEE: CITY MANAGER.**

RECONVENE TO OPEN SESSION

ADJOURNMENT

The San Marino City Council will adjourn to the next **ADJOURNED REGULAR** meeting to be held on Friday, March 26, 2010, at 7:00 A.M. in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.

REGULAR MEETING - 7:30 P.M.

CALL BACK TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION: Police Chief John Schaefer

ROLL CALL: Councilman Sun, Councilman Ward, Councilman Yung, Vice Mayor Kneier, and Mayor Sun.

POSTING OF AGENDA

The agenda is posted 72 hours prior to each meeting at the following locations: City Hall Public Directory, 2200 Huntington Drive and the Crowell Public Library, 1890

Huntington Drive. As a public service, the agenda is also posted on San Marino Cable T.V. Channel 19, and on the City's Website: <http://www.cityofsanmarino.org>

ADDRESSING THE CITY COUNCIL

If you wish to address the City Council, please write your name and address for the record on the Speaker's Form located at the Council Chamber entrance and give it to the City Clerk. When you address the Council, you are asked to please raise your hand and wait to be recognized by the Mayor. When you are recognized, please stand and give your name and address before beginning your statement. Thank you for your cooperation during this Council meeting.

MOTION TO WAIVE FURTHER READINGS

This action permits the City Council to act on ordinances and resolutions without having to read the entire text of the ordinance or resolution. The title of an ordinance on First Reading must be read in its entirety. An ordinance on Second Reading does not require having the title read. However, the City Council may request that an ordinance or resolution be read in its entirety before taking any action.

PRESENTATIONS

4. **RECOGNITION OF GEORGE LEE FOR HIS CONTRIBUTION TO THE SAN MARINO UNIFIED SCHOOL DISTRICT FOR COMPUTER UPGRADES IN SUPPORT OF YOUTH EDUCATION**
5. **PRESENTATION BY ZEHRA SUN OF CHECK IN THE AMOUNT OF \$100,000 ON BEHALF OF THE SAN MARINO PUBLIC LIBRARY FOUNDATION**
6. **RECOGNITION OF OUTGOING RECREATION COMMISSIONER JEFF BUCKNER**
7. **PRESENTATION OF PROCLAMATION RECOGNIZING MARCH 15-21, 2010 AS FIX A LEAK WEEK**
8. **RECOGNITION OF FISHING DERBY AWARD WINNERS**

REORGANIZATION OF THE CITY COUNCIL

9. **SAN MARINO CITY COUNCIL TO REORGANIZE BY SELECTING A MAYOR AND VICE MAYOR**

OATH OF OFFICE

10. **INTRODUCTION AND OATH OF OFFICE OF TIMOTHY LOGAN, POLICE OFFICER**

APPOINTMENTS**11. APPOINTMENT OF LIBRARY BOARD OF TRUSTEES ALTERNATE**

Recommendation: “A motion to appoint one individual to serve as an alternate on the Library Board of Trustees for a term ending May 31, 2010.”

PUBLIC HEARINGS**12. CONSIDERATION OF APPEAL OF PLANNING COMMISSION DECISION REGARDING CONDITIONAL USE PERMIT NO. CUP09-29 AND VARIANCE NO. V09-12 (2116 HUNTINGTON DRIVE)**

Recommendation: “A motion to deny Conditional Use Permit No. CUP09-29 and Variance No. V09-12.”

CONSENT CALENDAR

The Mayor will request members of the City Council and the public to indicate if there are any items on the Consent Calendar that should be discussed individually. These items will be pulled from the Consent Calendar and acted on separately.

13. CONSIDERATION OF APPROVAL OF MINUTES

Recommendation: “A motion to approve the following Minutes: Adjourned Regular Joint Meeting of February 8, 2010, Adjourned Regular Meetings of February 10, 2010 and February 26, 2010, and the Regular Meeting of February 10, 2010.”

14. CONSIDERATION OF AWARD OF PROPOSAL FOR CITYWIDE ENGINEERING AND TRAFFIC SURVEY

Recommendation: “A motion to award the proposal for the FY 2009-10 Citywide Engineering and Traffic Survey and Traffic Volume/Speed Count Data Collection Project to Minagar & Associates, Inc. in the amount of \$22,250.”

15. CONSIDERATION OF AWARD OF BID FOR SANITARY SEWER REHABILITATION PROJECT FOR FISCAL YEAR 2009-2010

Recommendation: “A motion to award the bid for the FY 2009-10 Sanitary Sewer Rehabilitation Project to Insituform Technologies, Inc. in the amount of \$87,648.25.”

16. CONSIDERATION OF AWARD OF PROPOSAL FOR HEATING, VENTILATION AND AIR CONDITIONING MAINTENANCE AT THE CROWELL PUBLIC LIBRARY

Recommendation: “A motion authorizing the City Manager to execute a one (1) year agreement with ACCO Engineered Systems to provide Professional HVAC Maintenance Services for the Crowell Public Library in the amount of \$9,968 (account no. 101-90-4316-0000) for the “Guard” package, with the option for an additional three (3) years of contract services at ten percent annual increases.”

17. CONSIDERATION OF AWARD OF BID FOR LASERFICHE SERVICES

Recommendation: “A motion to award the bid for the Laser Fiche Service of Planning and Building Department records to Cities Digital in the amount of \$4,007.31 and authorize the City Manager to execute the said agreement.”

18. APPROPRIATION OF LIBRARY DONATION FOR LAPTOP COMPUTER FOR THE BARTH COMMUNITY

Recommendation: “A motion to accept the donation of \$1,170 from the San Marino Rotary Club and appropriate (under account No. 281-90-4399-0000) the donated funds to support the purchase of a laptop computer for the Crowell Public Library.”

19. CONSIDERATION OF LOCAL HAZARD MITIGATION PLAN AGREEMENT

Recommendation: “A motion to 1) approve the City share of the consultant fee for the Local Hazard Mitigation Plan in the amount of \$2,500, and 2) a motion to approve the transfer of \$2,500 from Account 101-36-4399 to Account 101-36-4150 for this purpose.”

20. CONSIDERATION OF APPROVAL OF TREASURER’S REPORT FOR THE MONTH OF FEBRUARY 2010

Recommendation: “A motion to accept and file the Treasurer’s Report for the period ending February 28, 2010.”

21. DISBURSEMENTS REPORTS FOR THE MONTH OF FEBRUARY 2010

Recommendation: “A motion to ratify and file the Disbursement Reports for the period ending February 28, 2010.”

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

(Please read and complete a Speaker’s Form prior to the start of the City Council Meeting.)

WRITTEN COMMUNICATIONS This is an opportunity to announce any written communications pertaining to the City received by members of the City Council.

COUNCIL REPORTS This is an opportunity for members of the City Council to inform the public of any meetings or conferences they may have attended.

CITY MANAGER'S REPORT This is an opportunity for the City Manager to inform the City Council and the public of any upcoming events or matters of interest to the Community.

CITY COUNCIL CALENDAR

1. Scheduling Dates for Future Council Meetings.
2. Identifying Items for Future Discussion.

PUBLIC WRITINGS DISTRIBUTED

All public writings distributed by the City of San Marino to at least a majority of the City Council regarding any item on this agenda will be made available at the Public Counter at City Hall located at 2200 Huntington Drive, San Marino, California.

CLOSED SESSION REPORT

ADJOURNMENT

The San Marino City Council will adjourn to the next **REGULAR** meeting to be held on Wednesday, April 14, 2010, at 7:30 P.M. in the City Hall Council Chamber, 2200 Huntington Drive, San Marino, California.

VERONICA RUIZ
DEPUTY CITY CLERK